

# NONGTALANG COLLEGE

## Grievance Redressal Cell

*Minutes of the Meeting of the Grievance Redressal Cell held on 17 November 2017*

Members Present:

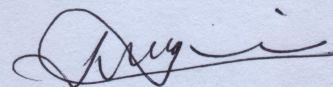
1. Shri, Famous Syiem
2. Dr. Wallamlaibor Lyngkhai
3. Ms. Charity Rynghlem
4. Ms. Elizabeth Shylla
5. Smt. Hasina Pohchen
6. Smt. Monica Myrchiang

The Principal welcomed all the members of this Cell and expressed his gratitude to all the members for agreeing to be a part of the Cell and also for their presence at this meeting which had been called on very short notice.


### Matters Discussed

- As this was the first meeting of this Committee the Principal began by explaining to the members that the duty of this Committee would be related to receiving and resolving student Grievances about both relevant issues faced by the students of the College.
- It was also informed that a box would be set up for students to drop their complaints/grievances and the box would have opened at least once a month to check if there were any grievances that needed to be resolved. It was suggested that the Box should be opened in the first week of every month and meetings of the Cell would be called if there were any grievances.
- It was also decided that the grievances, if any, should be resolved in a time bound manner and reported at the next meeting of the Cell.
- It was also decided that the as far as possible the grievances should be resolved by the Cell itself and matters would only be taken to the Principal if deemed necessary.
- It was also decided that the students would need to be informed about this Cell and also told that about how they should make use of this Grievance Redressal Cell.
- It was also decided that students would be made aware about the existence of this Cell at the beginning of every Academic Session
- Students would also be informed that it was not necessary for students to mention their names in their grievances and anonymous grievances would also be looked into.

The meeting was closed with a word of thanks from the Convener, Dr. Wallamlaibor Lyngkhai who also wished all the members all the very best for the functioning of the Cell.



Dr. Wallamlaibor Lyngkhai  
Convener GRC



Principal  
Nongtalang College  
Nongtalang