YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Nongtalang College
• Name of the Head of the institution	Shri, Famous Syiem
• Designation	Principal (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03642950194
• Mobile No:	6009170701
• Registered e-mail	nongtalangcollege@gmail.com
• Alternate e-mail	principal@nongtalangcollege.org
• Address	Nongtalang College, Nongtalang
• City/Town	West Jaintia Hills
• State/UT	Meghalaya
• Pin Code	793109
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**North Eastern Hill University**
• Name of the IQAC Coordinator	**Jubor Sing S Nongrum**
• Phone No.	**8837008974**
• Alternate phone No.	**03642950194**
• Mobile	**8837008974**
• IQAC e-mail address	**nongtalangcollege@gmail.com**
• Alternate e-mail address	**principal@nongcollege.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nongtalangcollege.org/docs/naac/iqac/aqar_2019/aqar_report_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Academic_Calendar_2020.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.28**	**2017**	**09/06/2017**	**08/06/2022**

6.Date of Establishment of IQAC	**21/06/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nongtalang College	**RUSA**	**MHRD**	**2020**	**5000000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The Governing Body has taken due consideration over the proposal send by the members of IQAC. The Governing Body agreed to absorb the existing college post employees under the government sanction post of the Meghalaya People College Grant-in Aid. However, the up-gradation of the above said post will be done if the said existing employee meet the eligibility criteria under the Meghalaya People College Grant-in-Aid Scheme.

As agreed in the IQAC meeting about introducing programme beyond enhancement of soft skill in communicative English and Computers, the college has been able to start workshop and field trip that aim to create awareness among the students about organic farming and traditional technological knowhow. A workshop was organised on Vermi-Composting to teach the students about the need of organic farming. Similarly, a field trip was organised to living root bridges in the region with the objective to familiarise the students about the age old technological knowhow that their ancestors developed in building and maintaining such bridges.

With regard to the irregularity of online classes during the pandemic on account of frequent cellular and electrical outages. The members agreed to send instructions to each department to conduct classes on blended online and offline mode. However, taking note of the difficulty of online classes in the region, the members agreed to instruct each academic department to hold offline consultative classes as frequent as possible, keeping in mind that such classes are conducted as per Covid protocols set by the government.

Implementation of mentoring system

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The members express their opinion to expand the scope of courses from communication English to other field like traditional music, Tourism, basic computer skills, food processing and others. The members agreed to send a proposal to the Governing Body to allocate certain amount from its pool of funds for the implementation of the above courses.	As agreed in the IQAC meeting about introducing programme beyond enhancement of soft skill in communicative English and Computers, the college has been able to start workshop and field trip that aim to create awareness among the students about organic farming and traditional technological knowhow. A workshop was organised on Vermi-Composting to teach the students about the need of organic farming. Similarly, a field trip was organised to living root bridges in the region with the objective to familiarise the students about the age old technological knowhow that their ancestors developed in building and maintaining such bridges.
The members also discussed about the recent up-gradation of the college to Meghalaya People College. The members were greatly enthusiastic about the news as it will help the college to fill the number of required teaching and non- teaching post that is indispensable for the growth and progress of the college. The members also raise the issue of the absorbing the existing college post under the government sanction post of the Meghalaya People College Grant-in-Aid Scheme. On the issue the members agreed to send the	The Governing Body has taken due consideration over the proposal send by the members of IQAC. The Governing Body agreed to absorb the existing college post employees under the government sanction post of the Meghalaya People College Grant-in Aid. However, the up-gradation of the above said post will be done if the said existing employee meet the eligibility criteria under the Meghalaya People College Grant-in-Aid Scheme.

proposal to the Governing Body for consideration and working out the necessary details for the arrangement.	
The members express their deep disappointment over the inability to have regular online classes during the pandemic on account of cellular and electrical outage in the region. The members were of the opinion that consultative classes should be conducted by each department on regular basis to as per Covid regulation set by the government. The members agreed that by holding regular consultative classes, the teachers can make up for the number of online classes miss during the cellular and electrical outage.	With regard to the irregularity of online classes during the pandemic on account of frequent cellular and electrical outages. The members agreed to send instructions to each department to conduct classes on blended online and offline mode. However, taking note of the difficulty of online classes in the region, the members agreed to instruct each academic department to hold offline consultative classes as frequent as possible, keeping in mind that such classes are conducted as per Covid protocols set by the government.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body Nongtalang College	12/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	24/02/2020

Extended Profile

1.Programme

1.1	08

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**139**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**96**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**27**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**29**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**29**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**8**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3270702.2**
4.3 Total number of computers on campus for academic purposes	**26**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum of UG courses as per the guidelines of NEHU to which college is affiliated. The Heads of Department hold department meetings before the commencement of each semester for the distribution of the Syllabus and allotment of classes according to the daily academic routine. The Heads of Department are responsible for monitoring the progress and completion of the syllabus by the Teachers at the end of each month. The teachersare also given a Teachers Mannual Cum Record Book through which they are required to maintain details about the portions of the Syllabus assigned to them and the progress of the Course through the Semester. Heads of Department are also required to monitor this responsibilty of the terachers and ensures that this Record Bookis properly maintained by all Teachers. A blank format of this Teachers Mannual Cum Record Book is uploaded in the section below.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes the College adheres to the academic calendar framed by the College at the beginning of the academic year. This calendar is based on the Schedule of the affiliating university for the Semester system at the undergraduate level. Departments are expected to conduct and complete the Internal Assessment of 25 Marks comprising of Tests and assignments before the commencement of the External Examinations. Departments are individually responsible for the conduct of the Internal Assessment component and timely submission of IA Marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

139

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through special lectures and programmes held on occasions likeGandhi Jayanti, Birth anniversary of Sardar Vallabhai Patel and Swami Vivekananda birth anniversary etc. Theseprogrammes are organized by the College itself orby units like the Nongtalang college N.S.S and Red Ribbon Club Units. The programmes include programmes on Communal Harmony, National flag hoisting and speciallectures during World Environment Day, The College also has a Women Cell which is responsible for organising programmes on Gender related issues like Gender sensitization etc. However in the year 2020-2021 many of these programmes could not be conducted due to the COVID - 19 pandemic due to which the College remained closed for most of the year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Feedback_Report_2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Asthe College is situated in the Border Area and since most of the students come from Nongtalang and the surrounding villages, students of the college are generally found to be lacking in many areas especially in Spoken English and Communication Skills. As a result most of the students can be categorised as slow learners and require special attention to bring them up to par with students of colleges in the towns and cities. In order to achieve this, special efforts are made through remedial coaching classes and Spoken English and Communication Classes form time to time. Efforts are made to conduct such programmes every year, however due to the Covid-19 Pandemic these classes could not be conducted in 2020-2021. Once the situation normalisesefforts will be made to carry on with such programmes.

Weaker students and Slow Learners are also identified through the Mentoring Process which the College has initiated with effect from this academic session. Teachers have been instructed to arrange for special extra classes and counselling sessions for such students in order to improve their academic performance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
139	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Asthe College is offering only the Arts Stream with subjects that do not include practical work there is less scope for experiential Learing in the Classroom. However, whenever possible teachers involvestudents in discussions and students are encouraged to clear their doubts by asking questions to facilitate participative learning. In an effort to include experiential and participative learning special workshops and programmes like field trips and Study tours are organised from time to time. Students are also encouraged to involve themselves in organising activities like the College Week to encourage participative and experiential learning and develop their leadership skills and spirit of team work.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Owing to its remote location in the Indo-Bangla border where there are frequent power cuts and outage it is extremely challenging to conduct classes using ICT enabled tools. The network connectivity in

the area is also very limited. However the college has a Projector the teachers are encouraged to use whenever required. In addition to this and owing to the Covid - 19 Pandemic situation this year teachers are using various online platforms through their Cell phones and Personal Computers for conducting classes, interacting with students, sharing informationand notificationsand distribution of study material to ensure that students remain in touch with their studiesand so that the syllabus is completed on time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://nongtalangcollege.org/ict.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

250

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College conducts the Internal Assessment Component of 25 Marks during each Semester. Students are intimated about the breakup of Internal / External examinations by the Departments concerned at the beginning of each Semester.Students are also informed of the dates of the internal assessment test and submission of assignments well in advance through Departmental notices. As required by the university the internal assessment component is conducted every semester for all papers and the marks obtained by students are displayed on the Notice Boardand verified by the departments concerned before final submission to the University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the event that any student has internal examination related grievances the student may approach the head of department and submit his / her grievances in writing. This has to be done before the final submission of marks and the student is allowed to view the concerned test papers for clearing of doubts. If there are any changes to be made the changes are entered into the department record and alsoin the marks list to be submitted to the university.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has an official college website and the programme and Course Outcomes of the programmes offered by the institution are clearly stated in the Website. The same is also stated in the College Prospectus which is given to the students at the time of admission. In addition to this, the departments concerned also ensure that this information is shared with the students at the beginning of their course of study in the College. In order to ensure that students are clear about these outcomes the information is repeatedly shared with them by their teachers from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme outcomes and Course outcomes are evaluated by an analysis of the results of the students at the end of each semester and also on completion of the course. The success of students in securing admission for further studies and gainful employment is also an indicator of the attainment of these outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

10

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Final_Year_Outgoing_Students_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/student_satisfaction_survey_2020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students and the Local community to social issues, for their holistic development, and impact through the NSS Unit of the

College. The NSS Unit conducts such programmes in Nongtalang and the neighbouring villages on a regular basis. In the year 2020 NSS Unit conducted the following programmes:

1. Cleaning Drive

2. Awareness Programme on "Poultry and Piggery Farming"

3. Seminar on "Effects of Child Marriage and its Prevention"

4. Awareness programme on "Importance of Balance Diet"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

205

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate classrooms as mandated by the affiliating university for conducting the courses under the Arts stream. Each classroom has a capacity for 50 to 80 students with the basic teaching aids like White-boards, markers etc. The College has a computer laboratory, and a modestly equipped Library with software such as TLSto facilitate learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The larger classrooms are used by the college for conducting cultural programs etc during the college week and other special occasions. As the College is sponsored by the village committee, the college is allowed unrestricted access to the playground adjacent to the college campus for sports and games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2693989

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a modest library with only 2 computers which are used by the Library staffto maintain records of membership and library holdings. A Library Mangaement Software called Total Library Solution was purchased in 2017 and is partially used by the Librarian. However due to the inadequate number of computers, the College Library has not been fully automated.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11356

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

328

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is located in the remote border area of Meghalaya where there is limited network connectivity and frequent power disruption. There isalso a limited number of internet service providers operating in the area. The most stable internet service provider has therefore been selected for providing internet connectivity to the College and this service is used for administrative purposes. Limited Wi-Fi is available in the College and is maintained as and when required. Due to the locationalconstraints the College is unable to upgrade its Wi-Fi and IT facilities as desired.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   **E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

564585

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are the responsibility of the Principal along with the staff who have been delegated responsibility in these specific areas. The Librarian, for example, has been delegated responsibility for the maintenance and proper utilization of Library resources and reports back to the Principal. Similarly other teachers are delegated responsibility in areas like sports, computers and classrooms. In case of any maintenance or repair work, the teachers in charge of these facilities inform the Principal who addresses these issues at his level or refers them to the Governing Body if necessary. In case there is a need for any technical assistance, external agencies are engaged for the required repair and maintenance work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

01

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a Student Union whose members are elected through a general meeting held every year. The Students Union is responsible for organizing the Fresher's Meet, annual College Week, Farewell Programmes and also helps in maintenance of cleanliness in the Campus through cleaning drives etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Nongtalang College was formed in 2016 and is registered with the College authority. This Association comprises of former students of the College who are engaged as Government employees, teachers or engaged in their own business activity. The purpose of this association is to maintain a connection between the college and students who have graduated from the Institution with an aim to work for the benefit of Nongtalang College

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The College aims to live by its motto "Educatio Ad Virtute", which in Latin means "The power of education". As per the principles set by its founders, the College aims to provide quality and affordable Education to all and especially to the underprivileged section of the society residing in the remote International Border Area (Indo-Bangladesh).

Mission

The College is committed to bridge the Educational gap between the Urban and rural area. It is also committed to equip the youth with the necessary skills, quality and values to face the challenges of changing time and circumstances.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows a system of decentralization and participative management in administration. The Governing Body is the top decision making body. The Governing Body which includes members of the village council bears greater responsibility in matters relating to infrastructural development and which are non-academic in nature. The Principal is responsible for academic and administrative matters. In an effort to encourage participative management each

department has a head of department who is responsible for the smooth functioning of the department. Senior teachers are also given responsibilities in certain areas like Examination management, Student Mentoring, organizing of College Week and other areas like the NCC, NSS, RRC etc. The college also forms various committees in order to encourage participative management. Committees like the Women Cell, Sports Committee, Students Union etc are formed with a senior teacher in charge.

The responsibility for all examination related matters is delegated to a senior teacher along with members of the office staff. This committee is responsible for all examination related activity from the beginning to the end of the examination and reports back to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body of the College bears the greatest responsibility for implementation of the strategic plan of the institution. As the strategic plan often requires the involvement of all stakeholders, these plans are discussed in the Governing Body meetings and the implementation of such plans is carried out by members of the Governing Body along with the Principal, local community and even local representatives to the state government. One activity that was successfully implemented is the procurement of buses for students. The procurement of buses was a strategic plan of the college aimed at providing affordable transportation to students coming from the surrounding villages. In this regard the College procured one bus with the assistance of the local MLA who recommended the same for implementation through the Chief Ministers Special Rural Development Fund (CMSRDF). Through this effort the College now has one college bus which has eased the transportation cost borne by the students and also helped in improving enrolment of students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of institutional bodies is governed by the constitution and bye-laws of college along with the rules and regulations of the state government and the affiliating university. Appointment of faculty and staff is carried out according to the prescribe rules and procedures and efforts are made to appoint the required number of staff for all departments and the administrative set up. All institutional bodies function efficiently and effectively as is evident from the academic and administrative standpoint which involves academic matters like completion of the syllabus on time and administrative issues like timely filling up and submission of examination forms etc. The efficiency of the college is also evident in its dealings with the state government regarding appointment of staff and disbursement of salary etc. in addition to this the IQAC of the college is also active and involved in proper performance of its duties. The Governing Body of the college also meets on a regular basis for deciding on policy matters and other issues.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://nongtalangcollege.org/organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination　　　　**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Due to financial constraints the college has not been able to provide substantial welfare measures to the teaching and non-teaching staff. However all staff are given a one-time honorarium in the form of a GB contribution once every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

With effect from this academic year, a format for performance

appraisal has been circulated among the teachers along with the Teachers Manual cum Record Book which the teachers are expected to fill up and submit at the end of the academic year. However the college is under the ADHOC-Grant In Aidscheme of the Government of Meghalaya which does not include any system of performance appraisal of teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The statement of accounts of the college is presented before the governing body at the end of each financial year by the Secretary of the GB. As the college is under the Adhoc Grant-in-Aid scheme of the government of Meghalaya, a State Government (Local Fund Audit) of the college accounts is conducted whenever notified. Funds received from the UGC or any other sources are audited by a chartered accountant as required. Audit objections, if any, are brought to the notice of the governing body and resolved by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.016

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is almost solely dependent on students fees for its day to day expenditure excluding salary, the resources available to the college are very limited. The college therefore needs to make special efforts to mobilize funds whenever required. In this regard, and whenever possible the college endeavours to mobilize funds from the government and its agencies through the Governing Body of the college and local representatives. Special fund raising programmes like Fetes etc. are also organized in colloboration with the village council whenever possible. The Governing Body ensures that the funds realized through these sources are always optimally utilized for the intended purpose.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Nongtalang College towards quality assurance, strategies and processes are follows

1. Collection of feedbacks from students and teachers.

2. Field trip organises by IQAC in colloboration with Environmental Studies to Living Root Bridges with special emphasis on the traditional method of rejuvenating the roots.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the institution reviews its teaching learning process from time to time through regular staff and departmental meetings and through analysis of feedback collected from teachers and students by the IQAC. As required the IQAC has been set up as per the norms and makes the effort to record all activity taking place in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Institutional_Annual_Report_2020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to ensure gender equity in the institution the college has separate common rooms and toilets for boys and girls. In addition to this a Women Cell has been set up in the college which is responsible for conducting gender sensitization and gender equity programmes. The Women Cell along with the Sociology Department has conducted programmes on these topics for the benefit of students. However, due to the Covid-19 pandemic situation gender equity programs were not conducted during the year. during the year.

File Description	Documents
Annual gender sensitization action plan	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Annual_Gender_Report_2020-21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Facilities_for_Women_2020-21.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As the college is still located in its temporary campus, there is no proper stated waste management policy. However dustbins are placed in various places around the campus and the waste collected is disposed in the village dumping area. Waste that is generated by the office and departments is collected and dispose off to scrap collectors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

E. None of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the institution is located in an area where the students come from different cultural and socio-economic backgrounds efforts are made to provide an inclusive environment of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities through special programs are conducted by the NSS Unit of the college every year. These programs include observation of Ekta Diwas on 30th October every year, which is the birth anniversary of Sardar Vallabhbhai Patel.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees of the institution are sensitized about their values, rights, duties and responsibilities through lectures during special programmes held in observation of significant national events like Republic Day, Independence Day, Ekta Divas, Constitution Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the institution organizes events on national and international commemorative days. The Republic Day, Independence Day, Ekta Diwas, and other national programmes are regularly celebrated. Significant international days like International Womens Day, World Environment Day, and International Yoga Day are also celebrated every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of Practice: "Promotion of National Integration"

The Vision, Mission and objectives of the College is not only to cater to the educational needs of the people but to promote National Integration through Community co-operation and collaboration.

Objectives of the Practice:

Institutions are considered to be one of the agencies that promote National Integration. The Nongtalang College is also therefore obligated to instill into minds of the students and others alike a sense of Nationalism through participation in activities that aim to promote National Integration. In this direction, the College under the leadership of N.S.S, Nongtalang College Unit organizes several activities that seek to promote National Integration.

The Context:

The aim of adopting the theme National Integration" is of utmost importance. It must be noted that its importance lies in the fact that the country in the present scenario is riddled with serious problems in the name of religion, caste, ethnicity and region. In this regard, the state of Meghalaya and North East in particular are no exception. The central government's vision to integrate, North Eastern states into mainstream has therefore gained momentum. The College in pursuance of the central government vision, in its modest capacity, has felt the need to adopt such a theme in an effort to fulfill this vision.

The Practice:

To promote National Integration several activities and programmes

are organised to instill a sense of solidarity and fraternity through co-operation in community oriented activities.

On special occasions like Gandhi Jayanti, Birth anniversary of Sardar Vallabhai Patel and Swami Vivekananda birth anniversary etc several programmes are organized by the Nongtalang college N.S.S and Red Ribbon Club Units. The programmes include National flag hoisting, lectures on relevant topics and sports and games like football competitions, Run for Unity, Marathon under the theme 'Run for Nation' either from its own resources or through state and central govt. agencies. The College also organizes special programmes on occasions like constitution day etc to promote a sense of brotherhood and national integration.

Evidence of success:

The aim of the College is to take up the initiatives in fulfilling the Vision of Central government for integration of North Eastern States. The College has started in its modest capacity to organise small events that aim to fulfill the vision. In its initial stage the College has met with significant success considering the strategies put in place. The Community oriented activities not only create National awareness but ensure community participation. The students and community alike participate in the events with much enthusiasm and vigour. Events and activities that were organise brings out the collective effort of the people towards National integration.

Problems Encountered and Resources Required

In its initiatives to carry out such activities the College has come to realize the magnitude of such activities particularly in terms of success and has felt the need to expand such activities. However this aim for expansion of such activities did not materialize on account of paucity of funds. The College therefore requires additional funds to successfully continue with this practice.

2. Title of the Practice: Promotion of Environmental Consciousness

Objective of the Practice:

The objective of this practice is to inculcate environmental awareness among the students of the college in particular and the local community in general.

The Context:

The college is located in an area which is rich in natural resources like limestone and coal which is of great benefit to the people of the area but has also led to rampant mining of these resources. As a result of this, there has been considerable depletion of forest cover due to limestone mining which has led to a noticeable rise in temperature in the area and pollution of natural water resources. It is in this context that the College intends to educate the youth about the need of preservation of the environment and natural resources in the area with the hope that such ideas will be spread through the community in order to bring some positive change.

The Practice:

In an effort to create environmental awareness among students, the College regularly organizes special lectures on pertinent issues like the importance of preserving the environment and the effects of climate change on special days like World Environment Day and World Earth Day. Tree Plantation Drives are also organized by the College from time to time along with special cleaning drives on Gandhi Jayanti.

Evidence of Success:

The efforts of the College to create awareness through its students has shown some positive signs as trees planted by the students are growing in the areas where they have been planted and the students involved in these activities have shown a sense of responsibility towards the environment.

Problems Encountered and Resources Required:

The major problem faced in this regard is that the local community is resistant to such ideas as this activity is directly linked to their livelihood. In the absence of alternative employment avenues, individuals engaged in this environmentally destructive activity are unwilling to discontinue such practice.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nongtalang College is located in Meghalaya close to the International border with Bangladesh. This area is a primarily rural area far away from any towns and cities and is also about 40 kilometers away from the District Headquarter, Jowai. There are no colleges providing degree level education in the area and the nearest colleges are located in Jowai or Shillong which are not accessible to students from here who wish to pursue higher studies. The students coming from the villages surrounding Nongtalang village are also from poorer economic backgrounds and are not able to afford college and hostel fees charged in the City. Due to these reasons Nongtalang College aims to provide quality and affordable Education to all and especially to the under privileged section of the society residing in the remote International Border Area (Indo-Bangladesh). In line with this vision the College has always ensured that the fees charged by the Institution remain affordable and within the reach of the students residing in the area. Students are also admitted to the College without any bias whatsoever and all students who seek admission are admitted to the College. It is through these measures that the college provides accessible education to all concerned even though this is a major cause for the financial constraints that are faced. As the College is located in this remote area, it is sometimes difficult to find dedicated teachers, however, in order to maintain a high standard of education it is ensured that teachers are appointed through proper procedures and must possess the necessary qualifications. In order to provide holistic education and to also ensure that students do not suffer on account of the remote location, special programmes are organized in the college by inviting resource persons and agencies like Avenues to upgrade the skills of students in the College.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum of UG courses as per the guidelines of NEHU to which college is affiliated. The Heads of Department hold department meetings before the commencement of each semester for the distribution of the Syllabus and allotment of classes according to the daily academic routine. The Heads of Department are responsible for monitoring the progress and completion of the syllabus by the Teachers at the end of each month. The teachersare also given a Teachers Mannual Cum Record Book through which they are required to maintain details about the portions of the Syllabus assigned to them and the progress of the Course through the Semester. Heads of Department are also required to monitor this responsibilty of the terachers and ensures that this Record Bookis properly maintained by all Teachers. A blank format of this Teachers Mannual Cum Record Book is uploaded in the section below.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes the College adheres to the academic calendar framed by the College at the beginning of the academic year. This calendar is based on the Schedule of the affiliating university for the Semester system at the undergraduate level. Departments are expected to conduct and complete the Internal Assessment of 25 Marks comprising of Tests and assignments before the commencement of the External Examinations. Departments are individually responsible for the conduct of the Internal Assessment component and timely submission of IA Marks.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

139

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through special lectures and programmes held on occasions likeGandhi Jayanti, Birth anniversary of Sardar Vallabhai Patel and Swami Vivekananda birth anniversary etc. Theseprogrammes are organized by the College itself orby units like the Nongtalang college N.S.S and Red Ribbon Club Units. The programmes include programmes on Communal Harmony, National flag hoisting and speciallectures during World Environment Day, The College also has a Women Cell which is responsible for organising programmes on Gender related issues like Gender sensitization etc. However in the year 2020-2021 many of these programmes could not be conducted due to the COVID - 19 pandemic due to which the College

remained closed for most of the year.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Feedback_Report_2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

80

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Asthe College is situated in the Border Area and since most of the students come from Nongtalang and the surrounding villages, students of the college are generally found to be lacking in many areas especially in Spoken English and Communication Skills. As a result most of the students can be categorised as slow learners and require special attention to bring them up to par with students of colleges in the towns and cities. In order to achieve this, special efforts are made through remedial coaching classes and Spoken English and Communication Classes form time to time. Efforts are made to conduct such programmes every year, however due to the Covid-19 Pandemic these classes could not be conducted in 2020-2021. Once the situation normalisesefforts will be made to carry on with such programmes.

Weaker students and Slow Learners are also identified through the Mentoring Process which the College has initiated with effect from this academic session. Teachers have been instructed to arrange for special extra classes and counselling sessions for such students in order to improve their academic performance.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
139	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Asthe College is offering only the Arts Stream with subjects that do not include practical work there is less scope for experiential Learing in the Classroom. However, whenever possible teachers involvestudents in discussions and students are encouraged to clear their doubts by asking questions to facilitate participative learning. In an effort to include experiential and participative learning special workshops and programmes like field trips and Study tours are organised from time to time. Students are also encouraged to involve themselves in organising activities like the College Week to encourage participative and experiential learning and develop their leadership skills and spirit of team work.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Owing to its remote location in the Indo-Bangla border where there are frequent power cuts and outage it is extremely challenging to conduct classes using ICT enabled tools. The network connectivity in the area is also very limited. However the college has a Projector the teachers are encouraged to use whenever required. In addition to this and owing to the Covid - 19 Pandemic situation this year teachers are using various online platforms through their Cell phones and Personal Computers for conducting classes, interacting with students, sharing informationand notificationsand distribution of study material to ensure that students remain in touch with their studiesand so

that the syllabus is completed on time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://nongtalangcollege.org/ict.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

250

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College conducts the Internal Assessment Component of 25 Marks during each Semester. Students are intimated about the breakup of Internal / External examinations by the Departments concerned at the beginning of each Semester.Students are also informed of the dates of the internal assessment test and submission of assignments well in advance through Departmental notices. As required by the university the internal assessment component is conducted every semester for all papers and the marks obtained by students are displayed on the Notice Boardand verified by the departments concerned before final submission to the University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the event that any student has internal examination related grievances the student may approach the head of department and submit his / her grievances in writing. This has to be done before the final submission of marks and the student is allowed to view the concerned test papers for clearing of doubts. If there are any changes to be made the changes are entered into the department record and alsoin the marks list to be submitted to the university.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has an official college website and the programme and Course Outcomes of the programmes offered by the institution are clearly stated in the Website. The same is also stated in the College Prospectus which is given to the students at the time of admission. In addition to this, the departments concerned also ensure that this information is shared with the students at the beginning of their course of study in the College. In order to ensure that students are clear about these outcomes the information is repeatedly shared with them by their teachers from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme outcomes and Course outcomes are evaluated by an analysis of the results of the students at the end of each semester and also on completion of the course. The success of students in securing admission for further studies and gainful employment is also an indicator of the attainment of these outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

10

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Final_Year_Outgoing_Students_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/student_satisfaction_survey_2020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students and the Local community to social issues, for their holistic development, and impact through the NSS Unit of the College. The NSS Unit conducts such programmes in Nongtalang and the neighbouring villages on a regular basis. In the year 2020 NSS Unit conducted the following programmes:

1. Cleaning Drive

2. Awareness Programme on "Poultry and Piggery Farming"

3. Seminar on "Effects of Child Marriage and its Prevention"

4. Awareness programme on "Importance of Balance Diet"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

205

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate classrooms as mandated by the affiliating university for conducting the courses under the Arts stream. Each classroom has a capacity for 50 to 80 students with the basic teaching aids like White-boards, markers etc. The College has a computer laboratory, and a modestly equipped Library with software such as TLSto facilitate learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The larger classrooms are used by the college for conducting cultural programs etc during the college week and other special occasions. As the College is sponsored by the village committee, the college is allowed unrestricted access to the playground adjacent to the college campus for sports and games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

2693989

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a modest library with only 2 computers which are used by the Library staffto maintain records of membership and library holdings. A Library Mangaement Software called Total Library Solution was purchased in 2017 and is partially used by the Librarian. However due to the inadequate number of computers, the College Library has not been fully automated.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11356

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

328

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is located in the remote border area of Meghalaya where there is limited network connectivity and frequent power disruption. There isalso a limited number of internet service providers operating in the area. The most stable internet service provider has therefore been selected for providing internet connectivity to the College and this service is used for administrative purposes. Limited Wi-Fi is available in the College and is maintained as and when required. Due to the locationalconstraints the College is unable to upgrade its Wi-Fi and IT facilities as desired.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

564585

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are the responsibility of the Principal along with the staff who have been delegated responsibility in these specific areas. The Librarian, for example, has been delegated responsibility for the maintenance and proper utilization of Library resources and reports back to the Principal. Similarly other teachers are delegated responsibility in areas like sports, computers and classrooms. In case of any maintenance or repair work, the teachers in charge of these facilities inform the Principal who addresses these issues at his level or refers them to the Governing Body if necessary. In case there is a need for any technical assistance, external agencies are engaged for the required repair and maintenance work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`01`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`0`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a Student Union whose members are elected through a general meeting held every year. The Students Union is responsible for organizing the Fresher's Meet, annual College Week, Farewell Programmes and also helps in maintenance of cleanliness in the Campus through cleaning drives etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Nongtalang College was formed in 2016 and is registered with the College authority. This Association comprises of former students of the College who are engaged as Government employees, teachers or engaged in their own business activity. The purpose of this association is to maintain a connection between the college and students who have graduated from the Institution with an aim to work for the benefit of Nongtalang College

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The College aims to live by its motto "Educatio Ad Virtute", which in Latin means "The power of education". As per the principles set by its founders, the College aims to provide quality and affordable Education to all and especially to the underprivileged section of the society residing in the remote International Border Area (Indo-Bangladesh).

Mission

The College is committed to bridge the Educational gap between the Urban and rural area. It is also committed to equip the youth with the necessary skills, quality and values to face the challenges of changing time and circumstances.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows a system of decentralization and participative management in administration. The Governing Body is the top decision making body. The Governing Body which includes members of the village council bears greater responsibility in matters relating to infrastructural development and which are non-academic in nature. The Principal is responsible for academic and administrative matters. In an effort to encourage participative management each department has a head of department who is responsible for the smooth functioning of the department. Senior teachers are also given responsibilities in certain areas like Examination management, Student Mentoring, organizing of College Week and other areas like the NCC, NSS, RRC etc. The college also forms various committees in order to encourage participative management. Committees like the Women Cell, Sports Committee, Students Union etc are formed with a senior teacher in charge.

The responsibility for all examination related matters is delegated to a senior teacher along with members of the office staff. This committee is responsible for all examination related activity from the beginning to the end of the examination and

reports back to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body of the College bears the greatest responsibility for implementation of the strategic plan of the institution. As the strategic plan often requires the involvement of all stakeholders, these plans are discussed in the Governing Body meetings and the implementation of such plans is carried out by members of the Governing Body along with the Principal, local community and even local representatives to the state government. One activity that was successfully implemented is the procurement of buses for students. The procurement of buses was a strategic plan of the college aimed at providing affordable transportation to students coming from the surrounding villages. In this regard the College procured one bus with the assistance of the local MLA who recommended the same for implementation through the Chief Ministers Special Rural Development Fund (CMSRDF). Through this effort the College now has one college bus which has eased the transportation cost borne by the students and also helped in improving enrolment of students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of institutional bodies is governed by the constitution and bye-laws of college along with the rules and regulations of the state government and the affiliating university. Appointment of faculty and staff is carried out

according to the prescribe rules and procedures and efforts are made to appoint the required number of staff for all departments and the administrative set up. All institutional bodies function efficiently and effectively as is evident from the academic and administrative standpoint which involves academic matters like completion of the syllabus on time and administrative issues like timely filling up and submission of examination forms etc. The efficiency of the college is also evident in its dealings with the state government regarding appointment of staff and disbursement of salary etc. in addition to this the IQAC of the college is also active and involved in proper performance of its duties. The Governing Body of the college also meets on a regular basis for deciding on policy matters and other issues.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://nongtalangcollege.org/organogram.html
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Due to financial constraints the college has not been able to

provide substantial welfare measures to the teaching and non-teaching staff. However all staff are given a one-time honorarium in the form of a GB contribution once every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

With effect from this academic year, a format for performance appraisal has been circulated among the teachers along with the Teachers Manual cum Record Book which the teachers are expected to fill up and submit at the end of the academic year. However

the college is under the ADHOC-Grant In Aidscheme of the Government of Meghalaya which does not include any system of performance appraisal of teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The statement of accounts of the college is presented before the governing body at the end of each financial year by the Secretary of the GB. As the college is under the Adhoc Grant-in-Aid scheme of the government of Meghalaya, a State Government (Local Fund Audit) of the college accounts is conducted whenever notified. Funds received from the UGC or any other sources are audited by a chartered accountant as required. Audit objections, if any, are brought to the notice of the governing body and resolved by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.016

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is almost solely dependent on students fees for its day to day expenditure excluding salary, the resources available to the college are very limited. The college therefore needs to make special efforts to mobilize funds whenever required. In this regard, and whenever possible the college endeavours to mobilize funds from the government and its agencies through the Governing Body of the college and local representatives. Special fund raising programmes like Fetes etc. are also organized in collaboration with the village council whenever possible. The Governing Body ensures that the funds realized through these sources are always optimally utilized for the intended purpose.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Nongtalang College towards quality assurance, strategies and processes are follows

1. Collection of feedbacks from students and teachers.

2. Field trip organises by IQAC in colloboration with Environmental Studies to Living Root Bridges with special emphasis on the traditional method of rejuvenating the roots.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the institution reviews its teaching learning process from time to time through regular staff and departmental meetings and through analysis of feedback collected from teachers and students by the IQAC. As required the IQAC has been set up as per the norms and makes the effort to record all activity taking place in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Institutional_Annual_Report_2020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to ensure gender equity in the institution the college has separate common rooms and toilets for boys and girls. In addition to this a Women Cell has been set up in the college which is responsible for conducting gender sensitization and gender equity programmes. The Women Cell along with the Sociology Department has conducted programmes on these topics for the benefit of students. However, due to the Covid-19 pandemic situation gender equity programs were not conducted during the year. during the year.

File Description	Documents
Annual gender sensitization action plan	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Annual_Gender_Report_2020-21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nongtalangcollege.org/docs/naac/iqac/aqar_2020/Facilities_for_Women_2020-21.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy	**D. Any 1 of the above**

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As the college is still located in its temporary campus, there is no proper stated waste management policy. However dustbins are placed in various places around the campus and the waste collected is disposed in the village dumping area. Waste that is generated by the office and departments is collected and dispose off to scrap collectors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	E. None of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the institution is located in an area where the students come from different cultural and socio-economic backgrounds efforts are made to provide an inclusive environment of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities through special programs are conducted by the NSS Unit of the college every year. These programs include observation of Ekta Diwas on 30th October every year, which is the birth anniversary of Sardar Vallabhbhai Patel.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees of the institution are sensitized about their values, rights, duties and responsibilities through lectures during special programmes held in observation of significant national events like Republic Day, Independence Day, Ekta Divas, Constitution Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the institution organizes events on national and international commemorative days. The Republic Day, Independence Day, Ekta Diwas, and other national programmes are regularly celebrated. Significant international days like International Womens Day, World Environment Day, and International Yoga Day are also celebrated every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of Practice: "Promotion of National Integration"

The Vision, Mission and objectives of the College is not only to cater to the educational needs of the people but to promote National Integration through Community co-operation and collaboration.

Objectives of the Practice:

Institutions are considered to be one of the agencies that promote National Integration. The Nongtalang College is also therefore obligated to instill into minds of the students and others alike a sense of Nationalism through participation in activities that aim to promote National Integration. In this direction, the College under the leadership of N.S.S, Nongtalang College Unit organizes several activities that seek to promote National Integration.

The Context:

The aim of adopting the theme National Integration" is of utmost importance. It must be noted that its importance lies in the fact that the country in the present scenario is riddled with serious problems in the name of religion, caste, ethnicity and region. In this regard, the state of Meghalaya and North East in particular are no exception. The central government's vision to integrate, North Eastern states into mainstream has therefore gained momentum. The College in pursuance of the central government vision, in its modest capacity, has felt the need to adopt such a theme in an effort to fulfill this vision.

The Practice:

To promote National Integration several activities and programmes are organised to instill a sense of solidarity and fraternity through co-operation in community oriented activities.

On special occasions like Gandhi Jayanti, Birth anniversary of Sardar Vallabhai Patel and Swami Vivekananda birth anniversary etc several programmes are organized by the Nongtalang college N.S.S and Red Ribbon Club Units. The programmes include National flag hoisting, lectures on relevant topics and sports and games like football competitions, Run for Unity, Marathon under the theme 'Run for Nation' either from its own resources or through state and central govt. agencies. The College also organizes special programmes on occasions like constitution day etc to promote a sense of brotherhood and national integration.

Evidence of success:

The aim of the College is to take up the initiatives in fulfilling the Vision of Central government for integration of North Eastern States. The College has started in its modest capacity to organise small events that aim to fulfill the vision. In its initial stage the College has met with significant success considering the strategies put in place. The Community oriented activities not only create National awareness but ensure community participation. The students and community alike participate in the events with much enthusiasm and vigour. Events and activities that were organise brings out the collective effort of the people towards National integration.

Problems Encountered and Resources Required

In its initiatives to carry out such activities the College has come to realize the magnitude of such activities particularly in terms of success and has felt the need to expand such activities. However this aim for expansion of such activities did not materialize on account of paucity of funds. The College therefore requires additional funds to successfully continue with this practice.

2. Title of the Practice: Promotion of Environmental Consciousness

Objective of the Practice:

The objective of this practice is to inculcate environmental awareness among the students of the college in particular and the local community in general.

The Context:

The college is located in an area which is rich in natural resources like limestone and coal which is of great benefit to the people of the area but has also led to rampant mining of these resources. As a result of this, there has been considerable depletion of forest cover due to limestone mining which has led to a noticeable rise in temperature in the area and pollution of natural water resources. It is in this context that the College intends to educate the youth about the need of preservation of the environment and natural resources in the area with the hope that such ideas will be spread through the community in order to bring some positive change.

The Practice:

In an effort to create environmental awareness among students, the College regularly organizes special lectures on pertinent issues like the importance of preserving the environment and the effects of climate change on special days like World Environment Day and World Earth Day. Tree Plantation Drives are also organized by the College from time to time along with special cleaning drives on Gandhi Jayanti.

Evidence of Success:

The efforts of the College to create awareness through its students has shown some positive signs as trees planted by the students are growing in the areas where they have been planted and the students involved in these activities have shown a sense of responsibility towards the environment.

Problems Encountered and Resources Required:

The major problem faced in this regard is that the local community is resistant to such ideas as this activity is directly linked to their livelihood. In the absence of alternative employment avenues, individuals engaged in this environmentally destructive activity are unwilling to discontinue such practice.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nongtalang College is located in Meghalaya close to the International border with Bangladesh. This area is a primarily rural area far away from any towns and cities and is also about 40 kilometers away from the District Headquarter, Jowai. There are no colleges providing degree level education in the area and the nearest colleges are located in Jowai or Shillong which are not accessible to students from here who wish to pursue higher studies. The students coming from the villages surrounding Nongtalang village are also from poorer economic backgrounds and are not able to afford college and hostel fees charged in the City. Due to these reasons Nongtalang College aims to provide quality and affordable Education to all and especially to the under privileged section of the society residing in the remote International Border Area (Indo-Bangladesh). In line with this vision the College has always ensured that the fees charged by the Institution remain affordable and within the reach of the students residing in the area. Students are also admitted to the College without any bias whatsoever and all students who seek admission are admitted to the College. It is through these measures that the college provides accessible education to all concerned even though this is a major cause for the financial constraints that are faced. As the College is located in this remote area, it is sometimes difficult to find dedicated teachers, however, in order to maintain a high standard of education it is ensured that teachers are appointed through proper procedures and must possess the necessary qualifications. In order to provide holistic education and to also ensure that students do not suffer on account of the remote location, special programmes are organized in the college by inviting resource persons and agencies like Avenues to upgrade the skills of students in the College.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Conduct of Interview for filling up the vacant post in the Teaching faculty

2. Procurement of a College bus plying from Amlarem and its adjoining villages in order to ease the financial and pysical burden of the students for attending classes.

3. To start remedial classes or any other programs on regular basis that will improve the learning capability of the students

5. To improve the mentoring system by coming up with proper guidelines and provision for teachers and students.

6. To initiate the course of actions on the feedbacks given by all the stakeholders of the college.

7. To encourage teachers to go for higher studies or programs that would further improve the quality of teaching and learning

8. To improve the physical and ICT infrastructure of the college.

9. Encourage teachers to take up research projects and presentation of papers at seminar, conference, workshop or any other platforms.