

# **SELF STUDY REPORT**

## **For Accreditation of Nongtalang College, Nongtalang**

Submitted  
To

**National Assessment and Accreditation Council**

*(An Autonomous Institution of the University Grants Commission)*

*P.O. Box No. 1075, Nagarabhavi  
Bangalore – 560072 India*



**NONGTALANG COLLEGE**

**Nongtalang**

**West Jaintia Hills, Meghalaya**

**India - 793109**

Website URL: <http://www.nongtalangcollege.org>

Email: [nongtalangcollege@gmail.com](mailto:nongtalangcollege@gmail.com),

[principal@nongtalangcollege.org](mailto:principal@nongtalangcollege.org)



# NONGTALANG COLLEGE, NONGTALANG

*B.P.O. Nongtalang*

*West Jaintia Hills, Meghalaya, INDIA – 793 109*

<http://www.nongtalangcollege.org>  [nongtalangcollege@gmail.com](mailto:nongtalangcollege@gmail.com)

 +91 70850 53134

No. NAAC/2016/27F/16151

Dated Nongtalang the 9<sup>th</sup> July, 2016.

**From:** Shri: P.M Tariang  
Principal  
Nongtalang College

**To**  
The Director  
National Assessment and Accreditation Council  
Bangalore 560072

**Subject:** Uploading of Self Study Report for Accreditation.

Respected Sir,

With reference to the Subject cited above, I have the honour to inform you that the Self Study Report for Accreditation of Nongtalang College-Nongtalang 2016 is uploaded in the college Website to day the 12<sup>th</sup>-July-2016.

This is for favour of your kind information and necessary action.

Yours faithfully



P.M Tariang  
Nongtalang College  
Nongtalang.



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## Preface:

Nongtalang College is located in Nongtalang Village under Amlarem Sub – Division in West Jaintia Hills District of Meghalaya. The Village is situated at the distance of 14 Kilometers from Tamabil the International Indo – Bangladesh Border, 42 Kilometers from Jowai the District Head Quarter and 102 Kilometers from Shillong the state Capital of Meghalaya.

West Jaintia Hills District covered an area of 1,693 sq. kilometers and lies between latitude 25° and 26° N and longitude 92° 51 E. The entire Amlarem Sub – Division comprises of 92 Villages with a total population of 43844 (2011 Census) and a literacy rate of 66.1% (2011 Census).

Nongtalang College was established in the year 1988 vide Registration No. SR/NC – 241/89 of 1989 under Meghalaya Societies Registration Act XII of 1983. The College was established as a co – educational institution to impart education to the entire War Jaintia region and others. It was set up on the proposal made by (L) R.P. Das, Head Master of Nongtalang Secondary School and Shri. P.M. Tariang (teacher of Nongtalang Government Secondary School). It materialized under the leadership of (L) Shri. J.D. Pohrmen, the then MLA, of 1<sup>st</sup> War Jaintia Constituency (present 7<sup>th</sup> Amlarem Constituency) with the financial support of Nongtalang Village Durbar.

The College had its humble beginning as an Evening Class for the benefit of students who had dropped out their studies due to unavoidable circumstances. Since its inception, the College has developed at a modest pace and is now a fully functioning College.

In 1999 the College received adhoc grant – in – aid from the Government of Meghalaya which continued till date. In the year 2005 it received the Permanent affiliation from North Eastern Hill University for Arts Stream. In 2006 College received recognition from UGC under category of 2 F and 12B.

The vision of the College is to bridge the educational gap in the community. It aims to impart wholesome education which would equipped the students with the necessary skills and values to become responsible and contributing citizens of the nation. To meet the demand of changing times the College is evolving its mechanism and strategies towards teaching which is evident from the flexibility of its curriculum as designed by North Eastern Hill University, the affiliating University. Besides academic development, the College also lays a great deal of emphasis toward sports and other extracurricular activities. In this context



it is worth mentioning that the NSS Unit has done a great deal towards fostering nation building, leadership and community participation.

In its pursuit towards academic excellence the College is proud to mention that some of the teaching faculties have made a significant contribution towards literacy research and development.

In the implementation of the curriculum the College has under taken initiative to upgrade its building and ICT infrastructure with the aid from the Government, UGC and other agencies.



## Section B: PREPARATION OF SELF-SDUDY REPORT

### 1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	NONGTALANG COLLEGE	
Address :	NONGTALANG, P.O DAWKI, WEST JAINTIA HILLS	
City:	Pin : 793109	State : Meghalaya
Website:	<a href="http://www.nongtalangcollege.org">http://www.nongtalangcollege.org</a>	
Email:	<a href="mailto:nongtalangcollege@gmail.com">nongtalangcollege@gmail.com</a>	

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	P.M Tariang	NA	O: 708505313 4  R: 961297719 7	NA	principal@nongtalangcollege.org
Vice Principal	W.F. Syiem		O: R: 897423264 4		wfsyiem@gmail.com
Steering Committee Co-ordination	K. Myrchiang		O: R:		Kmen.myrchiang@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

√

4. Type of the Institution

a. By Gender

i. For Men

ii. For Women

iii. Co-education

√

b. By shift

i. Regular

ii. Day

iii. Evening

√



5. It is recognized minority institution?

- i. YES
- ii. NO

√

If yes specify the minority status (Religious/linguistic / any other) and provide documentary evidences.

6. Sources of funding:

- Government
- Grant-in-aid
- Self-financing
- Any other

√

7. a. Date of establishment of the college: 09/04/1988

b. University to which the college is affiliated / or which governs the college (if it is a constituent college)

North Eastern Hill University

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(if any)
i. 2 (f)	04/04/2006	The college is eligible to receive central assistance in terms of the Rules framed under section 12-B of the UGC Act 1956.
ii.12 (B)	04/04/2006	

(Enclose the certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)  
Certificate enclosed herewith



23236351, 23232701, 23237721, 23234116  
23235733, 23232317, 23236735, 23239437

[www.ugc.ac.in](http://www.ugc.ac.in)



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. 8-114/2006 (CPP-I)

March, 2006

The Registrar,  
North Eastern Hill University,  
**Shillong-793 001 (Meghalaya).**

4 APR 2006

**Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New Colleges.**

Sir,

I am directed to refer to the letter No. NC/NEHU/CDC/60/05/5059 dated 30.11.2005 received from the College on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Nongtalang College, PO Dawki-793 109, Jaintia Hills, Meghalaya (On permanent affiliation)	1992	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Mrs. Urmil Gulati)  
Under Secretary

**Copy to:-**

1. The Principal, Nongtalang College, PO Dawki-793 109, Jaintia Hills, Meghalaya
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi-110 001.
3. The Secretary to the Government of Meghalaya, Higher Education Department, Shillong (Meghalaya).
4. The Deputy Secretary, UGC, North-Eastern Regional Office, 3<sup>rd</sup> Floor, House FED, Rental Block-5, Beltola-Basistha Road, Dispur, Guwahati-781 006 (Assam).
5. Publication Officer (Website-UGC), New Delhi.
6. Section Officer, FD-III Section, UGC, New Delhi.
7. All Sections, UGC, New Delhi.
8. Guard file.

(B.R. Nagpal)  
Section Officer



d. Details of recognition / approval by statutory / regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI,RCI etc.)

Under section / clause	Recognition / Approval details Institution/Departments Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i				
ii				
iii				
iv				

(Enclose the recognition / approval letter)

8. Does the affiliating **University** Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the College recognized

a. by UGC as a College with potential for excellence (CPE)?

Yes

No

If yes, date of recognition .....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

10. Location of the campus and area in sq.mts:

Location *	Tribal
Campus area in sq.mts.	24000 sq.mts
Built up area in sq.mts	2670 sq.mts

(\* urban, semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available in the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.



- Audition / seminar complex with infrastructure facilities
- Sports facilities
  - \* Play ground ✓
  - \* Swimming pool
  - \* Gymnasium
- Hostel
  - \* Boys hostel
    - i. Number of hostel
    - ii. Number of inmates
    - iii. Facilities(mention available facilities)
  - \* Girls hostel
    - i. Number of hostel
    - ii. Number of inmates
    - iii. Facilities (mention available facilities)
  - \* Working women’s hostel
    - i. Number of inmates
    - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (available – cadre wise)
- Cafeteria –
- Health centre -  
 First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....  
 Health centre staff-
 

Qualified doctor	Full time	<input type="text"/>	Part time	<input type="text"/>
Qualified Nurse	Full time	<input type="text"/>	Part time	<input type="text"/>
- Facilities like Banking, post office, book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management / regulation of electricity and voltage ✓ - 2 (two).  
 Details — Powerol 125 KVA and Honda EXK 2800S – 2.4 KVA
- Solid waste management
- Water waste management.
- Water harvesting



**12** Details of programmes offered by the college (give data for current academic year)

Sl. No	Programme level	Name of the programme course	Duration	Entry qualification	Medium of instruction	Sanction/approved student strength	No. of students admitted
	U G	B.A	3 YEARS	XII (Passed)	English	500	203

**13.** Does the college offer self-financed programmes?

Yes  No

If yes, how many?

**14.** New programmes introduced in the college during the last five years if any?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="text"/>
-----	--------------------------	----	-------------------------------------	--------	----------------------

**15.** List the departments: (respond if applicable only and do not list facilities like Library, physical Education as Departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English regional languages etc.)

	<b>Departments</b> (eg.Physics,Botany, History etc)	<b>UG</b>	<b>PG</b>	<b>Research</b>
Science				
Arts	ECONOMICS, EDUCATION, POLITICAL SCIENCE, HISTORY, SOCIOLOGY, PHILOSOPHY.	√		
Commerce				
Any other (specify)				

**16.** Number of programmes offered under (programme means a Degree course like B.A,BSC, MA, M.COM...)

- a. Annual system
- b. Semester system
- c. Trimester system

**17.** Number of programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide)



18. Does the College offer UG and /or PG programmes in Teacher Education?

Yes  No

If yes,

a. year of introduction of programme (s) .....(dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)  
Notification No:.....  
Date: ..... (dd/mm/yyyy)  
Validity:.....

c. is the institution opting for assessment and accreditation of Teacher Education programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education programme ?

Yes  No

If yes,

a. Year of introduction of programme (s) .....(dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)  
Notification No:.....  
Date: ..... (dd/mm/yyyy)  
Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education programme separately?

Yes  No



**20. Number of teaching and non-teaching position in the Institution**

Position	Teaching faculty						Non-teaching Staff		Technical staff	
	Professor		Associate professor		Assistant professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / state government <i>Recruited</i>					9	6	4	3		
<i>Yet to recruit</i>										
Sanctioned by the Management /society or other authorized bodies <i>Recruited</i>					2	7	1	-	1	1
<i>Yet to recruit</i>										

\*M-Male \*F-Female

**21. Qualification of the teaching staff:**

Highest qualification	Professor		Assistant professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					02	01	03
M.Phil							
PG					07	14	21
Temporary teachers							
Ph.D.							
M.Phil							
PG							
Part-time teachers							
Ph.D.							
M.Phil							
PG							

**22. Number of visiting Faculty / Guest faculty engaged with the college.**

Nil
-----



23. Furnish the number of students admitted to the college during the last four academic years

Categories	2013 - 14		2014-15		2015-16		2016-17	
	Male	Female	Male	Female	Male	Female	Male	Female
SC								
ST	97	220	102	199	103	163	90	106
OBC								
General		1		2	1	2	4	3
Others								
TOTAL	97	221	102	201	104	165	94	109

24. Details on student's enrollment in the college during the current academic year:  
2015 - 2016

Type of students	UG	PG	M.Phil	Ph.D	Total
students from the same state where the college is located	203				203
students from other states of India	-				-
NRI Students	-				-
foreign students	-				-
Total	203				203

25. Dropout rate in UG and PG (Average of the last two batches)

UG  PG

26. Unit cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled) 2015 - 2016

(a) Including the salary component

(b) Excluding the salary component

27. Does the college offer any programme / s in distance education mode (DEP)?

Yes  No

If yes,

a). Is it a registered centre for offering distance education programmes of another University

Yes  No

b). Name of the University which has granted such registration

c). Number of programmes offered



d). Programmes carry the recognition of the distance Education Council

Yes  No

28. Provide Teacher – student ratio for each of the programme / course offered

UG – 1:30

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and cycle 2, cycle 3, cycle 3 and cycle 4 refers to re-accreditation)

30. Date of accreditation \* (applicable for cycle 2, cycle 3, cycle 3 and cycle 4 and re-assessment only)

Cycle 1: .....(dd/mm/yyyy)Accreditation Outcome /Result.....

Cycle 2:..... (dd/mm/yyyy)Accreditation Outcome /Result.....

Cycle 3 :.....( dd/mm/yyyy)Accreditation Outcome

/Result.....

*\*kindly enclose copy of accreditation certificates (s) and peer team reports (s) as an annexure.*

31. Number of working days during the last academic year

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 21/6/2014

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ..... (dd/mm/yyyy)

AQAR (ii) .....(dd/mm/yyyy)

AQAR (iii) .....(dd/mm/yyyy)

AQAR (iv) .....(dd/mm/yyyy)



35. Any other relevant data (not covered above) the college would like to include. (do not include explanatory / descriptive information)

## CRITERION I: Curricular Aspects

### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the Vision, mission and objectives of the Institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### **Vision:**

The College aims to live by its motto “Educatio Ad Virtute”, which in Latin means “The power of education”. As per the principles set by its founders, the College aims to provide quality and affordable Education to all and especially to the underprivileged section of the society residing in the remote International Border Area (Indo-Bangladesh).

#### **Mission:**

The College is committed to bridge the Educational gap between the Urban and rural area. It is also committed to equip the youth with the necessary skills, quality and values to face the challenges of changing time and circumstances.

#### **Aims and Objectives:**

1. To highlight the importance of higher Education in Rural border area.
2. To bring Nongtalang College to the forefront in the field of academics at the State and National level.
3. To promote the quality of general, vocational and technical education which will help the students to compete in today’s challenging world.
4. To create the right and conducive atmosphere for promoting excellence in teaching and learning process.
5. The College aims to provide value based education which would foster strong aspiration towards Nation building.
6. To promote Environmental and Sanitation awareness as per the vision of “Swacch Bharat Abhiyan” and “Swasthya Bharat Abhiyan”.

The College has been adopting various medium to communicate its Vision, Mission and Objectives to the students, teachers, staff and other stakeholders which could be highlighted as follows:

- 1) Teaching learning process
- 2) Discussion, Counseling, Presentation, Workshop and Seminar.
- 3) Quarterly Staff meeting.
- 4) Issuing of prospectus.



- 5) Holding induction programmed, parents – teachers meeting etc.
- 6) College Website
- 7) NSS sponsored Programmes
- 8) U.G.C sponsored programmes.

**1.1.2** How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The College follows the curriculum of UG courses as per the guidelines of NEHU to which the College is affiliated to. However the College is given the freedom to frame and implement its own, time table, lecture hours, lesson plans, methodologies etc.

**1.1.3** What type of support (“procedural and practical) do the teachers receive (from the University and / or institution) for effectively translating the curriculum and improving teaching practices?

The teaching staff has been receiving encouraging support from the Academic staff college (NEHU) to further enhance the quality and teaching skills through various Orientations Courses, Refresher course and other programmes. All these programmes and Courses of studies are being frame on the basis of the feedbacks provided by the teaching fraternity.

**1.1.4** Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

For effective enforcement and implementation of the designed curriculum, the College Principal holds regular meetings with the staff regarding the issues related to the timely completion of syllabus, lesson plan, number of teaching days for Annual and Semester system, holding of test, assignments, examinations, seminar, workshop on topic assigned to the department concern. The College also organizes extracurricular activities and educational tours to supplement the academic curriculum.

**1.1.5** How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Owing to its remote location (Indo-Bangla) border, the College do not have access to any Industry, Research bodies or University for effective operationalisation of the curriculum. Despite its shortcomings, the College do strive to send some of its faculty members to attend Seminar and Workshop organize by other Universities and agencies.



- 1.1.6** What are the contributions of the institution and /or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback provided, specific suggestions etc.

The College has also contributed towards development and enhancement of the curriculum by the University. In this connection, Dr. S. Bareh (H.O.D. Khasi) has been appointed as member of B.O.S (Board of studies Khasi Department NEHU). The College authorities encourage its teachers, students and stakeholders to give various suggestion and feedbacks towards the improvement of the curriculum.

- 1.1.7** Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The College has submitted proposal to start Bachelor of Vocational Course in Financial Management and Security market and Tourism and Hospitality management as per the UGC guidelines of Bachelor of Vocational course (B.V.O.C) programme in University and College under the National Skill Qualified Framework.

- 1.1.8** How does institution analyze / ensure that the stated objectives of curriculum are achieved in the course of implementation?

The College Principal along with the teaching staff is entrusted with the task to analyze and take decision accordingly. The decision are taken on the basis of teaching and evaluation process

- 1) Surprise test
- 2) Unit test
- 3) Selection test
- 4) Assignment.

## **1.2. Academic Flexibility:**

- 1.2.1** Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc. offered by the institution.

The College does not offer any Certificate / Diploma Courses. However, the College is keen to introduce such courses in the near future.

- 1.2.2** Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details.

NO.



**1.2.3** Give details on various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of core / Elective options offered by the university and those opted by the college.
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

**1.2.4** Does the institution offer self-financed programs? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

NO

**1.2.5** Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The College has made proposal for starting up of Skill oriented programme under the NSQF (National skill qualification framework).

**1.2.6** Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the course / combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

NO

### **1.3 Curriculum Enrichment.**

**1.3.1** Describe the efforts made by the institution to supplement the University's curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

To supplement the University curriculum, the College has integrated the academic programme with other non academic programme.

1. Sports, Games, Debates, Quiz, Extempore speech etc and Community services.
2. Seminar, Workshop, Awareness programme, Moral education, Study tour, Field trip etc.



- 1.3.2** What are the efforts made by the institution to enrich and organize the curriculum to Enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The area faces several difficulties as far as IT connectivity is concern. However the College do subscribe to Newspapers, Employment news, Magazines, Journals to provide students with accessibility to information which would expose them to employment opportunities.

- 1.3.3** Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental education, Human Rights, ICT etc, into the curriculum?

**Climate change:**

The NSS Unit of the College in observance of “World Environment Day”, 5<sup>th</sup> June 2015, conducted tree plantation programme in the college premises. The tree saplings were provided by the Forestry Department, Amlarem sub Division.

**Environmental Education:**

To create an environmental awareness, the N.S.S College Unit conducted a cleaning drive on 27<sup>TH</sup>- Sept-2013 in the College premises.

**Gender awareness:**

The College conducted a Regional Seminar on the topic “Insurgency and Crimes against Women” dated 25<sup>th</sup>-July-2015, with Dr. B.Mahapatra, (Deptt of Pol.science), and Dr. R.Purakayastha (H.O.D. of Pol.science, St Anthony’s Shillong)as resourse persons

- 1.3.4** What are the various value-added courses / enrichment programmes offered to ensure holistic development of students?

• **Moral and Ethical values:**

On 21<sup>st</sup>-June- 2015 on occasion of “International Day of Yoga” a workshop was organized. The College Students, Volunteers and N.S.S Unit enthusiastically participated in the event under chairmanship of Dr. Jena (programme officer N.S.S Unit). The event was grace by the presence of retired Major S.K Mahapatra and Shri Malaya Mondal from Moraji Desai National institute of Yoga, New Delhi, Shillong centre. These two eminent persons from the said institute instructed and demonstrated all basic Yoga theories and practices.

On the occasion of “Sardar Vallashbhai Patel” birth anniversary, 31<sup>st</sup>-Oct-2014 to spread the message of unity, peace, security and safety various programme were organized such as flag hoisting, floral tribute, Rashtriya Ekta Divas pledge, run for unity and football match competition.



Two events were conducted in commemoration of “World brotherhood Day”. The Vivekananda Kendra Shillong in collaboration with N.S.S. Unit of the college organizes a marathon race under the theme “Run for Nation” on 11<sup>th</sup>- Sept – 2013.

- On 18<sup>th</sup>- April 2013, the N.S.S Unit of the College organizes an awakening programme for Youth Development in the premises in commemoration of “Swami Vivekananda” 150<sup>th</sup> birth anniversary. The programme was chaired by former Principal Mr J.J Nongkhlaw. A speech was delivered by Mr. Vinay Patrola, coordinator of All India community of Swami Vivekananda
- In observance of 150th birth anniversary of Swami Vivekananda, the N.S.S Unit of the College organizes a series of activities on the 11<sup>th</sup>- Sept – 2013. The programme includes 5km marathon race. The Chief Guest on the occasion was Mr.Makashang. Khongshei (Principal Riwar College, Pynursla) who delivered his speech on Swami Vivekananda methodology on “Godly human and animal instinct”. The programme was chaired by Dr.S. Bareh (HOD Khasi dept, Nongtalang College).
- On the occasion of 144<sup>th</sup> birth anniversary of M.K.Gandhi which is also observe as “International Non violence day”, Oct-2<sup>nd</sup>-2013.On this day various activities were organize. The first part of the programme started with Flag hoisting by Shri A.K. Adhikary former N.S.S Unit programme Officer. The occasion was also grace by the Collective singing of Bapuji favourite song “ Raghupati Raghav Raja Ram,” The function was chaired by Mr. A.K. Adhikary and a speech on the topic “ Gandhi relevance on present context” by two of our faculty, Shri J.K. Swain (HOD English deptt) and Dr. Jena (Deptt of Pol.science).
- The second part of the programme was the football match competition between two local clubs of Nongtalang village.

- **Employable and life skills.**

- **Community Orientation:-**

The College Red Ribbon Club which falls under N.S.S Unit conducted an awareness programme on Blood donation / HIV/AIDS at the College campus on October, 2014.

The College also participated a one day workshop on ‘Swacch Bharat Abhiyan’ organized by N.S.S Cell NEHU, Shillong on 31<sup>st</sup> July 2015.

**1.3.5** Citing a few examples enumerates on the extent of use of the feedback from stakeholders in enriching the curriculum?

For enriching the curriculum, the College has adopted various means and measures to collect feedbacks from the students and other stakeholders such as

- Management & Teachers meeting, Management & Parents Meeting.
- Teacher – Students Interaction

**1.3.6** How does the institution monitor and evaluate the quality of its enrichment programmes?

To monitor and evaluate the quality of enrichment programme, the College had set up IQAC on 20<sup>th</sup> – May, 2014.



## 1.4 Feedback system:-

### 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The College has made significant contribution with regard to the design and development of the curriculum prepared by the University. In this connection, Dr. S.Bareh has been appointed as a member of the Board of Studies (B.O.S) Khasi Department, NEHU.

### 1.4.2 Is there a formal mechanism to obtain feedback from the students and stakeholders on curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes / new programmes?

The College so far has been internally assessing and evaluating the feedback. No direct communication of the same has been made to the affiliating University.

### 1.4.3 How many new programmes / courses were introduced by the institution during the last four years? What was the rationale for introducing new courses / programmes?

None

## CRITERION II: TEACHING – LEARNING AND EVALUATION.

### 2.1 Student Enrolment and Profile.

#### 2.1.1 How does the College ensure publicity and transparency in the admission process?

##### **Publicity:**

The non teaching staff of the College under the guidance of the Principal monitors and supervises the entire admission process. The College has adopted various mediums to publicize the admission process through Notice Boards, Local Dailies, College Website and Poster Campaigns.

##### **Transparency:**

To ensure transparency in admission process, the College admits those students who have met the criteria's set by the University. The College also published the selected candidate's names on the College notice board and acknowledgement receipts are issued after clearing the required fees. The College does not discriminate any applicants irrespective of caste, creed, religion and gender. The fees payable by the students for different courses / programmes are clearly being stated in the prospectus.

#### 2.1.2 Explain in detail the criteria adopted and process of admission (Ex.(i)merit (ii)common admission test conducted by state agencies and national agencies (iii)combination of merit and entrance test and interview (iv) and other) to various programmes of the institution.

As far as the admission process is concern, the College follows the merit - based admission process. Under the existing annual system, the eligibility criteria to the UG Honours courses (Arts) is 45 % marks in aggregate, whereas those who fail to meet the set criteria, are admitted to General course. With the implementation of the Semester system effective from the year 2015, any students



desirous of admission in the Degree course were admitted based on the subject combination offer by the College as prescribed by the affiliating University.

- 2.1.3** Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other colleges of the affiliating university within the city / district.

With the introduction of the Semester system from 2015, the minimum percentage of marks required for admission to the Degree course is 30% of the aggregate marks in the class XII Board Examinations. The College does not set any maximum level of percentage but higher percentage is preferred.

The College has not made any comparison with other Colleges of the district.

- 2.1.4** Is there a mechanism in the institution to review to admission process and student and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

No.

- 2.1.5** Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the National commitment to diversity and inclusion.

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other.

The College comprised of students with majority belonging to the Schedule Tribe category. However, the College does not segregate or discriminates in matters of admission process. The College has also adopted different strategies to improve access for different categories of students which is evident from the presence of certain Students belonging to the above category. Since it is the only College located in the Indo – Bangla International border with majority of population belong to the weaker sections of the society. It strives to cater to academic needs of all sections of the people residing in this area irrespective of the person belonging to any category. The diversity is reflected in the student's composition.



**2.1.6** Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes		Number of applications	Number of students admitted	Demand ratio
UG	2013 - 2014	318	318	1 : 1
	2014 - 2015	303	303	1 : 1
	2015 - 2016	269	269	1 : 1
	2016 - 2017	203	203	1 : 1
PG				
M.Phil.				
Ph.D				
Integrated PG Ph.D				
Value added				
1				
2				
3				
Certificate				
1				
2				
3				
Diploma				
1				
2				
PG Diploma				
1				
2				
3				
Any other				
1				
2				
3				



The number of student's admission for the last four years has shown a decreasing trend. The college as of now has not initiated any mechanism to analyze the facts that lead to its decreasing trend.

## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently – abled students and ensure adherence to government policies in this regard?

The College for the last two years has been admitting students who were moderately different abled as per government policies. In this regard the College for the last two years has been giving fee concession to such students.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes' give details on the process.

No.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge / Remedial / Add-on / Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The College has entrusted the concern subject teachers to take up remedial classes in order to enable them to cope with programme of their choice.

### 2.2.4 How does the College sensitize its staff and students on issues such as gender, inclusion, environment etc.?

To sensitize the staff and students about the Socio – Economic and Environmental issues, the College conducts several programmes and activities. In this direction programme on gender issues, environment, inclusion etc were conducted, to the effect which a detailed descriptions are highlighted below:

#### **Climate change:**

The NSS Unit of the College in observance of “World Environment Day”, 5<sup>th</sup> June 2015, conducted tree plantation programme in the college premises. The tree saplings were provided by the Forestry Department, Amlarem sub Division.

#### **Environmental Education:**

To create an environmental awareness, the N.S.S College Unit conducted a cleaning drive on 27<sup>th</sup>- Sept-2013 in the College premises.

#### **Gender awareness:**

The College conducted a Regional Seminar on the topic “Insurgency and Crimes against Women” dated 25<sup>th</sup>-July-2015, with Dr. B.Mahapatra, (Deptt of Pol.science), and Dr. R.Purakayastha (H.O.D. of Pol.science, St Anthony's Shillong) as resource persons.

### 2.2.5 How does the institution identify and respond to special education / learning needs of advanced learners?

None



- 2.2.6** How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The College has put in place different mechanisms to reduce the dropout rate.

- For the slow learners and below average students, remedial classes and special initiative are being taken by the subject teacher concern.
- For the physically challenged students, the College has been offering them fee concession.

## **2.3 TEACHING – LEARNING PROCESS.**

- 2.3.1** How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The College Principal in consultation with faculty members plan organize and prepare the teaching learning and evaluation schedules for the academic year in-advance and steps are being taken to ensure that the planned schedules is being carried out successfully

- 2.3.2** How does the IQAC contribute to improve the teaching – learning process?

The College IQAC was set up on 20/05/2014. However, the IQAC has not made any significant contribution towards improving the teaching learning process.

- 2.3.3** How is the learning made more students – centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

To make teaching and learning more student centric, the College has undertaken several initiative by organizing programmes and events such as Quiz, Extempore speech , Debate, Seminar, Field trip, Sports and other Recreational activities. The N.C.S.U (Nongtalang College Student Union) plays a contributing role in the organization and implementation of various events and programme which enhances leadership qualities.

- 2.3.4** How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life – long learners and innovations?

The College has taken several initiatives in its own limited capacity to organize many programmes and events within the college premises. It also encourages students participation in events and programmes organize outside the college particularly at the district and state level. Such initiative has shown positive result as far as nurturing critical thinking creativity and scientific temper among students.

- 2.3.5** What are the technologies and facilities available and use by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National programme on Technology Enhanced Learning (NPTEL) and National Mission on Education



through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Virtual laboratories and e-learning are one the few technologies and facilities available and use by the faculty for effective teaching – learning.

**2.3.6** How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc)?

The students and teachers are exposed to advanced learning through participation in workshop, Seminars, Orientation courses, Refresher courses, Trainings etc. The College also organizes such programmes in the College premises.

**2.3.7** Detail (process and the number of students \ benefitted) on the academic, personal and psycho – social support and guidance services (professional counseling / mentoring / academic advice) provided to the students?

None.

**2.3.8** Provide details of innovative teaching approaches / methods adapted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The teaching faculty has adopted several innovative methodologies during the last four years such as teacher – student’s interaction, demonstration, assignment, project works, field work, exposure trip, group discussion and electronic aided teaching.

The College has made modest progress with the implementation of such innovative methods which are reflected in the overall pass percentage of the students during the last four years.

**2.3.9** How are library resources used to augment the teaching – learning process?

The College Library is equipped with a good number of Textbooks, Reference books, Journals, Encyclopedia, Dictionaries, past question paper, Magazine Newspapers etc. The College Library has modest infrastructure such as Reading room, Book shelves and OPAC facilities for the convenience of students.

**2.3.10** Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, the College suffered from many disadvantages as far as the completion of the curriculum within the stipulated time is concern such as: -

- Inadequate transport and communication facilities due to its remoteness post a major challenge in the completion of the curriculum.
- Extreme weather conditions such as continuous torrential rains for months, dense fog and high humidity during summer causes dampening of table, chairs, books etc thereby affecting the Teaching – Learning Process.



- Irregularity of students due to seasonal agricultural activities.
- Self supporting students who are unable to attend class regularly.

To overcome some of the problems, the College within its limited capacity do give instructions to teachers to take up remedial measures such as extra classes, home assignment, project works etc if and when needed. It is through such measures that the College is able to complete the curriculum in stipulated time.

### 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The College Monitor and assess the quality of Teaching Learning Process by evaluating and assessing the marks secure by students in subjects concern.

## 2.4: Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Assistant professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					02	01	03
M.Phil							
PG					07	14	21
.Temporary teachers							
Ph.D.							
M.Phil							
PG							
Part-time teachers							
Ph.D.							
M.Phil							
PG							

To ensure transparency in the Appointment of teachers, the College advertises vacant post through local Dailies, Notifications etc. Details of applicants are scrutinized by the office of the Principal in consultation with the management concern. In matters of scrutinisation, strict adherence is made to the norms laid down by U.G.C and the government.

In matters of selection, the College pursued the guidelines laid down by the affiliating University (NEHU). As per the provision of the affiliating University, candidates are shortlisted on the basis of the fulfillment of U.G.C norms and eligibility criteria.

In the second stage of selection procedure, shortlisted applicants are intimated through correspondence comprising the details with regard to the Time, Date and Venue of the interview.



In the third stage of selection procedure, Selection Committee or Interview Board is set up to conduct the interview and selection is made purely on the basis of merit. The Selection Committee Board comprise of

- a) Principal
- b) Secretary of the College Management Board.
- c) HOD
- d) Subject expert nominated by the affiliated University
- e) Official representative of the government.

The appointed candidate should join his duty within the stipulated time as per the appointment order failing which his appointment will stand invalid and the next eligible candidate will be liable for appointment. The appointment letter clearly states the rules and regulations as per the provision of the state government which the appointed candidate should adhere to.

**2.4.2** How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last four years.

The College offer only U.G. courses in Arts stream.

**2.4.3** Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes:

<b>Academic staff Development programme</b>	<b>Number of faculty nominated</b>
Refresher courses	1
HRD programmes	NIL
Orientation programmes	1
Staff training conducted by the university	NIL
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	24

b) Faculty Training programme organized by the institution to empower and enable the use of various tools and technology for improved teaching – learning

- ❖ Teaching Learning Method / Approaches.
- ❖ Handling new curriculum
- ❖ Content / knowledge management
- ❖ Selection Development and use of enrichment material
- ❖ Assessment
- ❖ Cross cutting issues
- ❖ Audio Visual Aids / Multimedia
- ❖ O.E.R's
- ❖ Teaching learning material, development, selection and use



➤ **Teaching Learning Method / Approaches.**

None

➤ **Handling new curriculum:**

None

➤ **Selection Development and use of enrichment material:**

- The Library is assessed frequently and is on the basis of such assessment incorporation are being made to the Library in terms of latest books, journals, magazines, encyclopedia, newspapers and information communication enable technologies

➤ **Assessment:**

- The College holds an annual Principal –Staff meeting to discuss on issues related to the performance of the students in Examination, Test, Assignment and Project work.

➤ **Cross cutting issues:**

- The College N.S.S Unit has play tremendous role in making the Students Community of the College aware of the cross cutting issues such as human rights, Gender awareness, Child labour, Environmental problems, menace of HIV, Child marriage, Drug abuse, Alcoholism and Sanitation by organizing awareness programmes, workshop and seminar on these issues.

➤ **Audio Visual Aids / Multimedia:**

None

➤ **O.E.R's**

None

➤ **Teaching learning material, development, selection and use:**

- The College does not have proper teacher training mechanism in place, but the teachers at their own individual capacity develops various ways and means to further enhance the teaching learning material, development, selection and its use through print and electronic media.

**c) Percentage of faculty**

\* invited as resource persons in workshop/seminars/ conference organized by external professional agencies.

4.17 %

\* participated in external workshop/seminars/conferences recognized by national/international professional bodies.

12.5 %

\* presented papers in workshops/seminars/conferences conducted or recognized by professional agencies.

8.33 %



- 2.4.4** What policies system are in place to recharge teachers? (e.g. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College encourages teachers to undertake both major and minor research projects for their professional development.

- 2.4.5** Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.

The College has so far not yet received any award for excellence in teaching during the last four years.

- 2.4.6** Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has not introduced an evaluation of teachers by the students and external peers.

## **2.5 Evaluation Process and Reforms**

- 2.5.1** How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process?

To ensure transparency in matters of evaluation process, the College communicates it to the students and faculty about the existence of such a mechanism through college notice board, academic calendar (provided by the University) and classroom.

- 2.5.2** What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution its own.

Under the annual system, the College followed the evaluation process as per the university norms. In this system the College role in matters relating to evaluation is minimal whereas the major role is played by the university.

With the introduction of the Semester system, the process of evaluation has change significantly with the College playing a major role. In this new system a provision of 25 marks is allotted for each paper as internal assessment which is further subdivided into home assignment (10 marks) and class test (15 marks). The remaining 75 marks is evaluated by the University at the end of the Semester.

- 2.5.3** How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?

For effective implementation of the evaluation reforms of the University, the College follows the norms and procedures prescribed by the former in letter and spirit.

Apart from the norms prescribed by the University, the College has its own procedures in place to evaluate the students on the basis of assignments, project work and class test.



**2.5.4** Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

### 2012

Class	College Percentage	University Percentage
TDC BA 1 (Pass)	53%	40.35%
TDC BA 1 (Honours)	100%	
TDC BA 2 (Pass)	90%	65.69%
TDC BA 2 (Honours)	100%	81.84%
TDC BA 3 (Pass)	98%	63.72%
TDC BA 3 (Honours)	100%	90.19%

### 2013

Class	College Percentage	University Percentage
TDC BA 1 (Pass)	73%	48.88%
TDC BA 1 (Honours)	78.57%	79.89%
TDC BA 2 (Pass)	64.38%	66.62%
TDC BA 2 (Honours)	100%	80.70%
TDC BA 3 (Pass)	49%	58.76%
TDC BA 3 (Honours)	100%	84.65%

### 2014

Class	College Percentage	University Percentage
TDC BA 1 (Pass)	80.34%	45.38%
TDC BA 1 (Honours)	100%	77.01%
TDC BA 2 (Pass)	94.56%	70.09%
TDC BA 2 (Honours)	100%	86.83%
TDC BA 3 (Pass)	65.45%	72.42%
TDC BA 3 (Honours)	100%	89.91%

### 2015

Class	College Percentage	University Percentage
TDC BA 1 (Pass)	49.20%	51.29%
TDC BA 1 (Honours)	86.66%	80.98%
TDC BA 2 (Pass)	84.26%	64.52%
TDC BA 2 (Honours)	100%	86.99%
TDC BA 3 (Pass)	65.26%	66.53%
TDC BA 3 (Honours)	100%	88.58%

**2.5.5** Detail on the significant improvements made in ensuring rigour and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

None



**2.5.6** What are the graduates attributes specified by the College / affiliating University? How does the College ensure the attainment of these by the students?

The College aim to impart wholesome Education as per the vision of the affiliating University. In this context, the definition of wholesome education is the attainment of certain attributes by the graduate such as knowledge, ethics, morals, leadership qualities and awareness of the pressing issues of the time, through sports, debate, quiz competition and other college week activities. To achieve these attributes the College follows the strict implementation of the curriculum prescribed by the University. Apart from academic aspect of it the College in its capacity organized programmes that aimed to impart education that are unacademic in nature.

**2.5.7** What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

The office of the Principal has its own mechanism for redressal of grievances in matters of internal evaluation. In case of internal evaluation students can approach the subject teacher, or the Principal to address their grievances.

In matters of external evaluation, the students can seek redressal of their grievances through a mechanism provided by the affiliating University.

## **2.6 Students performance and learning outcomes**

**2.6.1** Does the College have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Yes, the learning outcome of the College is made aware to the students and staffs through notice board, progress report, etc.

**2.6.2** Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the students results / achievements (programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

The College maintains a proper records performance of the students with regard to test, assignment and external examination. The progress of such performance is intimated through notice board, mark book and etc.

### **2012**

<b>Class</b>	<b>College Percentage</b>	<b>University Percentage</b>
TDC BA 1 (Pass)	53%	40.35%
TDC BA 1 (Honours)	100%	
TDC BA 2 (Pass)	90%	65.69%
TDC BA 2 (Honours)	100%	81.84%
TDC BA 3 (Pass)	98%	63.72%
TDC BA 3 (Honours)	100%	90.19%



## 2013

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TDC BA 3 (Honours)	100%	84.65%

## 2014

Class	College Percentage	University Percentage
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TDC BA 2 (Pass)	94.56%	70.09%
TDC BA 2 (Honours)	100%	86.83%
TDC BA 3 (Pass)	65.45%	72.42%
TDC BA 3 (Honours)	100%	89.91%

## 2015

Class	College Percentage	University Percentage
TDC BA 1 (Pass)	49.20%	51.29%
TDC BA 1 (Honours)	86.66%	80.98%
TDC BA 2 (Pass)	84.26%	64.52%
TDC BA 2 (Honours)	100%	86.99%
TDC BA 3 (Pass)	65.26%	66.53%
TDC BA 3 (Honours)	100%	88.58%

### 2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The College has adopted several strategies to facilitate the achievement of the intended learning outcome such as: -

- Class lectures
- Field trip
- Project work
- Assignment
- Seminar
- Workshop
- Independent library reading.



- 2.6.4** What are the measures / initiatives taken up by the institution to enhance the social and economic relevance (student, placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The College has made a modest initiative to foster employability, spirit of enterprise, research temperament and innovative skill by conducting several skill workshop, career guidance workshop and seminar such as: -

- Career guidance workshop organised by Jettwings (Shillong).

- 2.6.5** How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The College Principal and the teaching faculty conduct annual assessment of the academic performance of the students. On the basis of such assessment, strategies are adopted to overcome barriers of learning. Some of the strategies adopted to overcome such barriers are extra classes, students-teacher interaction, motivation and etc.

- 2.6.6** How does the institution monitor and ensure the achievement of learning outcome?

The achievement of learning outcome are properly maintain and kept in record in the college office.

- 2.6.7** Does the institution and individual teachers use assessment / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, the College and teacher concern use the assessment outcome as an indicator for evaluating students performance.

- Poor performance on account of poor attendance. In such evaluation some teacher found that poor attendance was due to inadequate transport facilities.
- In one such evaluation also it was found that due to poor economic condition of majority of students was the main reason for poor attendance.

## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION.**

### **3.1 Promotion of Research.**

- 3.1.1** Does the institution have recognized research center / s of the affiliating University or any other agency / organization?

No.

- 3.1.2** Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No



**3.1.3** What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes / projects?

- Autonomy to the Principal investigator
- Timely availability or release of resources
- Adequate infrastructure and human resources
- Time-off, reduced teaching, special leave etc. to teachers
- Support in terms of technology needs
- Facilitate timely auditing and submission of utilization certificate to the funding authorities
- Any other.

The College has taken quite a number of measures to facilitate the smooth progress and implementation of Research scheme / project. The measure taken by the College to facilitate research is to provide the teacher undertaking research with conditional leave and support in terms of technology and information.

**3.1.4** What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To foster scientific temper, research culture and aptitude among students, the College with co-operation of the teaching faculty, student union and N.S.S, various seminar, workshop, awareness programme were conducted on issues of Socio-Economic nature. Extracurricular activities were also undertaken such as fieldtrip, study tours, debates, quiz, extempore speech, sports activities, cultural programme etc.

**3.1.5** Give details of the faculty involvement in active research (Guiding student research, leading Research projects, engaged in individual / collaborative research activity etc.

Name	Department	Registration	University
<b>Mr. J.K. Swain</b>	<b>English</b>	<b>2016</b>	<b>Utkal University. (Bhubaneswar, Odisha).</b>
<b>Ms.Vinica. Pohsnem</b>	<b>Sociology</b>	<b>2010</b>	<b>Assam University, Silchar.</b>

**3.1.6** Give details of workshop/ training programmes/ sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The College has so far not conducted any programme / workshop / seminar related to capacity building in research. However, the College with co-operation of any organization aim to achieve the above mention goals in the near future.

**3.1.7** Provide details of prioritized research areas and the expertise available with the institution.

None



**3.1.8** Enumerate the efforts of the institution in attracting researches of eminence to visit the campus and interact with teachers and students?

NIL

**3.1.9** What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

None.

**3.1.10** Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

None.

## **3.2 Resource Mobilization for Research.**

**3.2.1** What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

None

**3.2.2** Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No.

**3.2.3** What are the financial provisions made available to support student research projects by students?

None

**3.2.4** How does the various departments / Units / staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

None

**3.2.5** How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

None

**3.2.6** Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No

**3.2.7** Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

None



### 3.3 Research Facilities

#### 3.3.1 What are the Research facilities available to the students and research scholars within the campus?

The facilities provided by the College to facilitate research to the students and research scholar are in the form of Library and Information communication technology.

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researches especially in the new and emerging areas of research?

None

#### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

None

#### 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

None.

#### 3.3.5 Provide details on the library / information resource center or any other facilities available specifically for the researchers?

The College Library has recently been equipped with latest installation of OPAC having the capacity to interconnect with five computers.

#### 3.3.6 What are the collaborative research facilities developed / created by the research institutes in the College. For e.g. Laboratories, library, instruments, computers, new technology etc.

To facilitate research the College has set up certain facilities such as up gradation of library and computer lab.

### 3.4 Research Publication and Awards.

#### 3.4.1 Highlight the major research achievements of the staff and students in terms of

- \* Patents obtained and filed (process and product).

None

- \* Original research contributing to product improvement.

None

- \* Research studies or surveys benefiting the community or improving the services.

Dr S. Bareh(HOD Khasi Deptt) has done a great deal of research in areas benefitting the community.



- \* Research inputs contributing to new initiatives and social development.

Dr. W.Lyngkhoi (H.O.D Economic deptt) and Dr.D.Jena (Political science deptt) had undertaken researches aim towards social development.

- 3.4.2** Does the institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No.

- 3.4.3** Give details of publications by the faculty and students:

- \* Publication per faculty  
So far only two faculty members from two departments have published books, journals, etc.
- \* Number of papers published by faculty and students in peer reviewed journals (national / international)  
4 (four)
- \* Number of publication listed in International Database (for E.g. Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)  
None
- \* Monographs  
None
- \* Chapter in Books  
None
- \* Books Edited  
None
- \* Books with ISBN/ISSN numbers with details
  - 1) **Khasi proverbs: *Analyzing the Ethnography of speaking folklore*** ISBN 918 – 81 909122 – 0 – 4. Published by North Eastern India Society for Indigenous Studies(NEISIS) Shillong and Ri Khasi Book Agency Shillong.
  - 2) **Ka Jingbishar halor ka Tlanslation\_ *U Mayor ka Casterbridge, da U Justman Kharmih – 2011*** ISBN No – 13 – 978 – 81 – 926357 – 0 – 5. Published by Ri Khasi Book Agency Shillong.
  - 3) Paper:(2) ***Rongkhli***:The Festival of War Jaintia published by *PRERANA*, a bilingual cultural Magazine published from Nilachal Kala Kendra, Guwahati, Assam 2013 – 2014 ISSN - 2021 – 9408.
  - 4) Dr.Jena “Decentralization and Local Governance”ISBN – 978 – 81 – 82816 – 03 – 4 - 2014Manglam Publisher - Delhi. Dr. Jena Decentralization and urban Local Governance. ISBN – 978 – 93 – 82983 – 18 – 7. Manglam Publication – Delhi – 110053



5) “challenges problems faced by Women. An impact of Globalization and Rural women and developing world”. IJRDMSS – ISSN – 09754 – 0614 VOLUME – 8 July – Dec 2014. International science Press New Delhi.

- \* Citation index  
None
- \* SNIP  
None
- \* SJR  
None
- \* Impact factor  
None
- \* h-index  
None

However, the college has so far not received any kind of publication details from the students.

#### 3.4.4 Provide details (if any) of

- \* research awards received by the faculty  
None
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally  
None
- \* Incentives given to faculty for receiving state, national and international recognitions for research contributions.  
None.

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

None

#### 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

None

#### 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

None

#### 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

None

#### 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

None



## 3.6 Extension Activities and Institutional Social Responsibility (ISR)

**3.6.1** How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

As per the vision, the College always promotes many community centric activities in collaboration with organization within and outside the college. The activities included HIV/Aids awareness, Environmental awareness, Alcohol and Drug abuse awareness, career guidance, gender awareness, disaster management and cleaning drive etc. These activities are organized with the objective to encourage the community and fostering the values of good citizenship. The holding of such events is to promote a sense of Solidarity and striving towards holistic development of students and community.

**3.6.2** What is the Institutional mechanism to tract student’s involvement in various social movements / activities which promote citizenship roles?

The N.C.S.U (Nongtalang College Students Union) organizes, supervise and monitor the involvement of students in social activities to promote citizenship role.

**3.6.3** How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The College has put in place quite a few mechanisms to solicit to the stakeholders on the overall performance of the College through:-

- Students – Teacher meeting
- Principal – Teacher meeting
- Management – Teacher meeting
- Management – Parents/Guardian meeting

**3.6.4** How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Details of workshop, outreach Programme and seminar on different issues and its expenditure.

	2012 - 13	2013 – 14	2014 – 15	2015 – 16
Seminar	360/-		43560/-	7560/-
Outreach Programme	1350/-	30949/-	21174/-	28350/-

**3.6.5** How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National / International agencies?

The NSS College Unit is the sole organization that is involved in several outreach activities. To motivate the participation of students under leadership of Dr. Jena (N.S.S programme officer), has adopted several medium such as College Notice board, Student Union meetings and motivational speech.



- 3.6.6** Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

**Climate change:**

The NSS Unit of the College in observance of “World Environment Day”, 5<sup>th</sup> June 2015, conducted tree plantation programme in the college premises. The tree saplings were provided by the Forestry Department, Amlarem sub Division.

**Environmental Education:**

To create an environmental awareness, the N.S.S College Unit conducted a cleaning drive on 27<sup>TH</sup>- Sept-2013 in the College premises

**Gender awareness:**

The College conducted a Regional Seminar on the topic “Insurgency And Crimes against Women” dated 25<sup>th</sup>-July-2015, with Dr. B.Mahapatra, (Deptt of Pol.science), and Dr. R.Purakayastha (H.O.D. of Pol.science, St Anthony’s Shillong) as resource person.

. The College through its activities has created awareness but so far no assessment has been made on the impact of such activities particularly in ensuring social justice and upliftment of students from the vulnerable section of society.

- 3.6.7** Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement student’s academic learning experience and specify the values and skills inculcated.

The aims of extension programmes are to supplement student’s academic learning. In this direction several programmes were conducted by the College under the active co-operation of NSS. The progresses of such activities are clearly illustrated in activities conducted by NSS which aim towards skill development and fostering of moral and ethical values.

- 3.6.8** How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College has been able to garner the co-operation and support of the community in several of its initiatives.

- Participation of community in cleaning drive
- Participation of community in creating awareness on drug and alcohol abuses.
- Participation of community in promoting national integration e.g. “Run for Unity”
- Joint participation of College and community in promoting cultural traditions.

- 3.6.9** Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities?

The college has so far been able to garner support and participation of other institution of the locality in promoting several outreach programme for example the participation of schools in promoting awareness on Alcohol and Drug abuse. The



community health centre has also extend tremendous support in promoting and organizing several activities, such as Eye camp, blood donation camp, HIV/Aids awareness and other related health issues.

**3.6.10** Give details of awards received by the institution for extension activities and / contributions to the social / community development during the last four years.

The College had received a token of recognition from the B.S.F, 108 Battalion, Dawki outpost for providing them with accommodation facilities in the year 2014.

### 3.7 Collaboration

**3.7.1** How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

None

**3.7.2** Provide details on the MoUS/collaborative arrangements (if any) with institutions of national importance / other universities / industries / corporate (corporate entities) etc. and how they have contributed to the development of the institution.

None

**3.7.3** Give details (if any) on the industry – institution-community interactions that have contributed to the establishment / creation up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library / new technology / placement services etc.

None

**3.7.4** Highlighting the names of eminent scientists / participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

None

**3.7.5** How many of the linkages / collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/ or facilitated-

- a) Curriculum development / enrichment

None

- b) Internship / On the job training

None

- c) Summer placement

None

- d) Faculty exchange and professional development

None



- e) Research  
None
- f) Consultancy  
None
- g) Extension  
None
- h) Publication  
None
- i) Student replacement  
None
- j) Twinning programmes  
None
- k) Introduction of new courses  
None
- l) Student exchange  
None
- m) Any other  
None

**3.7.6** Detail on the systemic efforts of the institution in planning establishing and implementing the initiatives of the linkages / collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the College would like to include.

None

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES.**

### **4.1 Physical Facilities**

**4.1.1** What is the Policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The College has set up the College Construction and Purchase Committee to look into matters pertaining to Infrastructure development. The Committee in its attempt to create a conducive infrastructure for learning has been able to acquire a suitable land for setting up a Permanent Campus and construction work at the site is still going on. The College for a temporary period of time is functioning in a temporary campus. The temporary campus is equipped with certain limited infrastructure and amenities to facilitate effective teaching and learning.



## 4.1.2 Detail the facilities available for

- a. Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

### **Classroom:**

the average seating capacity of classrooms is between 50 and 100 students. The classroom are maintain with modest seating facilities and teaching aids.

### **Technology-enabled learning spaces:**

To adapt to the changes in the field of technology and communication, the College within its limited capacity has installed some technological enabled facilities like LED TV, Projector, and computers. It is worth mentioning here that library computers are equipped with software such as OPAC to facilitate effective and learning.

### **Seminar Hall:**

The classrooms in the temporary campus served several purposes. Realizing the difficulties it faces, the College has come up with some innovative ideas. The classrooms are fitted with removable partition wall which could be change into a hall in times of need for organizing any events.

### **Laboratories:**

The College is equipped with computer lab comprising of 10 computers.

- b. Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

As far as Extra- curricular activities are concern, the College has been able to secure the co-operation of the community for the utilization of community football ground. However other activities such as indoor games, seminar, workshop and other related programmes are held within the college premises.

- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amounts spent during the last four years (enclose the master plan of the institution / campus and indicate the existing physical infrastructure and the future planned expansion if any)

### **Amount spent during the last four years.**

Sl.No.	Head of expenditure	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016
1	Building	1,53,000/-	44,74,800/-	3,07,000/-	13,10,000/-
2	Library Books	10,399/-	1,20,745/-	3,03,104/-	92,554/-
3	Equipments	53,060/-	25,38,500/-	50,990/-	29,014/-
4	Xerox, Generator Computer.	42,948/-	36,506/-	46,229/-	43,081/-
5	Scholarship	3,19,750/-	37,485/-	46,730/-	1,000/-
6	Furniture.				
	<b>Total</b>	<b>5,79,157/-</b>	<b>72,08,036/-</b>	<b>7,53,153/-</b>	<b>14,75,649/-</b>



**4.1.4** How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College has enroll students suffering with certain physical disabilities which are not severe in nature. However the College do not have infrastructure to ease the mobility of students with severe physical disability.

**4.1.5** Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available  
Available but Non functional.
- Recreational facilities, gymnasium, yoga center, etc.  
Under construction.
- Computer facility including access to internet in hostel  
None
- Facilities for medical emergencies  
None
- Library facilities in the hostels  
None
- Internet and Wi-Fi facility  
None
- Recreational facility-common room with audio-visual equipments  
None.
- Available residential facility for the staff and occupancy constant supply of safe drinking water.  
None.

**4.1.6** What are the provisions available to students and staff in terms of health care on the campus and off the campus?

The College do not have any health care infrastructure of its own. However on account of the proximity of the college to the C.H.C any kind of medical requirements are communicated to the former.

**4.1.7** Give details of the common facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

IQAC / Counseling and Career Guidance.	The College has an IQAC/Counselling and Career guidance room attach within College Office.
Grievance redressal Unit.	Grievances are addressed in the principal chamber.
Canteen	The College has a temporary Canteen which serves only the basic necessity of day to day needs.
Recreational for Staff and Students.	Separate Common Room for boy & girls students equipped with Carom Board, Spelt craft, Chess, etc. Staff common room has two computers and a television.
Safe drinking water	The college has a few number of water purifier installed in its premises.



## 4.2 Library as a Learning Resource.

**4.2.1** Does the Library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the Committee to render the library, student / user friendly?

None

**4.2.2** Provide details of the following:

- \* Total area of the library (in sq. Mts.)

Total Area of the Library = 20 sq Mts. (Approx)

- \* Total seating capacity

Total seating capacity = 30

- \* Working hours = 10 A.M – 4 P.M

Days = Monday – Saturday

- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resource)

None

**4.2.3** How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library Expenditure last four years

Head of Expenditure	2012 – 13	2013 – 14	2014 – 15	2015 – 16
Library Books	10,399	1,20,745	3,03,104	92,554
Library Equipment	-	1,16,700	69,349	-

**4.2.4** Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* OPAC

OPAC = 5 Computers connectivity

- \* Electronic Resources Management package for e-journals

None

- \* Federated searching tools to search articles in multiple database

None

- \* Library website

None

- \* In-house / remote access to e-publication

None

- \* Library automation

None

- \* Total number of computers for public access

None

- \* Total number of printers for public access

None



- \* Internet band width/ speed       2mbps       10mbps       1gb(GB)  
None
- \* Institutional Ripository  
None
- \* Content management for e-learning  
None
- \* Participation in Resource sharing networks / consortia (like Inflibnet)  
None

#### 4.2.5 Provide details on the following items:

- \* Average number of walk-ins  
20 walk-ins
- \* Average number of books issued /returned  
Number of books issued = 20  
Number of books returned = 20
- \* Ratio of library books to students enrolled  
1:5
- \* Average number of books added during the last three years
 

2013 – 14	2014 – 15	2015 – 16
77	792	259
- \* Average number of login to opac (OPAC)  
On average 10
- \* Average number of e-resource downloaded / printer  
NIL
- \* Number of information literacy training organized  
None
- \* Details of “weeding out” of books and other materials  
Nil

#### 4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts  
Nil
- \* Reference  
NIL  
Reprography  
NIL

\*



- \* ILL (Inter library loan service)

Nil

- \* Information deployment and notification (Information Deployment and Notification)

Library notice board

- \* Download

Nil

- \* Printing

Nil

- \* Reading list/ Bibliography compilation

Nil

- \* In-house / remote access to e-resources

NIL

- \* User Orientation and awareness

Nil

- \* Assistance in searching Database

Nil

- \* INFLIBNET / IUC facilities

Nil

**4.2.7** Enumerate on the support provided by the library staff to the students and teachers of the College

The library staff supports students and teachers by providing information about the books available in the library. The College library also issues books to both the students and teachers whenever needed and records of such transaction are maintain in the library.

**4.2.8** What are the special facilities offered by the library to the visually / physically challenged persons? Give details

None

**4.2.9** Does the library get the feedback from its users? If yes, how it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

No.



### 4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with configuration (provide actual number with exact configuration of each available system)

10 computers

- Computer- student ratio

1:10

- Stand alone facility

None

- LAN facility

None

- Wi-Fi facility

None

- Licensed software

5 XP Windows & 3 Windows 8

- Number of nodes / computers with Internet facility.

None

- Any other

None

4.3.2 Detail on the computer and Internet facility made available to the faculty and students on the campus and off-campus?

Teacher's common room - 2 computers

Computer lab – 10 computers

Office – 2 computers

Principal office – 1 computer.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

None .

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (year wise last four years)

Last four years expenditure on the procurement of computers and accessories

2013 – 13	2013 – 14	2014 – 15	2015 – 16
53,060/-	3,54,750/-	13,191/-	29,014/-



**4.3.5** How does the institution facilitate extensive use of ICT resources including development and use of computer – aided teaching / learning materials by its staff and students?

None

**4.3.6** Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching–learning resources, independent learning, ICT enabled classrooms / learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of the facilitator for the teacher.

The computers available in the college are frequently used by the College teaching staffs. The availability of computers and other technological amenities has greatly contributed to the teaching learning process.

**4.3.7** Does the Institution avail of the National knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No

## 4.4 Maintenance of Campus Facilities

**4.4.1** How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during the last four years)?

### Amount spent during the last four years.

Sl.No.	Head of expenditure	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016
a.	Building	1,53,000/-	44,74,800/-	3,07,000/-	13,10,000/-
b.	Furniture.	28,000/-	3,76,300/-	2,97,620/-	28,470/-
c.	Equipments	53,060/-	25,38,500/-	50,990/-	29,014/-
d.	Computer.	16,790/-	3,54,750/-	51,780/-	9,610/-
e.	Vehicles	-	-	-	-
f.	Any other	10,399/-	1,20,745/-	3,03,104/-	92,554/-
	Total	2,61,249/-	78,65,095/-	10,10,494/-	14,69,648/-

**4.4.2** What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The Construction and Purchase committee are entrusted with the responsibility for maintenance and upkeep of infrastructure, facilities and equipment.

**4.4.3** How and with what frequency does the institute take up calibration and other precision measures for the equipment / instruments?

The College has been hiring technical expert from time to time for the maintenance, calibration and upkeep of equipment if and when needed.

**4.4.4** What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?



The college has taken a number of measures to maintain and upkeep Sensitive equipment.

- Construction of support base for generator
- Construction of computer lab with amenities to prevent malfunction due to humidity, dust and etc.
- Installation of proper book shelves to prevent books from infestation.

Since we have the facility of PHE Water supply in the locality, so trained plumber from the Department always comes for inspection and overhauling the water supply

Any other relevant information regarding Infrastructure and Learning Resources which the College would like to include.

## CRITERION V: STUDENT SUPPORT AND PROGRESS

### 5.1 Student mentoring and Support

**5.1.1** Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

To ensure transparency in matters of admission, the College prospectus is published annually with clear cut details pertaining to vision, mission and objective. In addition to this, the prospectus gives details on the eligibility criteria, subject combination, rules and regulations.

**5.1.2** Specify the type, number and amount of institutional scholarship / freships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Since the launch of the Direct benefit transfer the College could no longer monitor the disimbursement of fund and as such could not maintained any financial records of such transaction. However, there are certain Scholarship which are still disimburse by the College the detail of which is mention below.

Scholarship	Sponsor	2012-13		2013-14		2014-15		2015-16	
		Stude nt	Amount	Stude nt	Amount	Student	Amount	Stude nt	Amount
Post Matric	Govt		N/A		N/A		N/A		N/A
Book grant	Govt	--	--	2	1000/-	--	--	--	N/A
Border Area scholarship	Govt		N/A	N/A			N/A		N/A
Free studentship	Govt	31	37485	34	46730		N/A		N/A
Convergence fee	UGC	--	Nil	Nil			Nil		Nil
Fee concession	College		Nil	--	Nil	--	Nil	-	Nil
P.W.D	District social welfare	--	N/A	--	N/A	--	N/A	--	N/A



### 5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Since the launch of the Direct benefit transfer the College could no longer monitor the disbursement of fund and as such could not maintained any financial records of such transaction.

### 5.1.4 What are the specific support services / facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections.

With maximum number of the students belonging to ST category, scholarships are made available to them as per government provision. It must be noted that majority of students belonging to ST category, they also belong to the economically weaker category.

- ✓ Students with physical disabilities

Concession on payment of fees is also provided to students with physical disabilities as per UGC letter No. F .1-22/2014/Misc(NERO)/2713 dated:14.11.2014.

- ✓ Overseas students

None

- ✓ Students to participate in various competitions / National and International

None.

- ✓ Medical assistance to students: health centre, health insurance etc.

On account of the college proximity to C.H.C any medical needs are taken care by the former. However, the College does have First aid and Medical kit to attend to minor medical needs.

- ✓ Organizing coaching classes for competitive exams.

The College has started coaching classes for competitive exams. However, the respond so far is negligible.

- ✓ Skill development (spoken English, computer literacy, etc.)

None

- ✓ Support for “slow learners”

The College has started Remedial Classes to students who are considered to be slow learners.

- ✓ Exposures of students to other institution of higher learning / corporate / business house etc.

The college had undertake several study tours and field trips, in order to provide more exposure to students. In addition to this, students are encourage to participate in seminar, workshop and other related programmes.

- ✓ Publication of student magazines

None.



- 5.1.5** Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The College has send proposal for setting up Bachelor of Vocational studies (B.V.O.C) but approval for the same is still awaited. In this direction, the proposal has been scrutinized and instruction to this effect has been sent by the Committee for B.Voc proposal evaluation dated 9/12/2015.

- 5.1.6** Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

The College vision is to impart wholesome education that nourishes the mind, body and soul. In this regard, the college has adopted several support system and mechanism.

- \* Additional academic support, flexibility in examinations:

Student's relaxation with regard to attendance is being extended to those who participate in activities mentioned above.

- \* Special dietary requirements, sports uniform and materials

The college provides students who participate in events with uniforms and sports related material to encourage in their endeavours. However no special diet is provided to such students by the college.

In events of students participation in any academic, cultural and Sports activities outside the College premises, financial assistance are being provided to them.

- \* Any other.

- 5.1.7** Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central / state services, Defense, Civil services, etc.

None

- 5.1.8** What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

None

- 5.1.9** Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes' detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interview by different employers (list the employers and the programmes)

None

- 5.1.10** Does the institution have a student grievance redressal cell? If 'yes', list (if any) the grievances reported and redressed during the last four years.

The grievance cell is still in its initial stages of establishment and so far has not received any grievances.



**5.1.11** What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Women Cell has been entrusted with the task to hear and resolve any issue pertaining to sexual harassment. The Women Cell is still in its initial stage and nothing substantial has been done in this regard.

It must be noted that no instances of sexual harassment has been reported or heard by the women Cell since its inception.

**5.1.12** Is there anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

None

**5.1.13** Enumerate the welfare schemes made available to students by the installation.

None

**5.1.14** Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

The College has set up an Alumni Association on the 2<sup>nd</sup> July 2016. However, it has not been registered formally under any registration Act.

## 5.2 Student Progression

**5.2.1** Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

Student Progression	%
UG to PG	N.A
PG to M.Phil	N.A
PG to Ph.D	N.A
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N.A

Since there are no proper mechanism to track the students after passing from the college. Therefore we are unable to provide the exact percentage of students progression to higher education or employment



5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the University)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city / district.

## 2012

Class	College Percentage	Pass	University Percentage	Pass	Completion rate
B.A-I (Pass)	53%		40.35%		12.65%
B.A-I (Honours)	100%				
B.A-II (Pass)	90%		65.69%		24.31%
B.A-II (Honours)	100%		81.84%		18.16%
B.A-III (Pass)	98%		63.72%		34.28%
B.A-III (Honours)	100%		90.19%		9.81%

## 2013

Class	College Percentage	Pass	University Percentage	Pass	Completion rate
B.A-I (Pass)	73%		48.88%		24.12%
B.A-I (Honours)	78.5%		79.89%		1.32%
B.A-II (Pass)	64.38%		66.62%		2.24%
B.A-II (Honours)	100%		80.70%		1.93%
B.A-III (Pass)	49%		58.76%		9.76%
B.A-III (Honours)	100%		84.65%		15.35%

## 2014

Class	College Percentage	Pass	University Percentage	Pass	Completion rate
B.A-I (Pass)	80.34%		45.38%		34.96%
B.A-I (Honours)	100%		77.01%		22.99%
B.A-II (Pass)	94.56%		70.09%		24.47%
B.A-II (Honours)	100%		86.83%		13.17%
B.A-III (Pass)	65.45%		72.42%		6.97%
B.A-III (Honours)	100%		89.91%		10.09%

## 2015

Class	College Percentage	University Percentage	Completion rate
TDC BA 1 (Pass)	49.20%	51.29%	2.09%
TDC BA 1 (Honours)	86.66%	80.98%	5.68%
TDC BA 2 (Pass)	84.26%	64.52%	19.74%
TDC BA 2 (Honours)	100%	86.99%	13.01%
TDC BA 3 (Pass)	65.26%	66.53%	1.27%
TDC BA 3 (Honours)	100%	88.58%	11.42%

5.2.3 How does the institution facilitate student progression to higher level of education and / or towards employment?

None



**5.2.4** Enumerate the special support provided to students who are at risk of failure and drop out?

None

## **5.3 Student participation and Activities.**

**5.3.1** List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The following lists of events are actively participated by almost all students during College week which is usually held during the month of October every year.

### **Sports and games: indoor activities.**

- Arm wrestling
- Carom board
- Musical chair

### **Sports and games: outdoor**

- Football
- Volley ball
- Badminton
- Cricket
- 100 metre race
- Javelin throw
- Disc through
- Marathon
- Shot put
- Tug of war.

### **Cultural and extracurricular activities**

- Debate
- Extempore speech
- Quiz
- Singing
- Dancing
- Fancy dress
- Beauty contest

**5.3.2** Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / state / zonal / National / International, etc. for the previous four years.

So far the college has been participating in the University level football tournament organized by the NEHU every year. But unfortunately there has been no significant achievement in this field.

**5.3.3** How does the College seek and use data and feedback from its graduates and employees, to improve the performance and quality of the institutional provisions?

None

**5.3.4** How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

None



**5.3.5** Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the College has a Student Union which looks on matters related to the welfare of students.

- Election: members of the Student Union are elected by the students annually
- Constitution:
- Activities and funding: the Student Union has contributed tremendously in highlighting student issues and also to organise college events. The College provide with most of the financial needs of the Union, and other voluntary sponsorship of individual.

**5.3.6** Give details of various academic and administrative bodies that have student representative on them.

Nil

**5.3.7** How does the institution network and collaborate with the Alumni and former faculty of the Institution.

None

Any other relevant information regarding Student Support and progression which the College would like to include.

None

## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.

### 6.1 Institutional Vision and Leadership

**6.1.1** State the vision and mission of the Institution and enumerate on how the mission statement defines the institution’s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution’s traditions and value orientations, vision for the future, etc.?

The College aim to live by its motto “*Educatio Ad Virtute*”, which in Latin means “The power of education”. As per the principles set by its founders, the College aim to provide quality and affordable Education to all and especially to the underprivileged section of the society residing in the remote International Border Area (Indo-Bangladesh).

The College is committed to bridge the Educational gap between the Urban and the rural area. It is also committed to equip the youth with the necessary skills, quality and values to face the challenges of changing time and circumstances.

**6.1.2** What is the role of the top management, Principal and Faculty in design and implementation of its quality policy and plans?

To achieve the objective enshrined in the Mission, Vision and objective of the college, the college Governing body has been playing a worthy contributing role in acting as a facilitator in dispensing quality education.

- **Role of Governing body:** The Governing body is comprised of the Principal, two teacher representatives, two representatives from affiliated University and one representative from the state government and nine members from the village Community. The Nongtalang Governing body as an apex body is greatly concern with promotion of Education as one of the means to uplift the society.



- To implement strategies which aim at achieving the goals mentioned in the Mission and Vision of the College.
  - To generate resources for the establishment and maintenance of infrastructure and facilities needed to promote education.
  - To supervise and monitor the recruitment of teachers and non teaching staff.
  - To convene meeting periodically with the teachers on matters of education and to discussed on measures to improve the quality of education.
- **Role of Principal:** The Principal is the head of the College, whose function is to frame and implement policies which relate to improving the teaching and learning process. The Principal is an intermediary between the teachers and the governing body. The Principal is also entrusted with the task of:-
    - To lead and provide assistance to various committees
    - To maintain records of the College both academic and non academic
    - To act on the grievances of students and teachers alike.
  - **Role of Faculty:** - the Teaching faculty is entrusted with the most important task of implementing and executing the plans and programmes of the College as prescribe in the curriculum. In addition to impart education, the teaching faculties are also involved in administrative task such as Examination duty, organizing college week and other programmes, monitoring students and etc.

### 6.1.3 What is the involvement of the leadership in ensuring:

- The policy statements and action plans for fulfillment of the stated mission

The policy statements and action plans for fulfillment of the stated Mission – The Principal of the College provide the leadership in meeting the Mission of the college. He supervises and coordinates various activities to promote the quality of education. He also plays an intermediary role of communicating the needs and grievances of teachers to the Governing Body. The Principal also attend to the needs and grievances of the students to ensure that education is being imparted in a fair manner.

- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.

The existing annual plan is modified from time to time according to the convenience base on facilities and resources available.

- Interaction with the stakeholders.

The Principal as the head of the College conduct periodical interaction with the Governing body, faculty members and Student Union to discuss matters related to education.

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The entire action plans of the College to improve the quality of education is on the basis of feedbacks provided by the stakeholders of the college.

- Reinforcing the culture of excellence.

To reinforce the culture of excellence, the Principal of the college has adopted the carrot and stick policy.

- Champion organizational change



The College in its aim to promote education always advocates change. In this matter, the Governing body and principal of college always advocate to bring organizational reforms to further improve the quality of education.

- 6.1.4** What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal is entrusted with the task to monitor and evaluate the progress of policies and plans implemented by the College. To ensure transparency in matter of evaluation, the Principal always convene meetings with various committee, teachers and stakeholders of the College.

- 6.1.5** Give details of the academic leadership provided to the faculty by the top management?

- The Governing Body allocates fund to hold seminars and other related academic programmes
- The Governing Body is the authority which disburse funds for purchase of books and other facilities require in academic field.
- The Governing body monitors academic progress and also adopts strategies in consultation with stakeholders to further enhance quality of education.
- The Governing body provides leadership in extension activities of N.S.S and etc.

- 6.1.6** How does the College groom leadership at various levels?

The College encourages teachers to attend Seminars, workshops and other programmes which help to foster leadership qualities.

To foster leadership qualities among the students, they are encouraged to participate in activities conducted by .N.S.S and the College. The activities aim to groom leadership qualities are seminar, workshop, cultural show, sports and etc.

- 6.1.7** How does the College delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The College delegate autonomy and operational authority to head of department in matters relating to academic arrangement.

- 6.1.8** Does the College promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

Yes, the teaching faculty feedbacks in matter to promote education are communicated to the Governing body by two teacher’s representative duly elected by the teaching faculty.

## **6.2 Strategy Development and Deployment**

- 6.2.1** Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the quality policies of the college are mentioned in its vision, mission and objectives. To achieve the goals mentioned above, the College has developed a mechanism to monitor and evaluate the progress of the students and teaching staff.



**6.2.2** Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college does not have any perspective plan for the development of the college. However, the college do hold meetings to chalk out measures and plans for the development of the college

**6.2.3** Describe the Internal organizational structure and decision making processes.

The internal organizational structure and decision making process of the College is composed of various stakeholders

- 1) Governing Body
- 2) Principal
- 3) Vice-Principal
- 4) IQAC
- 5) Teaching Staff
- 6) Non-Teaching Staff
- 7) Planning Board
- 8) Construction/Building committee
- 9) Purchase committee
- 10) Student Union.

The G.B of the College is the approving and deciding authority Principal is the authorize person to communicate with external agencies, such as: the affiliating University, U.G.C etc.

In the absence of Principal, the vice-Principal is authorize to look after the administration and other affairs of the College.

The co-ordination of IQAC, Teacher in-charge of various sub committees are given specific responsibility to decide and execute plans of actions as assigned to them.

The College has experienced educated and qualified teachers who always helps the Principal to execute different plans and programmes for a better Teaching-Learning and over all development of the College.

The Non-teaching Staffs of the College assist the Principal to execute the works in the College besides being a member in some of the committees.

Under the leadership of the Principal, there are many committees such as; Planning Board, Construction committee which works for the betterment of the college.

**6.2.4** Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning.

The strategies adopted to improve teaching learning process are, Student - teacher interaction, seminar, project work, workshop etc.

- Research & Development

Teachers and student are encourage to pursue research.

- Community engagement

The N.S.S in collaboration with the Student Union engagein community oriented programmes like health awareness, sanitation, environmental and others.

- Human resource management

The College has send proposal for setting up Bachelor of Vocational courses.



- Industry interaction  
None.

**6.2.5** How does the Head of the institution ensure that adequate information (from feedbacks and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal of the College ensures that the information from the students, teachers and other stakeholders of the college are communicated to the Governing body through periodical meetings.

**6.2.6** How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The G.B encourages both the Teaching and non-teaching staff of the College to improve the Teaching-Learning and Administrative process. There is a policy to sponsor the Teaching staff to attend the orientation, Refresher course, Seminars and workshops, etc.

**6.2.7** Enumerate the resolutions made by the Management council in the last year and the status of implementation of such resolutions.

**G.B Last Resolution December 2015**

- 1) **N.A.A.C:-** The house constituted a team to look after the various criteria pertaining to the NAAC accreditation.
- 2) **U.G.C Scheme and U.C:-** The house advised the College Office to submit the utilization Certificate regarding the U.G.C Scheme.
- 3) **R.U.S.A:-** The College has applied the RUSA Scheme for different Department and other infrastructure.
- 4) **B.VOC:-** The College applied two projects namely, (1) Tourism and Hospitality Management (2) Financial Management and Security Market. The proposal is under evaluation by the committee for B. Voc Evaluation proposal. To this effect instruction was received by the College to make certain changes in its curriculum.
- 5) **Appointment of Teacher:-** As per the resolution of the G.B the house approved the appointment of an Environment Teacher.
- 6) **Reconstitution of G.B:-**The house unanimously decided to reconstitute the G.B members for the next three years, with effect from April 2016 to April 2019.

**6.2.8** Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No.

**6.2.9** How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has set up the Grievances Cell entrusted with the task of hearing any complaints and to adopt actions for redressal of such grievances.



**6.2.10** During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No

**6.2.11** Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

None

### **6.3 Faculty Empowerment Strategies**

**6.3.1** What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The efforts made by the institution to enhance professional development of its teaching and non teaching staff:

- The college encourages the teaching staff to undergo Refresher course / Orientation course
- It also encourages taking up Research work.
- It encourages the teaching staff to attend and organise Seminars, conference and other such activities aim to further enhance the professional development of teachers.
- Training for the non teaching staff.

**6.3.2** What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Strategies adopted by the college to empower the teaching faculty:

- The institution encourages attending different types of training such as Refresher course, Orientation course organized by Academic Staff College of different Universities in India.
- The institution motivates the employees to organize and attend Workshops, seminars and conference organized by various institutes and Universities.

**6.3.3** Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Principal is entrusted with the task of appraising the strength and weakness of the teacher concern. The parameters adopted by Principal on strength and weakness of teacher on basis of his/her observation by students. The entire discussion between the teacher and Principal is entirely confidential.

**6.3.4** What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Principal not only appraised the teacher on the strength and weakness, but, also suggest measures to overcome the shortcoming. The outcome of such process is that significant progresses are made in teaching and learning process.



**6.3.5** What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

None

**6.3.6** What are the measures taken by the institution for attracting and retaining eminent faculty?

None

**6.4.2** What are the Institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

External Audit

The Director of the Local Account Government of Meghalaya carried out an Audit with effect from 1.4.2004 to 31.3.2008. as per the official Audit report an instruction was handed out to fix the sanctioned scale of expenditure by the Governing Body.

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

**a.** Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how it contributed in institutionalizing the quality assurance processes?

IQAC was established in the year 2014, with the objective to improve the quality of Teaching and Learning-Process. On account of the fact that the IQAC is still in its nascent stage, nothing substantial has been done in this regard. But efforts are made towards improving the quality of Teaching and Learning Process.

**b.** How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

None

**c.** Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

No

**d.** How do students and Alumni contribute to the effective functioning of the IQAC?

None

**e.** How does the IQAC communicate and engage staff from different constituent of the institution?

None

**6.5.2** Does the institution have an integral framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

No

**6.5.3** Does the institution provide training to its Staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

No



**6.5.4** Does the institution undertake Academic Auditor or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

No.

**6.5.5** How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

The institution tries it level best to improve the quality of education and to align with the rules and regulation set by college development council and UGC.

**6.5.6** What institutional mechanisms are in place to continuously review the Teaching-learning process? Give details of its structure, methodologies/ regulatory authorities?

The teaching learning process is review in various meeting such as principal – teachers meeting, management – teacher meeting, management – parents meeting etc. this method tries to involves all stakeholders of the college review the development of the institution and to enhance the quality of education.

**6.5.7** How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Most of the policies of the college are communicated to various stakeholders through notice board in the college.

## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

**7.1.1** Does the Institute conduct a Green Audit of its campus and facilities?

No, the College has so far not conducted any Green Audit in its campus and facilities.

**7.1.2** What are the initiatives taken by the College to make the campus eco-friendly?

- \* Energy conservation  
Use LED electrical appliances
- \* Use of renewable energy  
None
- \* Water harvesting  
Roof top water harvesting
- \* Check dam construction  
None
- \* Efforts for Carbon neutrality  
None
- \* Plantation  
Yes, N.S.S had conducted plantation drive in campus
- \* Hazardous waste management  
None
- \* E-waste management  
None



## 7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College

- **Moral and ethical values:** On 21<sup>st</sup>-June- 2015 on occasion of “International Day of Yoga” a workshop was organized. The College Students, Volunteers and N.S.S Unit enthusiastically participated in the event under chairmanship of Dr. Jena (programme officer N.S.S Unit). The event was graced by the presence of retired Major S.K Mahapatra and Shri Malaya Mondal from Moraji Desai National institute of yoga, New Delhi, Shillong centre. These two eminent persons from the said institute instructed and demonstrated all basic Yoga theories and practices.

On the occasion of “Sardar Vallashbhai Patel” birth anniversary, 31<sup>st</sup>-Oct-2014 to spread the message of unity, peace, security and safety various programmes were organized such as flag hoisting, floral tribute, Rashtriya Ekta Divas pledge, run for unity and football match competition.

Two events were conducted in commemoration of “World brotherhood Day”. The Vivekananda Kendra Shillong in collaboration with N.S.S. Unit of the college organizes a marathon race “Run for Nation” on 11<sup>th</sup>- Sept – 2013.

- On 18<sup>th</sup>- April 2013, the N.S.S Unit of the College organized an awakening programme for Youth Development in the premises in commemoration of “Swami Vivekananda” 150<sup>th</sup> birth anniversary. The programme was chaired by former Principal Mr J.J Nongkhlaw. A speech was delivered by Mr. Vinay Patrola, Coordinator, All India Community of Swami Vivekananda.
- In observance of 150th birth anniversary of Swami Vivekananda, the N.S.S Unit of the College organizes a series of activities on the 11<sup>th</sup>- Sept – 2013. The programme included 5km marathon race. The Chief Guest on the occasion was Mr. Makashang. Khongshei ( Principal Riwar College, Pynursla) who delivered his speech on Swami Vivekananda methodology on “Godly human and animal instinct”. The programme was chaired by Dr.S.Bareh ( HOD Khasi dept, Nongtalang College).
- On the occasion of 144<sup>th</sup> birth anniversary of M.K.Gandhi which is also observed as “International Non-violence day”, Oct-2<sup>nd</sup>-2013. On this day various activities were organized. The first part of the programme started with Flag hoisting by Shri A.K. Adhikary, the then N.S.S Unit programme officer. The occasion was also graced by the Collective singing of Bapuji favourite song “ Raghupati Raghav Raja Ram,” The function was chaired by Mr. A.K. Adhikary. A speech on the topic “ Gandhi relevance on present context” was delivered by two of our faculty, Shri J.K. Swain (H.O.D English department) and Dr. Jena (department of Pol.science).
- The second part of the programme was the football match competition between two local clubs of Nongtalang village.
- **Community Orientation:-**  
The College Red Ribbon Club which falls under N.S.S Unit conducted an awareness programme on Blood donation / HIV/AIDS at the College campus on October, 2014.



The College also participated a one day workshop on ‘Swacch Bharat Abhiyan’ organized by N.S.S Cell NEHU, Shillong held on 31<sup>st</sup> July 2015.

## 7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of the Institutional Objectives and/ or contributed to the quality improvement of the core activities of the college.

### **Title of the Practice: Special Camp in Lamin village**

#### **Goal:**

- Health awareness
- Sanitation and Environmental awareness
- Alcohol and Drug abuse awareness
- To promote employability and entrepreneurial skills
- To promote gender and humanitarian awareness
- To promote energy and conservation by adaption of clean and renewable energy.
- Water conservation and management
- HIV / Aids awareness
- To promote leadership qualities
- To create awareness on importance of education.

#### **Context:**

The N.S.S Unit of Nongtalang College recently adopted Lamin village, in west Jaintia hills district, Meghalaya for Special Camp. It is situated in the rural areas bordering Bangladesh at a distance of 5 km from the college campus. On account of its remoteness, the village suffered from many disadvantages which curtail its development. The N.S.S Nongtalang College has felt it was necessary to adopt the village for social work. The aim of social work is to create awareness and at the same time to promote the welfare of the village. In addition to this, the aim of social work is to enable the students to be aware of the pressing issues in the society and the strategies to be adopted to address such issues.

#### **Practice:**

The N.S.S follows a certain methodology in adopting a village. The first step is to identify the village and the issues that dominate the village.

In the second step, the N.S.S prepares the list of agenda that should be tackled in a step orderly manner.

In the third step, the N.S.S holds a meeting with village Headman and members of the Durbar. In such meeting, the N.S.S convey to the Durbar about its decision to adopt the village and issues that it will address and tackle.

In the fourth step, after receiving the approval of the Headman and the Durbar, the N.S.S launch its social activities.

In the first phase of execution of social activities, the N.S.S conduct a special camp in Lamin village from 24<sup>th</sup> November to 1<sup>st</sup> December 2015.

On 24<sup>th</sup>/ 11/ 2015 an inaugural function was held and presided over by Mr.Golden. Gashnga, headman of Lamin and guest of honour was Mr.Tensing Nongpoh lecturer, Nongtalang college, deptt. of Philosophy.



From 24<sup>th</sup> -27<sup>th</sup>, November 2015 cleaning drive was conducted as per the vision of the: “Swach Bharat Abhiyan”

On 28/ Nov/2015, medical awareness programme was conducted by N.S.S on the theme “Importance of health and health check up”.

On 1<sup>st</sup>/ Dec/ 2015, closing ceremony was conducted at Lamin village. The function was presided by Dr. Jena, programme officer and chief guest cum resource person was Dr. Monbui Talang, District medical officer. The guest of honour was Mr. Golden Gashnga headman of Lamin village.

### **Evidence of success:**

The response of the village in conducting such programme was overwhelming. The interesting feature of such activities, was the co-operation of the entire village. The N.S.S was able to gather the community along with the co-operation of the village in addressing issues relating to health and social sanitation.

In response to nationwide observance of “Swach Bharat Abhiyan” a cleaning drive was conducted. The community cleaning drive has been a part of the community traditions. However, in this particular situation, the community cleaning drive receives a fillip on account of the initiative of “Swach Bharat Abhiyan”.

The people of the village are much enthusiastic about such activities being conducted. The village enthusiasm is evident from the fact that the entire village was involved in the activities to promote health and sanitation awareness.

### **Problem encountered and resource required:**

The N.S.S problems encountered was in the execution of the listed agenda due to time constraints.

The N.S.S also suffered from paucity of funds with regard to full execution of programmes and activities.

### **“Best Practice 2” “Promotion of National Integration”**

The Vision, Mission and objectives of the College is not only to cater to the educationed needs of the people but to promote National Integration through Community co-operation and collaboration.

### **Goal:**

Institutions are considered to be one of the agencies that promote National Integration. The Nongtalang College is also obligated to instill into minds of the students and others alike a sense of Nationalism through participation in activities that aim to promote National Integration. In this direction, the College under the leadership of N.S.S, Nongtalang Unit organizes several activities that seek to promote National Integration.

### **Practice:**

To promote National Integration several activities and programmes are organised to instill a sense of solidarity and fraternity through co-operation in community oriented activities.



On 144<sup>th</sup> Birth Anniversary of Gandhi Jayanti, dated 2<sup>nd</sup>, October, 2013, several programmes were organized by Nongtalang N.S.S Unit. The programmes included, National flag hoisting, lecture on the topic “Relevance of Gandhi in the present context” and football match competition.

On 31<sup>st</sup>, October, 2014, on occasion of Birth anniversary of Sardar Vallabhai Patel which also co-incide with 7<sup>th</sup> death anniversary of Indira Gandhi, “Run for Unity” and public rally was organised by Red Ribbon club and N.S.S Nongtalang Unit.

On occasion of Swami Vivekananda, 100 birth anniversary speech on Chicago, dated 11<sup>th</sup> September 2013, the Vivekananda Kendra Shillong in collaboration with Nongtalang N.S.S Unit, organised a marathon race under the theme “Run for Nation”.

The Nongtalang N.S.S Unit celebrated the first “constitution Day” on 26<sup>th</sup>, November 2015 as per direction from Ministry of Youth Affairs & Sports, Government of India.

### **Evidence of success:**

The aim of the College is to take up the initiatives in fulfilling the Vision of Central government for integration of North Eastern States. The College has started in its modest capacity to organise small events that aim to fulfill the vision. In its initial stage the College has met with significant success considering the strategies put in place. The Community oriented activities not only create National awareness but ensure community participation. The students and community alike participate in the events with much enthusiasm and vigour. Events and activities that were organised bring out the collective effort of the people towards National integration.

### **Problems:**

In its initiatives to carry out such activities the College has come to realization the magnitude of such activities particularly in terms of success. The college on account of the success felt the need to expand such activities. However in its aim for expansion of such activities, the College could not do it on account of paucity of funds.

### **Context:**

The aim of adopting the theme “National Integration” is of utmost importance. It must be noted that its importance lies in the fact that the country in the present scenario is dominated by division in the name of religion, caste, ethnicity and region. In addition to this the state of Meghalaya and North East in particular enjoy special attention. The central government vision to integrate, North Eastern states into mainstream has gain momentum. The College in pursuance to central government vision, in its modest capacity felt the need to adopt such a theme and put efforts in fulfilling the vision.



## **KHASI DEPARTMENT.**

### **3. Evaluative Reports of the Departments**

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - Khasi
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - U.G
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual
  - Semester
  
6. Participation of the department in the courses offered by other departments  
NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
NIL
8. Details of courses / programmes discontinued (if any) with reasons  
NIL
9. Number of teaching posts

	<b>Sanction</b>	<b>Filled</b>
Professors		
Associate professors		
Asst.Professors	2	2
College post	2	2



10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.

Sl. no.	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	Dr.Solony.Bareh	Ph.D.	Asst. Professor	Folk literature	16 yrs	Nil
2	Mrs: Justna.Kongwang	M.A	Asst. Professor	Khasi Literature	12 yrs	Nil
3	Mrs: Datyna.Khonglah	M.A	Asst. Professor	Khasi Literature	8 yrs	Nil
4	Ms: Elizabeth.Shylla	M.A	Asst. Professor	Khasi Literature	4 yrs	

11. List of senior visiting faculty

▪

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

▪ 95%

13. Student – Teacher Ratio (programme wise)

32:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.

No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

▪ 3 P.G, & 1 Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

▪ Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received

▪ Nil

18. Research Centre / facility recognized by the University

▪ Nil



19. Publications:

- \* a) Publication per faculty

**Dr. Solony.Bareh ,**

- ❖ Paper:(1)- *Amtyrngui River:*

An academic paper in *Ka Mer ka Sdad, conference, Conference* published by IGRMS Bhopal and printed by NEHU Publication, Shillong 22.

- ❖ Paper:(2) *Rongkhli:*

The Festival of War Jaintia published by *PRERANA*, a bilingual cultural Magazine published from Nilachal Kala Kendra, Guwahati, Assam 2013 – 2014 ISSN - 2021 – 9408.

**BOOKS:**

- ❖ 1) **Khasi proverbs: *Analyzing the Ethnography of speaking folklore***

ISBN 918 – 81 909122 – 0 – 4.

Published by North Eastern India Society for Indigenous Studies (NEISIS) Shillong and Ri Khasi Book Agency Shillong.

- ❖ 2) **Ka Jingbishar halor ka Tlanslation**

*U Mayor ka Casterbridge, da U Justman Kharmih – 2011*

ISBN No – 13 – 978 – 81 – 926357 – 0 – 5.

Published by RiKhasi Book Agency Shillong.

**Justna N. Kongwang.**

- ❖ Paper: “ *Kong Sweetymon Rynjah*” A paper published in a Book *Na ki Hali ka Thoh ka Tar* 2002.

Published by “Ka kynhun ki Samla Pule M.A Khasi, Khasi Department NEHU 2002.

- \* Number of papers published in peer reviewed journals (national / in ternational) by faculty and students

Nil

- \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

Nil

- \* Monographs

Nil

- \* Books Edited

Nil

- \* Chapter in Books

Nil

- \* Books with ISBN / ISSN numbers with details of publishers

- 1) Khasi proverbs : Analyzing the ethnography of speaking folklore



- 2) Jingbishar halor ka translation U Mayor ka casterbridge da u Justman Kharmih. (see attachment 2)
- \* Citation index  
Nil
- \* SNIP  
Nil
- \* SJR  
Nil
- \* Impact factor  
Nil
- \* h – index  
Nil
- 20. Areas of consultancy and income generated  
Nil
- 21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - 1) National Executive Member – All India Poetess Conference.
    - 2) Member Board of Studies (khasi) NEHU
    - 3) Teacher in charge Nongtalang Student Union since 2011 – till date.
- 22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme  
Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies  
None
- 23. Awards / Recognitions received by faculty and students
  - Dr.S.Bareh, Local village Dorbar Nongtalang for Ph.D.
- 24. List of eminent academicians and scientists/visitors to the department.  
Nil
- 25. Seminars / Conferences / Workshops organized & and the source of funding
  - a) National - Nil
  - b) International – Nil



26. Student profile programme / course wise.

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A (Honours)	8	8	1	7	87.5%
	1 <sup>st</sup> year B.A	95	95	35	60	98.9%
	2 <sup>nd</sup> year B.A (Honours)	-	-	-	-	-
	2 <sup>nd</sup> year B.A Pass	68	68	20	48	83.8%
	2 <sup>nd</sup> year B.A (M.I.L)	76	76	23	53	84.2%
	3 <sup>rd</sup> year B.A (Honours)	4	4	1	3	100%
	3 <sup>rd</sup> year B.A (M.I.L)	57	57	15	43	84.2%
2013 - 2014	1 <sup>st</sup> year B.A (Honours)	8	8	-	8	100%
	1 <sup>st</sup> year B.A Pass	103	103	28	75	84.4%
	2 <sup>nd</sup> year B.A (Honours)	5	5	-	5	100%
	2 <sup>nd</sup> year B.A Pass	75	74	18	56	94.5%
	2 <sup>nd</sup> year B.A (M.I.L)	101	101	24	77	94%
	3 <sup>rd</sup> year B.A (Honours)	-	-	-	-	%
	3 <sup>rd</sup> year B.A (M.I.L)	51	51	11	41	96%
2014 - 2015	1 <sup>st</sup> year B.A (Honours)	6	6	2	4	100%
	1 <sup>st</sup> year B.A Pass	39	39	12	27	87.1%
	2 <sup>nd</sup> year B.A (Honours)	7	7	-	7	100%
	2 <sup>nd</sup> year B.A Pass	78	78	20	58	78.2%
	2 <sup>nd</sup> year B.A (M.I.L)	105	105	31	74	82.8%
	3 <sup>rd</sup> year B.A (Honours)	5	5	-	5	100%
	3 <sup>rd</sup> year B.A (M.I.L)	82	82	19	63	59.7%
2015 - 2016	B.A 1 <sup>st</sup> Semester	35	35	6	29	97.14%
	2 <sup>nd</sup> year B.A (Honours)	14	10	5	5	90%
	2 <sup>nd</sup> year B.A Pass	47	26	10	16	92.3%
	2 <sup>nd</sup> year B.A (M.I.L)	47	43	22	21	100%
	3 <sup>rd</sup> year B.A (Honours)	7	7	1	6	100%
	3 <sup>rd</sup> year B.A Pass	79	57	12	45	92.98%
	3 <sup>rd</sup> year B.A (M.I.L)	73	73	12	61	100%

\* M = Male \*F = Female



27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (Pass & Hons)	100%	Nil	Nil.

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
PG to M.Phil	N.A
PG to Ph.D	N.A
Ph.D. to Post – Doctoral	N.A
<b>Employed</b>	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	N.A
Entrepreneurship / Self - employed	N.A

30. Details of Infrastructure facilities

a) Library

- Only the central / common Library.

b) Internet facilities for staff and students

- Nil

c) Class room with ICT facility

- Nil

d) Laboratories

- Nil

31. Number of students receiving financial assistance from college, University, government or other agencies

- Nil

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

- Nil



33. Teaching methods adopted to improve student learning
  - Lecture cum Descriptive Method
  - Group Discussion.
34. Participation in Institution Social Responsibility (ISR) and Extension activities
  - Nil
35. SWOC analysis of the department and future plans

**Strength:**

1. All assistant Professor are qualified with one faculty having dual M.A Degrees, MPhil, Ph.D AND NET.
2. The faculty work and strive for the development of the department in particular and the college in general.
3. Allotment of classes and topics are followed and divided accordingly. The course is completed in time.
4. The faculties have good rapport amongst themselves as well as with the other staffs and students of the college.
5. Class test, Home assignments are given regularly to facilitate learning ability.
6. Course books are available in the college library.

**Weakness:**

1. As the college is situated in the rural areas, majority of students belong to the weaker section of the society. The students have to study and earn for their livelihood and this hamper the quality of their progress.
2. There are inadequate prescribed journal / magazine in the college
3. There is no separate room for the department.
4. Insufficient number of faculty hamper the development of the department as the ratio of the faculty and workload are quite high.
5. Lack of communication viz. Transport / media / internet facilities affect the progress and development of the department and college.
6. Absence of departmental Library is one of the reasons that hamper the development of the Department.

**Opportunity:**

- Encouragement for training, Refresher Courses, Orientation Courses etc.
- Encourage the student to take up higher studies

**Challenges:**

- To improve the academic performance of the students and make them understand the importance of education in everyday life.
- To inspire and educate the student in particular and the community as whole for the importance of the 3Rs as well as the 3Hs (Hand, Heart and Head).



## ENGLISH DEPARTMENT:

### 3. Evaluative Reports of the Departments

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - English
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - U.G
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual & Semester.
6. Participation of the department in the courses offered by other departments
  - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
7. Details of courses / programmes discontinued (if any) with reasons
  - Nil
9. Number of teaching posts - 4

	Sanction	Filled
Professors	Nil	
Associate professors	Nil	
Asst.Professors	2	2
College post	2	2



10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl.no	Name	Qualification	Designation	Specialization	No.of years Experience	No. of Ph.D Students guided for the last 4 years
1	J.K Swain	B.Ed, Ph.D, continue- M.A, M.Phil, NET.	Lecturer		18 yrs	Nil
2	Roma. Myrchiang	M.A	Lecturer		11 yrs	Nil
3	Ridahun. Suting	M.A	Lecturer		6 yrs	Nil
4	Cherry. Suting.	M.A	Lecturer		9 months	Nil

11. List of senior visiting faculty
- Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
- Nil
13. Student – Teacher Ratio (programme wise)
- 23:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filed
- No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.
15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
- MPhil & P.G
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
- Nil
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
- Nil
18. Research Centre / facility recognized by the University
- Nil
19. Publications
- \* a) Publication per faculty
    - Nil
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil



- \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
    - Nil
  - \* Citation index
    - Nil
  - \* SNIP
    - Nil
  
  - \* SJR
    - Nil
  - \* Impact factor
    -
  - \* h – index
    -
20. Areas of consultancy and income generated
  - Nil
21. Faculty as members in  
a) National committees b) international committees c) Editorial Boards....
  - Nil
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental / programme
  - Nil  
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
  - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil
25. Seminars / Conferences / Workshops organized & and the source of funding  
a) National – Nil  
b) International – Nil



26. Student profile programme / course wise.

**2012 - 2013**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
			*M	*F	
B.A I (Pass )	150	147	60	87	78.2%
B.A I (Honours)	-	-	-	-	-
B.A I (Elective English)	4	4	1	3	100%
B.A II (Pass)	85	85	28	57	70.5%
B.A II (Honours)	-	-	-	-	-
B.A II (Alternative English)	7	5	2	3	100%
B.A II (Elective English)	1	1	-	1	100%
B.A III (Elective English)	2	2	-	2	100%
B.A III (Alternative English)	1	1	-	1	100%

\* M = Male \*F = Female

**2013 - 2014**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Pass )	151	139	50	89	83.4%
B.A I (Honours)	-	-	-	-	%
B.A II (Pass)	111	105	23	82	91.4%
B.A II (Honours)	-	-	-	-	-
B.A II (Alternative English)	7	7	3	4	85.7%
B.A II (Elective English)	3	3	-	3	100%
B.A III (Alternative English)	8	5	2	3	100%

\* M = Male \*F = Female



## 2014 - 2015

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Pass )	81	81	41	40	60.4%
B.A I (Honours)	-	-	-	-	-
B.A II (Pass)	109	105	30	75	89.5%
B.A II (Honours)	-	-	-	-	-
B.A II (Alternative English)	5	5	1	4	100%
B.A II (Elective English)	-	-	-	-	-
B.A III (Alternative English)	6	5	1	4	100%
B.A III (Elective English)	2	2	-	2	100%

\* M = Male \*F = Female

## 2015 - 2016

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A Ist Semester	15	15	8	7	80%
B.A II (Pass)	47	47	23	24	51.06%
B.A II (Honours)	14	14	9	5	50%
B.A II (Alternative English)	1	1	1	-	100%
B.A II (Elective English)	-	-	-	-	-
B.A III (Alternative English)	4	4	-	4	100%
B.A III (Elective English)	-	-	-	-	-

\* M = Male \*F = Female



27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA	100%	NIL	NIL

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
PG to M.Phil	N.A
PG to Ph.D	N.A
Ph.D. to Post – Doctoral	N.A
<b>Employed</b>	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	N.A
Entrepreneurship / Self - employed	N.A

30. Details of Infrastructure facilities

a) Library

▪

b) Internet facilities for staff and students

▪

c) Class room with ICT facility

▪

d) Laboratories

▪

31. Number of students receiving financial assistance from college, University, government or other agencies

▪ Nil

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

▪ Nil

33. Teaching methods adopted to improve student learning

▪ Lecture method.

34. Participation in Institution Social Responsibility (ISR) and Extension activities



## 35. SWOC analysis of the department and future plans

### Strength:

1. There are three faculty members..
2. Faculty members are cooperative sincere and hard working.
3. The department holds internal test, assignment and gather feedback from the students.
4. The students of department are hard working despite many short comings.

### Weakness:

1. Due to financial problems faced by the students they are unable to attend classes regularly.
2. Being in the rural area, students are not serious in their studies as there is lack of competitiveness among them.
3. Lack of communication namely, transport, media, internet facilities, etc. affect the progress and development of the department and the college as a whole.
4. There are inadequate books.
5. Students are weak in the communication skills.

### Opportunity:

1. Encouragement for training, refresher course, orientation course, seminar, workshop, etc.
2. Encouragement to students to take up higher studies.
3. Encouragement to students to improve their communication skills.

### Challenge:

1. To inculcate the habit of reading among the students
2. To improve academic performance of the students and to make them to understand the importance of education in their everyday life.

### Future Plan:

1. To organize departmental seminars and workshop.

## **SOCIOLOGY DEPARTMENT:**

### **3. Evaluative Reports of the Departments**

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - Sociology
2. Year of establishment
  - 1999
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - Bachelor of Arts (Honours & Passed Course) in Sociology.
4. Names of Interdisciplinary courses and the departments / Units involved



- Nil
- 5. Annual / semester / choice based credit system (programme wise)
  - Annual
  - Semester
- 6. Participation of the department in the courses offered by other departments
  - Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
- 8. Details of courses / programmes discontinued (if any) with reasons
  - Nil
- 9. Number of teaching posts

	Sanction	Filled
Professors	Nil	Nil
Associate	Nil	Nil
Asst.Professors	2	2
College post	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl.No	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	Mrs: Sita Merry. Lyngdoh	M.A, NET	Asst. Professor	-	17 yrs	Nil
2	Mr: Allwin. Lyngdoh.	M.A	Asst. Professor	-	14 yrs	Nil
3	Mrs: Vinica. Pohsnem	M.A	Asst. Professor	-	6 yrs	Nil
4	Ms: Mayqueen. L.Gassah.	M.A, B.Ed.	Asst. Professor	-	8 months	Nil

- 11. List of senior visiting faculty
  - Nil
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
  - Nil
- 13. Student – Teacher Ratio (programme wise)
  - 51:1
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filed



- No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.
15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
    - P.G
  16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
    - Nil
  17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
    - Nil
  18. Research Centre / facility recognized by the University
    - Nil
  19. Publications
    - \* a) Publication per faculty
      - Nil
    - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
      - Nil
    - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
      - Nil
    - \* Monographs
      - Nil
    - \* Books Edited
      - Nil
    - \* Chapter in Books
      - Nil
    - \* Books with ISBN / ISSN numbers with details of publishers
      - Nil
    - \* Citation index
      - Nil
    - \* SNIP
      - Nil
    - \* SJR
      - Nil
    - \* Impact factor
      - Nil
    - \* h – index
      - Nil
  20. Areas of consultancy and income generated
    - Nil



21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
    - Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil
25. Seminars / Conferences / Workshops organized & and the source of funding
  - NIL
  - a) National
  - b) International
    - To organize in future



26. Student profile programme / course wise.

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A (Honours)	2	2	-	2	100%
	1 <sup>st</sup> year B.A	105	104	26	78	69.2%
	2 <sup>nd</sup> year B.A (Honours)	1	1	1	-	100%
	2 <sup>nd</sup> year B.A	54	54	19	35	85.1%
	3 <sup>rd</sup> year B.A (Honours)	-	-	-	-	-
	3 <sup>rd</sup> year B.A	56	53	11	42	100%
2013 - 2014	1 <sup>st</sup> year B.A (Honours)	3	3	3	-	100%
	1 <sup>st</sup> year B.A Pass	123	105	35	70	85.7%
	2 <sup>nd</sup> year B.A (Honours)	2	2	-	2	100%
	2 <sup>nd</sup> year B.A Pass	78	74	14	60	100%
	3 <sup>rd</sup> year B.A (Honours)	1	1	1	-	100%
	3 <sup>rd</sup> year B.A Pass	43	42	12	30	97.6%
2014 - 2015	1 <sup>st</sup> year B.A (Honours)	1	1	-	1	100%
	1 <sup>st</sup> year B.A Pass	62	61	30	31	57.3%
	2 <sup>nd</sup> year B.A (Honours)	3	3	-	3	100%
	2 <sup>nd</sup> year B.A (Pass)	78	78	24	54	98.7%
	3 <sup>rd</sup> year B.A (Honours)	2	2	-	2	100%
	3 <sup>rd</sup> year B.A Pass	77	72	13	59	80.5%
2015 - 2016	B.A 1 <sup>st</sup> Semester	55	55	16	39	78.18%
	2 <sup>nd</sup> year B.A (Honours)	1	1	-	1	100%
	2 <sup>nd</sup> year B.A Pass	31	31	17	14	87.09%
	3 <sup>rd</sup> year B.A (Honours)	3	3	3	-	100%
	3 <sup>rd</sup> year B.A Pass	38	38	11	17	94.73%



\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(pass and honour)	100%	NIL	NIL
		-	-
		-	-
		-	-
		-	-

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

- a) Library
  - Share common college library
- b) Internet facilities for staff and students
  - Nil
- c) Class room with ICT facility
  - Nil
- d) Laboratories
  - Nil

31. Number of students receiving financial assistance from college, University, government or other agencies

- Scholarship from the government, PMS, Border Area Scholarship, Book Grant, Free Studentship

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

None



33. Teaching methods adopted to improve student learning
- Lectures, Assignments, Project work, Test.

34. Participation in Institution Social Responsibility (ISR) and Extension activities

The faculty from the department participated as members of various committees of the college. Two teachers in the past had the opportunity to be selected as Teacher's Representative to the Governing Body of the college as well as Teacher's In-charge of the College Students Union.

The students enrolled in the Department are encouraged to take part in various extension activities of the college. Such as cleaning Drive, workshop, awareness programmes, seminars etc. to foster the spirit of harmony and social commitment. All these activities help the students to develop in them a strong sense of responsibility and leadership skills.

35. SWOC analysis of the department and future plans

**Strength:**

- There is a congenial and cooperative relations among the faculty members
- Dedicated and hardworking faculty
- Good rapport with the students
- The department conduct and gives internal test, home assignment, project work to enable students to take their studies seriously

**Weakness:**

- Lesser number of faculties only "four" at present in the department.
- The department has no separate room
- The department has inadequate number of prescribed text books and journals
- Students coming from far flung areas cannot attend classes regularly due to lack of Transport and Communication facilities.
- Student belonging to economically weaker section are mostly self supportive. This problem is the main cause of their irregularity in attendance.

**Opportunity:**

- It helps to build personality trait among the students.
- The department helps the students to acquire knowledge of community problems and to enhance community institution tie – up.
- There is an occupational opportunity in various fields.

**Challenges:**

- Lack of transport and communication facilities.
- Extreme weather condition causes many inconveniences.
- Lack of enthusiasm and motivation results is less competition among the students.

**Future Plans:**

- Teacher's training programme and research work needs to be encourage
- To organize workshop, seminars, awareness programme within the department for the benefit of the students in day-to-day life.
- To organize counseling and career guidance programme for the students of the Department.



## POLITICAL SCIENCE DEPARTMENT:

### 4. Evaluative Reports of the Departments

#### 5.

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - Political science
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - Under Graduate.
4. Names of Interdisciplinary courses and the departments / Units involved
  - Political science
5. Annual / semester / choice based credit system (programme wise)
  - Annual / Semester system.
6. Participation of the department in the courses offered by other departments
  - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
8. Details of courses / programmes discontinued (if any) with reasons
  - Nil
9. Number of teaching posts

	Sanction	Filled
Professors	Nil	Nil
Associate	Nil	Nil
Asst.Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Sl.no	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	Mr. A.K Adhikary	M.A, B.ed.	Asst. Professor	Public administration & Sociology	26 yrs	Nil
2	Dr. D.Jena	M.A, M.Phil, Ph.D	Asst. Professor	M.P.A and Research Method	18 yrs	Nil



11. List of senior visiting faculty
  - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
  - Nil
13. Student – Teacher Ratio (programme wise)
  - 50:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filed
  - No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.
15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
  - PhD, P.G & MPhil.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
  - Nil
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
  - Nil
18. Research Centre / facility recognized by the University
  - Nil
19. Publications
  - a) Publication per faculty

Dr.Jena “Decentralization and Local Governance”  
ISBN – 978 – 81 – 82816 – 03 – 4      - 2014  
Manglam Publisher - Delhi  
Dr. Jena Decentralization and urban Local Governance  
ISBN – 978 – 93 – 82983 – 18 – 7  
Manglam Publication – Delhi – 110053
  - a) Journals – National and International
    - 6) “challenges problems faced by Women. An impact of Globalization and Rural women and developing world”.
    - 7) IJRDMs – ISSN – 09754 – 0614 VOLUME – 8 July – Dec 2014  
International science Press New Delhi.
  - b) Women and Environment: an analysis of Indian context”
    - Indian Journal and social Development.(an international journal)
    - 988 – 0972 – 3692
    - Vokene , Nov – Dec 2014
    - Senul publication (p) ltd New Delhi.



- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
  - \* Citation index
  - \* SNIP
    - Nil
  - \* SJR
    - Nil
  - \* Impact factor
  - \* Nil
  - \* h – index
    - Nil
20. Areas of consultancy and income generated
  - Nil
21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
    - Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil
25. Seminars / Conferences / Workshops organized & and the source of funding
  - a) National - Nil
  - b) International – Nil



26. Student profile programme / course wise.

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A Pass	66	63	30	33	74.6%
	2 <sup>nd</sup> year B.A Pass	35	35	9	26	65.7%
	3 <sup>rd</sup> year B.A Pass	34	34	11	23	47%
2013 - 2014	1 <sup>st</sup> year B.A Pass	42	38	20	18	68.4%
	2 <sup>nd</sup> year B.A Pass	47	46	21	25	93.4%
	3 <sup>rd</sup> year B.A Pass	22	21	4	17	80.9%
2014 - 2015	1 <sup>st</sup> year B.A Pass	45	39	20	19	66.6%
	2 <sup>nd</sup> year B.A Pass	30	28	12	16	100%
	3 <sup>rd</sup> year B.A Pass	49	49	20	29	73.4%
2015 - 2016	B.A 1 <sup>st</sup> Semester	33	33	19	14	39.39%
	2 <sup>nd</sup> year B.A Pass	27	27	12	15	81.48%
	3 <sup>rd</sup> year B.A Pass	23	23	5	18	52.17%

\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA	100%	NIL	NIL
		-	-
		-	-
		-	-
		-	-

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil



29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

a) Library

- Nil ( sharing College common Library)

b) Internet facilities for staff and students

- Yes

c) Class room with ICT facility

- Nil

d) Laboratories

- N/A

31. Number of students receiving financial assistance from college, University, government or other agencies

- 

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

- Extension Lectures by subject experts / eminent personalities were Organized to enrich the knowledge of students.

33. Teaching methods adopted to improve student learning

- 1)Lecture method 2)Discussion method 3) interaction 4) Question And answers method 5) Group discussion 7) home assignment.

34. Participation in Institution Social Responsibility (ISR) and Extension activities

Dr.D.Jena

N.S.S Programme officer.

Member of college Research Committees

Mr.A.K. Adhikari

Former N.S.S Programme Member Officer

Member of Library committee

Member of College U.G Programme committee

Ex-NEHU court member.



## 35. SWOC analysis of the department and future plans

### **Strength:**

- Faculty members two.
- Faculty members are co-operative in their duty.
- Syllabus is completed within the stipulated time
- Faculty members of the department are taking serious responsibility in helping the student
- The department use to hold internal test, assignment, mock parliament, Debate and Seminar to enable student both curricular and non-curricular activities to challenge the out coming problems.
- The department takes initiative to revise the syllabus.
- The students of the department are hardworking.

### **Weakness:**

- Most of the students coming from poor background and help family members and attendance in class very poor.
- Most of the students coming from far away from the college daily travel expenses costly for them
- During summer season due to heavy rain and for educational environment of the college dampness
- The department could not get regular part times to serve in the college during peek seasons.

### **Opportunities:**

- Separate for the department
- Staffs questions
- Enhancing teacher salary
- Ongoing international – international seminars

### **Future plans:**

- To organise departmental Seminars workshops
- To organize excursion for the exposure of the students outside the state.

### **Challenges:**

Lack of students creative nature, no separate class room for backward students, poor infrastructure facilities, higher transport cost, and lack of hostel facilities.



## ECONOMICS DEPARTMENT

### 3. Evaluative Reports of the Departments

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
    - Economics
  2. Year of establishment
    - 1988
  3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
    - UG
  4. Names of Interdisciplinary courses and the departments / Units involved
    - Nil
  5. Annual / semester / choice based credit system (programme wise)
    - Annual & Semester.
  6. Participation of the department in the courses offered by other departments
    - Nil
  7. Courses in collaboration with other universities, industries, foreign institutions, etc.
    - Nil
  8. Details of courses / programmes discontinued (if any) with reasons
    - Nil
8. Number of Teaching posts

	Sanction	Filled
Professors		
Associate		
Asst.Professors	2	2



10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl. No	Name	Qualification	Designation	Specialization	No. of years Experience	No. of PhD Students guided for the last 4 years
1	Dr.W.Lyngkhoi	M.A, PhD, NET.	Asst. Professor	Monetary economics &Industrial economics	15 yrs	Nil
2	Shri. F.Jyrwa.	M.A, B.Ed, NET.	- Do -	-Do-	6 yrs	Nil

11. List of senior visiting faculty
- Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
- Nil
13. Student – Teacher Ratio (programme wise)
- 19:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filed
- No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.
15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
- Ph.D & PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
- Nil
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
- Nil
18. Research Centre / facility recognized by the University
- Nil
19. Publications
- \* a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students



- Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
  - \* Citation index
  - \* SNIP
    - Nil
  - \* SJR
    - Nil
  - \* Impact factor
    - Nil
  - \* h – index
    - Nil
20. Areas of consultancy and income generated
  - Nil
21. Faculty as members in  
a) National committees b) international committees c) Editorial Boards....
  - Nil
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental / programme
  - Nil  
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
  - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil
25. Seminars / Conferences / Workshops organized & and the source of funding  
a) National - Nil  
b) International – Nil



26. Student profile programme / course wise.

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A (Honours)	1	1	-	1	0 %
	1 <sup>st</sup> year B.A Pass	17	8	5	3	25%
	2 <sup>nd</sup> year B.A (Honours)	-	-	-	-	-
	2 <sup>nd</sup> year B.A Pass	13	12	10	2	33.3%
	3 <sup>rd</sup> year B.A (Honours)	-	-	-	-	-
	3 <sup>rd</sup> year B.A Pass	8	8	3	5	100%
2013 - 2014	1 <sup>st</sup> year B.A (Honours)	-	-	-	-	-
	1 <sup>st</sup> year B.A Pass	14	12	10	2	33.3%
	2 <sup>nd</sup> year B.A (Honours)	-	-	-	-	-
	2 <sup>nd</sup> year B.A	2	2	-	2	100%
	3 <sup>rd</sup> year B.A (Honours)	-	-	-	-	-
	3 <sup>rd</sup> year B.A Pass	5	4	3	1	75%
2014 - 2015	1 <sup>st</sup> year B.A (Honours)	3	3	2	1	33.3%
	1 <sup>st</sup> year B.A Pass	8	7	6	1	28.5%
	2 <sup>nd</sup> year B.A (Honours)	-	-	-	-	-
	2 <sup>nd</sup> year B.A Pass	3	3	3	-	100%
	3 <sup>rd</sup> year B.A (Honours)	-	-	-	-	-
	3 <sup>rd</sup> year B.A Pass	5	5	3	2	100%
2015 - 2016	B.A 1 <sup>st</sup> Semester	25	25	14	11	28%
	2 <sup>nd</sup> year B.A(Honours)	1	1	1	-	0%
	2 <sup>nd</sup> year B.A Pass	3	3	2	1	0%
	3 <sup>rd</sup> year B.A	3	3	3	-	0%

\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Pass and honour)	100%	Nil	Nil
		-	-
		-	-
		-	-
		-	-



28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

a) Library

- Nil

b) Internet facilities for staff and students

- Nil

c) Class room with ICT facility

- Nil

d) Laboratories

- Nil

31. Number of students receiving financial assistance from college, University, government or other agencies

- Nil

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

- Nil

33. Teaching methods adopted to improve student learning

- Nil

34. Participation in Institution Social Responsibility (ISR) and Extension activities

- Nil

35. SWOC analysis of the department and Future plans

SWOC of the department of economics:



## **Strength:**

- Faculty members two
- Faculty members are co-operative in their duty.
- Syllabus is completed within the stipulated time
- Faculty members of the department are taking serious responsibility in helping the student
- The department use to hold internal test, assignment, mock parliament, Debate and Seminar to enable student both curricular and non-curricular activities to challenge the out coming problems.
- The department takes initiative to revise the syllabus.
- The students of the department are hardworking despite many short coming.

## **Weakness:**

- Most of the students coming from poor family background which they have to support themselves. This case made them irregular in their attendance.
- Some students are staying far away from the college which proves the very cost in their transport expenses.
- The department could not get regular part times to serve in the college during peak season.
- Some students are not serious in their subject.

## **Opportunities:**

- Separate room for the department
- Staffs quarters
- Enhancing teacher salary
- Ongoing inter – departmental seminars

## **Challenge:**

- To motivate and encourage for students to enroll in the department

## **Future plans:**

- To do minor research in the local / serving



## HISTOTY DEPARTMENT:

### 3. Evaluative Reports of the Departments

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - History
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - U.G
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual & Semester.
6. Participation of the department in the courses offered by other departments
  - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
8. Details of courses / programmes discontinued (if any) with reasons
  - Nil
9. Number of teaching posts - 4

Post	Sanction	Filled
Professors		
Associate professors		
Asst.Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl.no	Name	Qualification	Designation	Specialization	No.of years Expeiece	No. of Ph.D Students guided for the last 4 years
1	Mr. Jubor Sing Nongrum	M.A		Modern History	6 yrs	Nil
2	Ms.Pynshailem. Syngkrem	M.A		Modern History	3 yrs	Nil



11. List of senior visiting faculty
  - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
  - Nil
13. Student – Teacher Ratio (programme wise)
  - 18:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filed
  - No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.
15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
  - P.G
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
  - Nil
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
  - Nil
18. Research Centre / facility recognized by the University
  - Nil
19. Publications
  - \* a) Publication per faculty
    - Nil
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
    - Nil
  - \* Citation index
    - Nil



- \* SNIP
  - Nil
- \* SJR
  - Nil
- \* Impact factor
  -
- \* h – index
  -
- 20. Areas of consultancy and income generated
  - Nil
- 21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
  - Nil
- 22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
    - Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
- 23. Awards / Recognitions received by faculty and students
  - Nil
- 24. List of eminent academicians and scientists / visitors to the department
  -
- 25. Seminars / Conferences / Workshops organized & and the source of funding
  - a) National – Nil
  - b) International – Nil



26. Student profile programme / course wise

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A Pass	12	7	6	1	14%
	2 <sup>nd</sup> year B.A Pass	4	4	3	1	25%
	3 <sup>rd</sup> year B.A Pass	3	3	3	-	-
2013 - 2014	1 <sup>st</sup> year B.A Pass	9	8	3	5	50%
	2 <sup>nd</sup> year B.A Pass	1	1	1	-	100%
	3 <sup>rd</sup> year B.A Pass	2	2	-	2	100%
2014 - 2015	1 <sup>st</sup> year B.A Pass	3	3	1	2	33%
	2 <sup>nd</sup> year B.A Pass	4	4	2	2	100%
	3 <sup>rd</sup> year B.A Pass	2	2	2	-	100%
2015 - 2016	B.A 1 <sup>st</sup> Semester	29	29	16	13	41.37%
	2 <sup>nd</sup> year B.A Pass	1	1	1	-	0%
	3 <sup>rd</sup> year B.A Pass	2	2	-	2	100%

\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
1 <sup>st</sup> Semester (U.G)/Hons	100%	-	
2 <sup>nd</sup> Semester (U.G)/Hons	100%	-	
3 <sup>rd</sup> Semester (U.G)/Hons	100%	-	

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil



29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

- a) Library
  - College library
- b) Internet facilities for staff and students
  - Yes
- c) Class room with ICT facility
  - No
- d) Laboratories
  - No

31. Number of students receiving financial assistance from college, University, government or other agencies

- Nil

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

- Nil

33. Teaching methods adopted to improve student learning

- Lecture method, remedial classes, test and assignment.

34. Participation in Institution Social Responsibility (ISR) and Extension activities

- One of the faculty member Miss. Pynshailem. L.Syngkrem is attending the refresher conducted by N.E.H.U History department, dated, 21/3/2016 – 1/4/2016.

35. SWOC analysis of the department and future plans

**Strength:**

- Effort are made by the department to complete the syllabus in time
- Result of the students is moderately good.

**Weakness:**

- Time constraints with regard to completion of syllabus
- Paucity of books
- No technological enable classroom
- Few faculty members

**Opportunity:**

- History as a subject provides an opportunity to students to excel in many competitive Examinations as most as twenty percent of the question are ask from History.
- The department strive towards fostering a critical thought among students

**Challenge:**

- To inculcate a habit of reading among students
- Proper usage of technology

**Future plan:**

- Nil

## **PHILOSOPHY DEPARTMENT.**

### **3. Evaluative Reports of the Departments**

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - Philosophy
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - U.G:- 1. B.A Pass course - 1988 – 2015
  - 2. B.A Honours course – 2015 – till date.
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual – 1988 - 2015
  - Semester – 2015 – till date.
6. Participation of the department in the courses offered by other departments
  - To be participate in the future.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - To be collaborated in the future.
8. Details of courses / programmes discontinued (if any) with reasons
  - Nil



9. Number of teaching posts

	Sanction	Filled
Professors		
Associate professors		
Asst.Professors	1	1
College post (assistant professor)	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.

Sl.no	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	Mr.Glorystar. Syiemlieh.	M.A, NET.	Asst. Professor	Philosophy	5 yrs	Nil
2	Mr.Tensing. Nongpoh.	M.A	Asst. Professor	Philosophy	7 yrs	Nil

11. List of senior visiting faculty

- Nil.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

- Nil

13. Student – Teacher Ratio (programme wise)

- 13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filed

- No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

- P.G

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received

- Nil

18. Research Centre / facility recognized by the University

- Nil



19. Publications:
- \* a) Publication per faculty
    - Nil
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
    - Nil
  - \* Citation index
    - Nil
  - \* SNIP
    - Nil
  - \* SJR
    - Nil
  - \* Impact factor
    - Nil
  - \* h – index
    - Nil
20. Areas of consultancy and income generated
  - Nil
21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
    - Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil



25. Seminars / Conferences / Workshops organized & and the source of funding  
 a) National – Nil  
 b) International - Nil
26. Student profile programme / course wise.

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	1 <sup>st</sup> year B.A Pass	19	10	2	8	100%
	2 <sup>nd</sup> year B.A Pass	4	4	1	3	75%
	3 <sup>rd</sup> year B.A Pass	5	5	1	4	100%
2013 - 2014	1 <sup>st</sup> year B.A Pass	12	9	7	2	100%
	2 <sup>nd</sup> year B.A Pass	9	9	1	8	100%
	3 <sup>rd</sup> year B.A Pass	3	3	1	2	100%
2014 - 2015	1 <sup>st</sup> year B.A Pass	8	5	2	3	100%
	2 <sup>nd</sup> year B.A Pass	9	9	4	5	100%
	3 <sup>rd</sup> year B.A Pass	9	7	-	6	100%
2015 - 2016	B.A 1 <sup>st</sup> Semester	10	10	4	6	50%
	2 <sup>nd</sup> year B.A Pass	3	3	2	1	100%
	3 <sup>rd</sup> year B.A Pass	7	7	2	5	100%

\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA 3 <sup>rd</sup> year (pass)	100%	Nil	Nil
BA 3 <sup>rd</sup> semester (Pass)	100%	Nil	Nil
BA 1 <sup>st</sup> semester (pass)	100%	Nil	Nil

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?  
 ▪ Nil



29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

a) Library

- Number of Philosophy books = 200

b) Internet facilities for staff and students

- Nil

c) Class room with ICT facility

- 

d) Laboratories

- Nil

31. Number of students receiving financial assistance from college, University, government or other agencies

- Nil

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts

- Nil

33. Teaching methods adopted to improve student learning

- Lecture method, Question – Answer method, Assignment, Periodic test.

34. Participation in Institution Social Responsibility (ISR) and Extension activities

- The teachers and student actively participate in various events / programmes such as in cleaning drive, medical camp, awareness programmes, Seminars, workshop. One faculty member was elected as teacher’s representative for the last two years. Faculty members are also members of various committees.

35. SWOC analysis of the department and future plans

**Strength:**

- The department has dedicated and hardworking faculty
- Faculty member are cooperative in addressing various difficulties arise in the department



- Active participation of faculty members in various academic and non academic activities of the college.

### **Weakness:**

- The department has no autonomy to design and plan the curriculum. It has to follow the curriculum prepared by the affiliating university.
- Insufficient number of prescribed/suggested reading books.
- No hostel facilities are available for students.
- Inadequate transport and communication facilities

### **Opportunity:**

- To learn ethical and moral value
- To develop critical thinking.
- Some competitive examination related topics are covered in the course offered. Viz. Logical Reasoning.

### **Challenge:**

- Extreme whether condition causes many inconveniences.
- Most of the students are poor in English. Hence, it is a challenging task to communicate through this medium of instruction.
- Insufficient teaching aids.

### **Future plan:**

- To organize coaching class for philosophy honour students for various competitive examinations.
- To build up linkage with ICPR.

## **EDUCATION DEPARTMENT:**

### **3. Evaluative Reports of the Departments**

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - Education
2. Year of establishment
  - 1988
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - Bachelor of Arts (Honours & Passed Course) in Education
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual & Semester.
6. Participation of the department in the courses offered by other departments
  - Nil



7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
8. Details of courses / programmes discontinued (if any) with reasons
  - Nil
9. Number of teaching posts

	Sanction	Filled
Professors	Nil	Nil
Associate	Nil	Nil
Asst.Professors	2	2
College post	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl.No	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	Mrs: Sipra Basu	M.A, B.Ed	Asst. Professor	Guidance & Counselling	20 yrs	Nil
2	Mr: Famous Syiem.	M.A, B.Ed	Asst. Professor	School Management.	14 yrs	Nil
3	Mrs: Bima Myrchiang	M.A.	Asst. Professor	Sociology of Education.	6 yrs	Nil
4	Ms: Riyameka Lapasam.	M.A, NET.	Asst. Professor	Teaching competency, Research Methodology.	8 months	Nil

11. List of senior visiting faculty
  - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
  - Nil
13. Student – Teacher Ratio (programme wise)
  - 58:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filed
  - No separate support staff and administrative staff sanctioned for the



Department. But the technical and Administrative activities are managed by the non teaching staff of the college.

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.
  - P.G
  
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
  - Nil
  
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received
  - Nil
  
18. Research Centre / facility recognized by the University
  - Nil
  
19. Publications
  - \* a) Publication per faculty
    - Nil
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
  - \* Citation index
  - \* SNIP
    - Nil
  
  - \* SJR
    - Nil
  - \* Impact factor
    - Nil
  - \* h – index
    - Nil
  
20. Areas of consultancy and income generated
  - Nil
  
21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - Nil



22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
    - In house projects- All the 2<sup>nd</sup> year Honours students are involved in the in-house project as part of their syllabus.
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil
25. Seminars / Conferences / Workshops organized & and the source of funding
 

Nil

  - a) National
  - b) International
    - To organize in future
26. Student profile programme / course wise.

### 2012 - 2013

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Pass )	129	129	52	77	75.9%
B.A I (Honours)	05	03	-	03	100%
B.A II (Pass)	73	73	20	53	64.3%
B.A II (Honours)	01	01	-	01	100%
B.A III (Pass)	63	63	18	45	47.6%
B.A III (Honours)	04	04	-	04	100%

\* M = Male \*F = Female



## 2013 - 2014

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Pass )	135	135	45	90	71.2%
B.A I (Honours)	01	01	01	-	100%
B.A II (Pass)	93	93	25	68	91.3%
B.A II (Honours)	03	03	-	02	100%
B.A III (Pass)	54	54	13	41	76%
B.A III (Honours)	01	01	-	01	100%

\* M = Male \*F = Female

## 2014 - 2015

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Pass )	62	50	26	24	54%
B.A I (Honours)	06	06	04	02	100%
B.A II (Pass)	100	80	26	54	87.5%
B.A II (Honours)	01	01	-	01	100%
B.A III (Pass)	98	87	25	62	62.2%
B.A III (Honours)	02	02	-	02	100%

\* M = Male \*F = Female

## 2015- 2016

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage.
			*M	*F	
B.A I (Semester)	70	70	20	50	52.85%0
B.A II (Pass)	40	40	21	19	85%
B.A II (Honours)	7	7	5	02	28.57%
B.A III (Pass)	73	73	18	55	69.04%
B.A III (Honours)	01	01	-	01	100%

\* M = Male \*F = Female



27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts (Pass & Honours)	100%	0%	0%

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A

30. Details of Infrastructure facilities

a) Library

- The College Library has books recommended by the department both for referencing as well lending.

b) Internet facilities for staff and students

- Facilities are provided in the college Library, Computer room and Staff room.

c) Class room with ICT facility

- Nil

d) Laboratories

- Nil

31. Number of students receiving financial assistance from college, University, government or other agencies

- The students enrolled in the department receive financial assistance in the form of Scholarships from the state government.

32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts



33. Teaching methods adopted to improve student learning
- Lectures, Assignments, Project work, Test, Group discussion, Questioning.

34. Participation in Institution Social Responsibility (ISR) and Extension activities

The students enrolled in the department are encouraged to take part in various extra co-curricular activities of the college. Students enthusiastically participate in various activities organized by the N.S.S Nongtalang College Unit as well as the Nongtalang College Students Union. Some of the activities are cleaning Drive, Medical camps, Awareness programme to instill in the students the spirit of harmony and social commitments. Students also participated in various cultural events, literally activities, Debating and Sports activities organized by the college and other institutions in the community.

35. SWOC analysis of the department and future plans

- **SWOC analysis of the Department and Future Plans.**

**Strength:**

1. The Department of Education has strength of 4 teachers.
2. Their co-operation and mutual understanding among the teaching faculty.
3. There exists a good rapport and mutual relationship between the teachers and the students.
4. Internal tests and Assignments are being conducted by the Department in order to enhance the academic performance of the students.
5. The students were encouraged to approach their teachers for clarification of doubts and help is rendered on any of the difficulties faced by the students.
6. There is sufficient number of books available in the college Library for referencing.

**Weakness:**

1. There is no separate room for the Department.
2. There is lack of Journals and periodicals on education in the college library.
3. Since the college is located in the rural area, there are many economical and social problems faced by the students such as poverty, poor transportation, extreme weather conditions leading to lack of enthusiasm and competitiveness on the part of the students.
4. Non availability of appropriate and modern teaching materials.

**Opportunity:**

1. To strengthen the abilities of the students and getting them prepared to take up higher studies for those who wish to take up higher education.
2. Development of Research skills among faculty and students.
3. Participation in training and refresher course etc.



## Challenges:

1. No separate Library for the department.
2. No laboratory to perform psychological experiments concerning with psychology of education.
3. To encourage and instill in the students the feeling of competitiveness.
4. Irregularity of attendance amongst students due to economical, social and natural problems like poverty, poor transportation and communication as well as extreme conditions.

## Future Plans:

1. Undertake Research projects
2. Organize workshops and seminars on education
3. Organize educational and vocational guidance services to the students.
4. Proper guidance and provision of suitable materials required for in-house project works in the department.

## ENVIRONMENTAL STUDIES DEPARTMENT:

### 3. Evaluative Reports of the Departments

The Self – evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department
  - ENVIRONMENT
2. Year of establishment
  - 2000
3. Names of programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
  - Bachelor of Arts (Passed Course) in Environment
4. Names of Interdisciplinary courses and the departments / Units involved
  - Nil
5. Annual / semester / choice based credit system (programme wise)
  - Annual & Semester.
6. Participation of the department in the courses offered by other departments
  - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - Nil
8. Details of courses / programmes discontinued (if any) with reasons
  - Nil



9. Number of teaching posts

	Sanction	Filled
Professors	Nil	Nil
Associate	Nil	Nil
Asst.Professors	Nil	Nil
College post (Assistant professor)	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc / D.Litt./ PhD. / M.Phil. etc.,)

Sl.No	Name	Qualification	Designation	Specialization	No. of years Experience	No. of Ph.D Students guided for the last 4 years
1	• Mr. Pynioo Lutmiki Ryngki	M.Sc	Asst. Professor	-	1 yrs	Nil

11. List of senior visiting faculty

- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

- Nil

13. Student – Teacher Ratio (programme wise)

- 109:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filed

- No separate support staff and administrative staff sanctioned for the Department. But the technical and Administrative activities are managed by the non teaching staff of the college.

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

- P.G

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, and total grants received

- Nil

18. Research Centre / facility recognized by the University

- Nil



19. Publications
  - \* a) Publication per faculty
    - Nil
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - Nil
  - \* Number of publications listed in International Database (For E.g.: Web of science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
    - Nil
  - \* Monographs
    - Nil
  - \* Books Edited
    - Nil
  - \* Chapter in Books
    - Nil
  - \* Books with ISBN / ISSN numbers with details of publishers
  - \* Citation index
  - \* SNIP
    - Nil
  - \* SJR
    - Nil
  - \* Impact factor
  - \* Nil
  - \* h – index
    - Nil
20. Areas of consultancy and income generated
  - Nil
21. Faculty as members in
  - a) National committees b) international committees c) Editorial Boards....
    - Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental / programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies
    - Nil
23. Awards / Recognitions received by faculty and students
  - Nil
24. List of eminent academicians and scientists / visitors to the department
  - Nil



25. Seminars / Conferences / Workshops organized & and the source of funding

Nil

a) National

b) International

- To organize in future

26. Student profile programme / course wise.

## ENVIRONMENT

year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage.
				*M	*F	
2012 - 2013	3rd year B.A Pass	76	75	19	56	78.61%
2013 - 2014	3rd year B.A Pass	60	56	15	41	100%
2014 - 2015	3rd year B.A Pass	111	107	27	80	75.7%
2015 - 2016	3rd year B.A Pass	79	79	23	56	87.34%

\* M = Male \*F = Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100%	0%	0%

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil Services, Defense services, etc.?

- Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil	N/A
PG to Ph.D	N/A
Ph.D. to Post – Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus selection</li> </ul>	
Entrepreneurship / Self - employed	N/A



30. Details of Infrastructure facilities
  - a) Library
    - The College Library has books recommended by the department both for referencing as well lending.
  - b) Internet facilities for staff and students
    - Facilities are provided in the college Library, Computer room and Staff room.
  - c) Class room with ICT facility
    - Nil
  - d) Laboratories
    - Nil
31. Number of students receiving financial assistance from college, University, government or other agencies
  - The students enrolled in the department receive financial assistance in the form of Scholarships from the state government.
32. Details on student enrichment programmes (special lectures / workshop / seminar) with external experts
33. Teaching methods adopted to improve student learning
  - Lectures, Assignments, Project work, Test, Group discussion, Questioning.
34. Participation in Institution Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and future plans

**Strength:**

1. Subject is different, hence students show good response in every class.
2. Course is followed according to syllabus.
3. Good relationship among students and lecturer.
4. Give opportunity to students to learn and gain knowledge by giving extra activities like planting of trees, cleaning drive, social work, etc.
5. Good pass percentage every year.
6. Environment related books are available in the library.

**Weakness:**

1. There is only one faculty member and hence finds it difficult to cope with the completion of the course.
2. No funding receives for study tour and visit to places like mining area, deforestation area, etc.



3. Most of the students comes from poor family background and hence they have to support their family by working part time. This affect the attendance of the students.
4. No sanction post for the department at present.

### **Opportunity:**

1. Helps the students to understand about various problems related to environment and remedies to solve them.
2. Department provide the students an opportunity to learn about the role of individual and society in protecting and conservating the environment as a whole.

### **Challenges:**

1. No proper funding to learn practically by creating proper awareness programmes about protecting the environment.

### **Future Plans:**

1. To organize awareness programmes in nearby villages to help them understand about the importance of protecting the environment.
2. To conduct afforestation programme and study of dependence of villagers on forest product for survival.



## 6. Declaration by the Head of the Institution

I certify that the data included in this self study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

Place: Nongtalang

Date: 09/7/2016

  
Signature of the Head of the institution  
With seal  
**Principal**  
**Nongtalang College**  
**Nongtalang**





पूर्वोत्तर पर्वतीय विश्वविद्यालय  
मयूरभंज परिसर, शिलांग- ७९३०१४ (मेघालय)

Phone :  
Grams: NEHU

**North-Eastern Hill University**

Mayurbhanj Complex, Nongthymmai, Shillong - 793 014 (Meghalaya)

No. CDC.A/89/2005/2032

Dated. 16th Nov. 2005

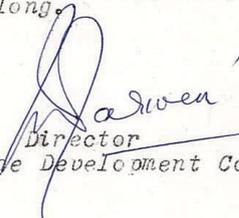
NOTIFICATION

In pursuance of the Academic Council Resolution No. AC:73:6:5:7(i) and Executive Council Resolution No. EC:122:10:2005:5:7:(i) the Vice-Chancellor, NEHU, Shillong is pleased to grant "Permanent Affiliation" to Nongtalang College, Nongtalang, for B.A(Pass) Course in English, Khasi, History, Education, Political Science, Economics, Philosophy and Sociology with effect from 2nd Nov. 2005.

(M.M. Marwein)  
Director  
College Development Council.

Copy to:-

1. The Controller of Examination, NEHU, Shillong.
2. The Commissioner of Education, Govt. of Meghalaya, Shillong.
3. The Director, Higher & Technical Education, Govt. of Meghalaya, Shillong.
- ✓ 4. The Principal, Nongtalang College, Nongtalang, Meghalaya.
5. The Dy. Registrar (Exam), NEHU, Shillong.
6. The Under Secretary, U.G.C., New Delhi, for favour of inclusion of the College in the list under 12(B) of the U.G.C. Act.
7. The Under Secretary, U.G.C., Gauhati, for favour of inclusion of the College in the list under 12(B) of the U.G.C. Act.
8. P.S. to Vice-Chancellor, NEHU, Shillong.
9. Nongtalang college file.

  
Director  
College Development Council.

.....



**NORTH-EASTERN HILL UNIVERSITY**

**COLLEGE DEVELOPMENT COUNCIL SHILLONG**

In-charge, College Development Council.  
NEHU, Mawkynroh-Umshing, Shillong – 22  
East Khasi Hills, Meghalaya

(Off)Tel.No.0364–2721201/1202/1203/1204  
(Mob.) 09436117282  
email: dircdc@nehu.ac.in/cdcnehu@gmail.com.

No.CDC/A.29/96/- 217

Dated the 14<sup>th</sup> June, 2016.

To,

✓ The Principal,  
Nongtalang College,  
Nongtalang,  
West Jaintia Hills

Sub: Grant of renewal of Provisional Affiliation.

Sir,

With reference to the above subject, I am to convey the decision of the 95<sup>th</sup> meeting of the Academic Council vide Resolution No.AC:95:2016:5:7:(i) held on 15<sup>th</sup> March, 2016 which resolved grant of renewal of Provisional Affiliation for B.A.(Hons) in Khasi, Education, Economics & Sociology with retrospective effect for a period of 2 (two) years w.e.f. academic sessions 2014-15 to 2015-16 in continuation to this office letter of even No.2596 dated 21/1/2014.

The College is required to fulfill the following conditions as laid down by the Inspection Team and report back to the CDC:

1. The College should appoint the prescribed number of teachers for the Honours programmes.
2. The College should make serious and sustained efforts to procure more books. The College should subscribe to at least one important journal in each subject.
3. The College should install fire-fighting equipment at the earliest which is so essential for safety.
4. The College should immediately construct clean and proper toilets for boys and girls. Proper drinking water facilities should also be provided.
5. The College authorities should shift to the permanent campus as early as possible as that would take care of any problem that the College may have now.

The fulfillment of the above conditions may be intimated to the undersigned at the earliest.

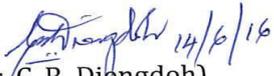
**P.T.O.**



# Nongtalang College, Nongtalang

You are requested to immediately apply for grant of renewal of Provisional Affiliation w.e.f. 2016-17 onwards and also pay the required affiliation fee.

Yours faithfully,

  
(Dr. C. R. Diengdoh)  
In-charge,  
College Development Council.

Copy to:

1. The Controller of Examinations, NEHU, Shillong.
2. The Joint Registrar, Examinations, NEHU, Shillong.
3. The Assistant Registrar, UG, Examinations, NEHU, Shillong.
4. The Section Officer, (Confidential), Examinations, NEHU, Shillong.

|  
In-charge, CDC.



# Nongtalang College, Nongtalang

23236351, 23232701, 23237721, 23234116  
23235733, 23232317, 23236735, 23239437

[www.ugc.ac.in](http://www.ugc.ac.in)



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. 8-114/2006 (CPP-I)

The Registrar,  
North Eastern Hill University,  
**Shillong-793 001 (Meghalaya).**

March, 2006

4 APR 2006

**Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New Colleges.**

Sir,

I am directed to refer to the letter No. NC/NEHU/CDC/60/05/5059 dated 30.11.2005 received from the College on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Nongtalang College, PO Dawki-793 109, Jaintia Hills, Meghalaya (On permanent affiliation)	1992	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Mrs. Urmil Gulati)  
Under Secretary

Copy to:-

1. The Principal, Nongtalang College, PO Dawki-793 109, Jaintia Hills, Meghalaya
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi-110 001.
3. The Secretary to the Government of Meghalaya, Higher Education Department, Shillong (Meghalaya).
4. The Deputy Secretary, UGC, North-Eastern Regional Office, 3<sup>rd</sup> Floor, House FED, Rental Block-5, Beltola- Basistha Road, Dispur, Guwahati-781 006 (Assam).
5. Publication Officer (Website-UGC), New Delhi.
6. Section Officer, FD-III Section, UGC, New Delhi.
7. All Sections, UGC, New Delhi.
8. Guard file.

(B.R. Nagpal)  
Section Officer



24/21/5/13 (40)  
6.4.2

GOVERNMENT OF MIZORAM  
DIRECTORATE OF LOCAL ACCOUNTS  
MIZORAM NONGTALANG

AUDIT REPORT ON THE ACCOUNTS OF NONGTALANG COLLEGE  
NONGTALANG, JAINTIA HILLS W.E.F. 1.4.2004 TO 31.3.2008.

PART I

1. Introductory :- This is to certify for the information of the Members of the Governing Body of Nongtalang College, Nongtalang, that the accounts of their institution for the period with effect from 1<sup>st</sup> April, 2004 to 31<sup>st</sup> March, 2008 have been examined and audited by Shri F. Burphang, Audit Officer under my direction.

2. Incumbency :- The Offices of the President and Secretary of the Governing Body and Principal of the College during the period under audit were held by the following persons :-

- (i) President - Shri J.D. Pohrmen
- (ii) Secretary - Shri S.M. Tariang
- (iii) Principal - Shri G.J. Nongkhlaw

3. Government Grants, Scholarships etc :- The following Recurring, Non- Recurring Grants and Scholarships etc. were sanctioned by the Government and drawn by the institution during the period under audit.

		<u>A. Recurring Adhoc Grants and Arrear D.A. :-</u>	
2004 - 05	(i) Adhoc Grant for the period w.e.f. 1.2.2004 to 28.2.2005	- Rs.20,92,400/-	
	(ii) Arrear D.A. @ 62%	- Rs. 28,147/-	
2005 - 06	(iii) - do - w.e.f. 1.3.2005 to 31.12.2005	- Rs.17,39,824	} 17,81,320/-
	(iv) Shortfall for the period w.e.f. 1.1.05 to 28.2.05	Rs.41,156/-	
	(v) - do - w.e.f. 1.4.05 to 31.5.2005	- Rs. 340/-	
	(vi) Arrear D.A. @ 65% and 68%	- Rs. 49,332/-	
2006 - 07	(vii) Adhoc Grant for the period w.e.f. 1.1.06 to 31.12.06	- Rs. 21,40,256/-	
2007 - 08	(viii) - do - w.e.f. 1.1.07 to 31.12.08	- Rs.21,96,722/-	
		<u>B. Non-Recurring Grants :-</u>	
2004 - 05	(i) M.P. Scheme 2001 - 02 for improvement of College	- Rs.1,50,000/-	
	(ii) S.R.W.P. Scheme 2001 - 02 for construction of College	1,00,000/-	
	(iii) M.P. Scheme 2000 - 01 for construction of Computer Classroom	- Rs. 50,000/-	
	(iv) S.R.W.P. Scheme 1998 - 99 for Library	- Rs. 19,468/-	
2006 - 07	(v) Special Development Grant from U.G.C.	- Rs.10,00,000/-	
	(vi) N.S.S. Grant	- Rs. 7,000/-	
2007 - 08	(vii) N.S.S. Grant	- Rs. 15,400/-	
		<u>C. Scholarships, etc. :-</u>	
2004 - 05.	(i) Post Matric Scholarship for 2003 - 04	- Rs. 2,11,510/-	
	(ii) Border Area Scholarship for 2003 - 04	- Rs. 57,000/-	
	(iii) Free studentship for 2002 - 03	- Rs. 5,500/-	

Contd...2/-...



# Nongtalang College, Nongtalang

2005 - 06.	(iv) Post Matric Scholarship (top) rear for 2003 - 04	- Rs. 47,670/-
	(v) Border Area Scholarship for 2004 - 05	- Rs. 77,400/-
	(vi) Free student-top for 2003 - 04	- Rs. 17,260/-
2006 - 07.	(vii) Post Matric Scholarship for 2004 - 05	- Rs.3,51,620/-
	(viii) - do - do for 2005 - 06	- Rs.3,78,560/-
	(ix) Book Grant	- Rs. 750/-
	(x) Border Area Scholarship for 2005 - 06	- Rs. 86,400/-
2007 - 08.	(xi) Border Area Scholarship for 2006 - 07	- Rs. 69,000/-

Apart from the observations and findings noted in annexed Additional Note, the conditions of the grants were generally fulfilled and the grants were fully utilized for the purposes for which they were sanctioned.

4. Closing Balances :- The Closing Balance as on 31.3.2008 as per Cash Book and A/c was Rs.22,76,485.97 (Rupees twenty two lakh seventy six thousand four hundred eighty five and paise ninety seven) only.

Cash in hand - Rs.17 Pt  
Cash at Bank - Rs.22,74,766.97

Account No.	New Account No.	Name of the Bank	Amount
1187.	15020003756	Rural Bank, Nongtalang	11,94,432.75.
01100050192	10941563583	S.B.I. Jowai	3,093.77.
487	1502000802	Rural Bank, Nongtalang	3,31,673.00.
C&A	.....	.....	1,000/- (Closed)
C&1 - 28.	17783975521	S.B.I. Dawki	<u>3,167.45.</u>
			15,33,366.97.
Fixed Deposit	A/C No.KJT No.0168605	7,33,900.00	
Fixed Deposit	A/C No.KJT 129410	<u>7,500.00.</u>	
			7,41,400.00.
		Total :-	22,74,766.97.

*[Signature]*  
Examiner of Local Accounts,  
Meghalaya, Shillong.

No. DLA/ARC/9/99/207-15

Dated Shillong, the 10<sup>th</sup> April, 2013.

Forwarded to :-

- The Director of Higher and Technical Education, Meghalaya, Shillong, for information and necessary action.

*[Signature]*  
Examiner of Local Accounts,  
Meghalaya, Shillong.  
\*\*\*\*\*

Memo No. DLA/ARC/9/99/

Dated Shillong, the \_\_\_\_\_ February, 2013.

Copy to :-

- The Secretary, Governing Body of Nongtalang College, Nongtalang, Jaintia Hills for information and necessary action with a request to furnish the replies to para 1(a) and para 2 of Part - II (Additional Note) of this Audit Report.

*[Signature]*  
Examiner of Local Accounts,  
Meghalaya, Shillong.  
\*\*\*\*\*

Contd...3/-..



## PART II

### ADDITIONAL NOTE

1. Government Grants, Scholarships etc. :- The Recurring adhoc Grants, Non-Recurring Grants and Scholarships etc. sanctioned by the Govt. and drawn by the institution during the period under audit are detailed at para 3 of Part - I of this Audit Report. Cases which deserve special attention are given below :-

(a) N.S.S. :- During 2006 - 07 and 2007 - 08, Rs.7,000/- and Rs.15,400/- amounting to Rs. (7,000 + 15,400) = Rs.22,400/- were received by the institution for N.S.S. Since out of the above amount of Rs.22,400/-, only Rs.3,731/- was utilized during 2007 - 08 (Refer to Receipts and Payments Statements for 2006 - 07 and 2007 - 08 in Annexure - I), the utilization of the balance amount of Rs.(22,400 - 3,731) = Rs.18,669/- may be shown to next audit.

2. Bills/payment vouchers :- The bills/payment vouchers were not written or stamped with the words "paid and cancelled" after payment. In future, every bill/payment voucher should be written or stamped with the words "paid and cancelled" after payment and under the dated signature of the responsible person/Secretary. Action taken in this regard may be intimated to audit.

3. Receipts and Payments Statements :- The Receipts and Payments Statements for the period under audit are enclosed in Annexure - I.

4. The statements showing settlement of outstanding audit objections/paras for the periods w.e.f. 1.4.1994 to 31.3.1999 and w.e.f. 1.4.1999 to 31.3.2004 are enclosed in Annexures II and III.

  
Examiner of Local Accounts,  
Meghalaya, Shillong.  
26/2 \*\*\*\*\*

Contd...4/-..



## ANNEXURE - I.

Receipts and Payments Statements of Nongtalang College for the period from 1.4.2004 to 31.3.2008.

2004 - 05		2004 - 05	
Receipt	Amount	Payment	Amount
To		By	
Opening balance :-		Salary of staff	21,41,478.00
Cash in hand - 15,501.00		Arrear D.A. to staff	27,942.00
Cash at Bank - 15,57,390.70		T.A. of Principal	12,000.00
	15,72,891.70	Part time Lecturer	20,000.00
Ahoc Grant	20,92,400.00	Bonus to staff	23,000.00
Arrear D.A.	28,147.00	MP Scheme 2000 - 2001 for	57,247.00
Student fees	2,48,695.00	Computer Room	
M.P. Scheme for		SRWP 2001 - 02	2,00,000.00
2001 - 02 = 1,50,000.00		MP Scheme 2001 - 02	1,50,000.00
M.P. Scheme for		Post Matric Scholarship	2,11,510.00
2000 - 01 = 50,000.00		2003 - 04 = 2,11,510/-	
SRWP 2001 - 02 = 1,00,000.00		Border Area Scholarship 03-04	57,000.00
SRWP 1998 - 99 = 19,468.00		Free studentship	5,500.00
	3,19,468.00	Printing and stationery	5,374.00
Border Area Scholarship 03 - 04	57,000.00	College function, fresher and	67,100.00
Post Matric Scholarship 03-04	2,11,510.00	social activities	
Free Studentship	5,500.00	Conveyance	8,250.00
Village Committee Donation	1,89,719.00	G.B. meeting expenses	10,750.00
Bank interest	27,703.80	News papers	1,730.00
Governing body contribution	1,50,000.00	Library Books	6,614.00
Permanent affiliation fees	1,000.00	Professional tax	7,745.00
refunded		T.A. of Secretary & Asstt. Secy	2,620.00
		Permanent affiliation fees	15,090.00
		Advertisement	1,000.00
		Refreshment	1,322.00
		College enrolment fees	1,355.00
		Registration fees	4,510.00
		Furniture	36,500.00
		Gift purpose	700.00
		Electrical goods	1,776.00
		Cheque cancellation charge	325.00
		and Bank commission	
		N.S.S. (2002 - 03)	1,779.00
		Hardware	150.00
		Miscellaneous expenses	3,450.00
		Prize for student	12,290.00
		Closing balance :-	
		Cash in hand = 6,174.00	
		Cash at Bank = 18,10,753.50	
			18,16,927.50
	49,13,034.50		49,13,034.50

Contd...5/-...



# Nongtalang College, Nongtalang

- 5 -

2005 - 06.

Receipt	Amount	Payment	Amount
To,		By,	
Opening balance :-		Salary of staff	21,03,527.00
Cash in hand - 6,174.00.		" Arrear D.A. to staff	47,486.00
Cash at Bank - 18,10,753.50.		" T.A. of Principal	12,000.00
	18,16,927.50	" Part time Lecturer	62,000.00
" Adhoc Grant including short-fall amount	17,81,320.00	" MP Scheme 2000 - 2001 for Computer Room	45,490.00
" Arrear D.A.	49,332.00	" Border Area Scholarship 04-05	77,400.00
" Student fees	2,88,020.00	" Post Matric Scholarship 03-04	47,670.00
" Border Area Scholarship 04 - 05	77,400.00	" Free studentship 03 - 04	17,260.00
" Post Matric Scholarship 03-04	47,670.00	" SRWP 1999 - 2000	34,400.00
" Free Studentship	17,260.00	" MP Scheme 2001 - 02	36,435.00
" Village Committee Donation	55,456.00	" Printing and stationery	6,907.00
" Governing body contribution	70,835.00	" College function, fresher meet and social activities	13,500.00
" Bank interest	35,812.95	" Conveyance	11,993.00
		" G.B. meeting expenses	14,347.00
		" News papers	1,802.00
		" Library Books	13,880.00
		" Professional tax	8,215.00
		" T.A. of Secretary & Asstt. Secy	38,370.00
		" Student enrolment fees	1,800.00
		" Advertisement	14,680.00
		" MBOSE Expenses	2,000.00
		" Registration fees	7,620.00
		" Electrical goods	1,239.00
		" Bank commission	699.00
		" N.S.S. (2002 - 03)	3,184.00
		" Hardware	350.00
		" Condolence meeting expenses	500.00
		" Postage	130.00
		" Legal Literacy Campaign	1,000.00
		" U Kiang Nangbah Memorial prize money	1,000.00
		" Refreshment	300.00
		" Miscellaneous expenses	1,250.00
		" Closing balance :-	
		Cash in hand = 4,635.00.	
		Cash at Bank = 16,06,964.45.	
			16,11,599.45
	42,40,033.45		42,40,033.45

Contd...6/-...



2006 - 07.

Receipt	Amount	Payment	Amount
To,		By,	
Opening balance :-		Salary of staff	21,41,548.00
Cash in hand - 4,635.00.		" T.A. of Principal	13,485.00
Cash at Bank - 16,06,964.45.		" Salary of Part time Lecturer	76,000.00
	16,11,599.45	" SRWP 1998 - 99	21,175.00
" Adhoc Grant	21,40,256.00	" Border Area Scholarship 05-06	86,400.00
" Special Development Grant from U.G.C.	10,00,000.00	" Post Matric Scholarship 04-05	3,51,620.00
" Student fees	3,78,095.00	" Post Matric Scholarship 05-06	3,78,560.00
" Post Matric Scholarship 04-05	3,51,620.00	" N.S.S. (2002 - 03)	1,037.00
" Border Area Scholarship 05-06	86,400.00	" MP Scheme 2003 - 2004	1,28,450.00
" Post Matric Scholarship 05 - 06	3,78,560.00	" Printing and stationery	6,893.00
" Book Grant	750.00	" College function, fresher meet and social activities	17,600.00
" Governing body contribution	1,29,450.00	" Conveyance	3,515.00
" Bank interest	36,424.52	" G.B. meeting expenses	6,100.00
" NSS Grant	7,000.00	" News papers	2,101.00
" House rent	2,500.00	" Book Grant	750.00
		" Professional tax	8,880.00
		" T.A. of Secretary & Asstt. Secy	3,100.00
		" Student enrolment fees	2,155.00
		" Advertisement	250.00
		" MBOSE Registration fees	1,580.00
		" Book purchase	8,005.00
		" Bank commission	232.00
		" NEHU Silver Jubilee	1,000.00
		" Hardware	876.00
		" Postage	103.00
		" MBOSE Affiliation renewal fees	1,030.00
		" Degree Registration fees	5,230.00
		" Closing balance :-	
		Cash in hand = 421.00.	
		Cash at Bank = 28,54,558.97.	
		Fixed Deposits = 7,33,999.00	28,54,979.97
	61,22,654.97		61,22,654.97

Contd...7/-...



# Nongtalang College, Nongtalang

- 7 -

2007 - 08.

Receipt	Amount	Payment	Amount
To,		By,	
Opening balance :-		Salary of staff	21,94,940.00
Cash in hand - 421.00.		“ Arrear DA to staff	2,051.00
Cash at Bank - 13,46,058.97.		“ T.A. of Principal	12,000.00
F.D. - 5,07,500.00.		“ Salary of Part time Lecturer	1,08,000.00
U.G.C. - 10,01,000.00.		“ Construction of building	1,00,000.00
	28,54,979.97	(U.G.C Grant)	
“ Adhoc Grant	21,96,722.00	“ Equipments & others	5,00,000.00
“ Student fees	2,85,500.00	(U.G.C. Grants)	
“ F.D. interest	2,33,900.00	“Border Area Scholarship06-07	69,000.00
“ Border Area Scholarship 06-07	69,000.00	“ Principal Council meeting	800.00
“ House rent	6,000.00	“ College development purpose	15,195.00
“ Village Committee Donation	31,081.00	“ Printing and stationery	13,063.00
“ NSS Grant	15,400.00	“ College function, fresher meet	7,500.00
“ Bank interest	42,234.00	and social activities	
		“ Conveyance	4,130.00
		“ G.B. meeting expenses	2,010.00
		“ News papers	2,071.00
		“ Library Books (UGC Grant)	4,00,000.00
		“ Professional tax	9,180.00
		“ T.A. of Secretary & Asstt.	4,000.00
		Secy	
		“ Student enrolment fees	2,630.00
		“ N.S.S.	3,731.00
		“ MBOSE Registration fees	1,400.00
		“ Annual subscription	200.00
		“ Bank commission	75.00
		“ NEHU Silver Jubilee	
		“ Recognition renewal fees	1,030.00
		“ Postage	95.00
		“ Degree Registration fees	5,230.00
		“ Closing balance :-	
		Cash at Bank = 15,33,366.97.	
		Cash in hand = 1,719.00.	
		Fixed Deposits = 7,33,900.00.	
		7,500.00.	
			22,76,485.97
	57,34,816.97		57,34,816.97

Contd...8/-...



Statement showing the settlement of outstanding Audit objections/Paras on the Accounts of Nongtalang College for the period from 1.4.1994 to 31.3.1999.

Sl. No.	Refer to para in the Audit Report	Earlier Remarks of the Examiner of Local Accounts	Remarks of the present audit.	Further remarks of the Examiner of Local Accounts
1.	2.	3.	4.	5.
1.	<p>Para 1(i) :- An amount of Rs.2,00,000/- was sanctioned vide BDO Amlarem Division Block letter No. ACDB/SE/SRWP/25-94/27, dt. 15.9.96 for construction of college Building. The amount was not found to have been spent till the close of the period under audit. The unspent grant may be refunded to the Government under intimation to audit.</p> <p>Also clarify as to why only Rs.50,000/- was entered in the Cash Book when the amount sanctioned was for Rs.2,00,000/-.</p>	<p>While referring to the letter of the Secretary at Annexure III, nothing was mentioned about the refund / utilization of the particular grant. Therefore the grant appeared to remained unutilized which should be refunded immediately as asked for by audit. Next audit to verify the refund of the same.</p>	<p>After verifying it was found that the amount sanctioned for Rs.2,00,000/- was drawn in four instalments, 1<sup>st</sup> instalment Rs.50,000/- Cheque No.703356, dt. 6.11.96. 2<sup>nd</sup> instalment Rs.50,000/- Ch. No.558468, dt.8.4.97. 3<sup>rd</sup> instalment Rs.50,000/- Ch. No.977359/633, dated 25.11.99 4<sup>th</sup> instalment Rs.50,000/- Ch. No.017865, dt. 21.3.2000. The Audit has checked the payment vouchers and utilization certificate certified by the BDO Amlarem that the amount sanctioned has been fully utilized for the purpose for which it was sanctioned.</p>	Dropped
2.	<p>Para 1(ii) :- An amount of Rs.4,70,000/- was sanctioned under letter No.ACDB/SE/SRWP/25/94/126, dt.16.3.98 of Block Development Office for construction of Library, building and purchase of Library books, out of the above, an amount of Rs.4,50,532/- was drawn during 98-99 and a sum of Rs.2,37,822.80 only was spent during 98-99. The drawal and utilization of the balance amount of Rs.2,32,177.20 (i.e. Rs. 4,70,000.00 - 2,37,822.80) may be pointed out to audit.</p>	<p>The utilization of the balance amount of Rs.19,468/- may be pointed out to next audit.</p>	<p>The balance amount of Rs.19,468.- has been utilized during 2006 - 2007. The para may kindly be dropped.</p>	- do -
3.	<p>Para 11 Scale of expenditure :- The sanctioned scale of expenditure has not been fixed by the Governing Body. In future the scale of expenditure should be fixed in advance by the Governing body and the expenditure be incurred as per the prescribed scale only. Action taken in this connection may be pointed out to audit.</p>	<p>Next audit to verify.</p>	<p>The instruction given by audit has not yet been followed.</p>	<p>Instruction given by audit should be followed immediately and action taken may be intimated.</p>

Contd...9/-...



# Nongtalang College, Nongtalang

- 9 -

## ANNEXURE - III.

Statement showing the settlement of outstanding Audit objections/Paras on the Accounts of Nongtalang College for the period from 1.4.1999 to 31.3.2004.

Sl. No.	Refer to para in the Audit Report	Reply of the institution	Remarks of the present audit.	Further remarks of the Examiner of Local Accounts
1.	2.	3.	4.	5.
1.	<p>Para 1(A) :- Utilization of SRWP/MP Scheme :- During the course of audit it was found that the balance amount of grants were drawn by the institution out of the sanction received prior under audit have not been fully utilized. Hence the utilization of unspent balance of Rs.1,99,285/- may please produced to next audit for check.</p>	Reply not furnished.	The unspent balance of SRWP Scheme of Rs.34,400/- and MP Scheme of Rs.36,435/- was utilized during the year 2005 - 06 and the unspent balance of MP Scheme of Rs.1,28,450/- was utilized during the year 2006 - 2007. The para may kindly be dropped.	Dropped.
2.	<p>Para 1(B) :- The following amounts were found to have been drawn after the period covered by audit. The credit and utilization of the same may please be pointed out to next audit (i.e. the unspent balance of 2001-02 MP Scheme of Rs.1,50,000/- and 2001-02 SRWP of Rs.2,00,000/-.</p> <p>Further on checking the utilization of the amount of Rs.1,00,000/- (under SRWP) drawn by the institution, it was found that the said amount remained unutilized till the close of the period under audit. Hence utilization of the same and the drawal of the balance amount of Rs.1,00,000/- come to Rs.2,00,000/- may please be pointed out to next audit for check.</p>	Reply not furnished.	The unspent balance of the MP Scheme 2001 - 02 i.e. Rs.1,50,000/- was received and was utilized during the year 2004 - 05 and the SRWP Scheme 2001 - 02 i.e. Rs.2,00,000/-, Rs.1,00,000 was drawn during the period prior to present audit and Rs.1,00,000/- was received during 2004 - 05. The total sum of Rs.2,00,000/- was utilized during the year 2004 - 05 the para may kindly be dropped.	- do -
3.	<p>Para 1(C) :- The Govt. had sanctioned a sum of Rs.1,00,000/- under MP scheme during 2000 - 2001 for construction of computer room. Out of the above sanctioned an amount of Rs.50,000/- was drawn on 31.10.02, checking the utilization of the same, it was found that the said amount remained unutilized till the close of the period under audit. Hence utilization of the same and the drawal of the balance amount of Rs.50,000/- may please be pointed out to audit.</p>	Reply not furnished.	Out of Rs.1,00,000/- sanctioned by the Govt. under MP scheme 2000 - 2001, Rs.50,000/- was drawn prior to period under present audit and Rs. 50,000/- was drawn during the period under present audit. The amount were fully utilized during the year 2004 - 05 and 2005 - 06. The para may kindly be dropped.	- do -
4.	<p>Para 1(D) :- During the course of audit it was observed that the College Authority, had received a sum of Rs.6,000/- for NSS from the North Eastern Hills University, Shillong, by Cheque bearing its number 2001/CA.68 No.654924, dated 21.8.2002. On checking the utilization of the same it revealed that the said amount remained unutilized till the close of the period under audit. Hence the utilization of the said amount be pointed out to audit.</p>	Reply not furnished.	The NSS amount of Rs.6,000/- sanctioned prior to the period under present audit was fully utilized for the purpose and utilized in the following manner. During 2004 - 05 Rs.1,779/-, 2005 - 06 Rs.3,184/- and 2006 - 07 Rs.1,037/- the para may kindly be dropped.	- do -





# Nongtalang College, Nongtalang

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12/4/14



UNIVERSITY GRANTS COMMISSION  
NORTH EASTERN REGIONAL OFFICE  
3<sup>RD</sup> FLOOR, HOUSEFED, RENTAL BLOCK - V  
BELTOLA - BASISTHA ROAD  
DISPUR, GUWAHATI - 781006, ASSAM  
PHONE : 0361- 2267721 (O)  
FAX : 0361 - 2267056  
Website : [www.ugc.ac.in](http://www.ugc.ac.in)  
E-mail : [ugcneroghy@rediffmail.com](mailto:ugcneroghy@rediffmail.com)  
[ugcnero@gmail.com](mailto:ugcnero@gmail.com)

FD Diary No. 1712 8

Dated : \_\_\_\_\_

20 MAR 2014

No. F. 10-9/2012/(NERO)

March, 2014

20 MAR 2014

The Accounts Officer,  
University Grants Commission,  
North Eastern Regional Office,  
Housefed Complex,  
Dispur, Guwahati (Assam) – 781 006

**Subject :-** Release of Grants-in-aid to Nongtalang College, P.O. - Dawki, Jaintia Hill, Meghalaya, PIN - 793 109 (Affiliated to North Eastern Hill University, Umshing Mawkyntroh, Shillong - 793 022, Meghalaya) for the year 2013-14 under Plan in respect of General Development Assistance (GDA) in Colleges for XII Plan period.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹ 27,44,000/- (Rupees Twenty Seven Lakh Forty Four Thousand) only towards General Development Assistance (GDA) in Colleges for XII Plan period to the Principal, Nongtalang College, P.O. - Dawki, Jaintia Hill, Meghalaya, PIN - 793 109 for the Plan expenditure to be incurred during 2013-14.

Auth. : Vide UGC, H.O. Letter No. F.4-8/2014 (GDA/NERO/RO) dated 14.3.2014.

1.

Purpose of Grant	Head of Account (GDA) 1B(i)b	XII Plan Allocation (₹)	Grants Already Released (₹) <i>1st 3/0/13</i>	Present Sanction (₹) <i>2nd 20/3/14</i>	Balance (₹)
General Development Assistance (Plan Block Grant)	2C(i) - General 2C(ii) - SC 2C(iii) - ST	73,60,000/-	2,00,000/-	27,44,000/-	44,16,000/-

**The college is requested to note:**

- General District : General – 77.5%, SC – 15%, ST – 7.5%,
- SC District : General – 62.5%, SC – 30%, ST – 7.5%
- ST District : General – 55%, SC-15%, ST – 30%.
- No photocopy of bills/vouchers or the originals and detailed list of purchase should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debit to the General Development Assistance (GDA) in Colleges for XII Plan period Head 1B(i)b and is valid for payment during the current financial year.

3. The amount of the grant shall be drawn by the Joint Secretary, University Grants Commission, North Eastern Regional Office, Guwahati, on the Grant-in-aid bill and shall be disbursed to and credited to the Principal, Nongtalang College, P.O. - Dawki, Jaintia Hill, Meghalaya, PIN - 793 109 through RTGS/NEFT as per the following details.



Payment Details -	
Name & Address of Account Holder	Principal, Nongtalang College, P.O. - Dawki, Jaintia Hill, Meghalaya, PIN - 793 109
Account No.	11783975521
Name & Address of Bank Branch	State Bank of India, Dawki, P.O. - Dawki, West Jaintia Hills, Meghalaya - 793 109
MICR Code of Branch	793002503
IFSC Code	SBIN0005805
Type of Account : SB/Current/Cash Credit	SB

4. The Grant is subject to the adjustment on the basis of the Utilization Certificate in the prescribed proforma submitted by the University /College/Institution.
5. The University/College/Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines thereunder from time to time.
7. The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The Assets acquired wholly or substantially out of the University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purpose other than those for which the grant was given without proper sanction of the University Grants Commission and should at any time the University ceased to function, such Assets shall revert to the University Grants Commission.
9. A register of Assets acquired wholly or substantially out of the Grant shall be maintained by the University/College in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization/ part utilization thereof simple interest @ 10% per annum, as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University/Institution shall follow strictly the Government of India/ University Grants Commission guidelines regarding implementation of the reservation policy [**both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)**] in teaching and non-teaching posts.
12. The University/College shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and Official Languages (Use for official purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide University Grants Commission order no. **130/2013 [F. No. 10-11/12 (Admn. IA & B)] dated 28/05/2013.**
14. The University / Institution shall strictly follow the University Grants Commission Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.



# Nongtalang College, Nongtalang

18. It is certified that an amount of ₹ ..... out of the grant of ₹ ..... sanctioned vide Letter No. F..... Dated ..... has been utilized by the University/College/Institution for the purpose for which it was sanctioned, Utilization Certificate for ₹ ..... has already been entered at Page No. .... S. No. .... Now we may enter Utilization Certificate for ₹ ..... in the U.C. Register at Page No. .... S. No. ....
19. It is also certified from the B.C.R. that the funds are available under the scheme. Entered in BCR at S. No. .... Page No. ....
20. Funds to the extent of ₹ ..... are available under the scheme of BE/RE of the year.
21. This issues with the concurrence of IFD Vide Diary No. 28044 & 7784 Dated 10.3.2014 & 4.3.2014 respectively.
22. This issues with the approval of the Joint Secretary [General Development Assistance (GDA) in Colleges for XII Plan period].

Yours faithfully,

  
(Dr. Mohammad Arif)  
Joint Secretary  
UGC-NERO

**Copy forwarded for information and necessary action to:**

1. The Principal, Nongtalang College, P.O. - Dawki, Jaintia Hill, Meghalaya, PIN - 793 109.
2. The Registrar, North Eastern Hill University, Umshing Mawkynroh, Shillong - 793 022, Meghalaya.
3. The Director, College Development Council, North Eastern Hill University, Umshing Mawkynroh, Shillong - 793 022, Meghalaya.
4. Accountant General, Govt of India (A&E), Meghalaya, Shillong - 793 001.
5. The Director of Higher Education, Additional Secretariat Building, 1st Floor, Shillong, Meghalaya.
6. Guard File.

  
(Kishor Kumar)  
Education Officer  
UGC-NERO